

ARDS AND NORTH DOWN BOROUGH COUNCIL

28 May 2020

Dear Sir/Madam

You are hereby invited to attend the Annual Meeting of Ards and North Down Borough Council which will be held virtually via Zoom on **WEDNESDAY, 3 JUNE 2020** commencing at **11.00am**. Further information regarding joining this meeting will be issued in advance.

Yours faithfully

Stephen Reid
Chief Executive
Ards and North Down Borough Council

A G E N D A

1. Prayer
2. Apologies
3. Declarations of Interest
4. Mayor's Review
5. Appointments to Positions of Responsibility (report attached)
 - a) Appointment of Mayor and Deputy Mayor
 - b) Appointments to other Positions of Responsibility
6. Appointment of Alderman (Report attached)
7. Appointments to Sub-Groups and Outside Bodies (Report attached)

MEMBERSHIP OF ARDS AND NORTH DOWN BOROUGH COUNCIL

Alderman Carson	Councillor S Dunlop
Alderman Gibson	Councillor Dunne
Alderman Girvan	Councillor Edmund
Alderman Irvine	Councillor Egan
Alderman Keery (MAYOR)	Councillor Gilmour
Alderman McDowell	Councillor Greer
Alderman McIlveen	Councillor Kennedy
Alderman Menagh	Councillor MacArthur
Alderman Smith	Councillor Mathison
Councillor Adair	Councillor McClean
Councillor Armstrong-Cotter	Councillor McRandal
Councillor Blaney	Councillor McKee
Councillor Boyle	Councillor McKimm
Councillor Brooks	Councillor McNickle
Councillor Cathcart	Councillor Smart
Councillor Chambers	Councillor P Smith
Councillor Cooper	Councillor T Smith
Councillor Cummings	Councillor Thompson
Councillor Douglas (DEPUTY MAYOR)	Councillor Walker
Councillor McAlpine	Councillor Wilson

ITEM 5**Ards and North Down Borough Council**

Report Classification	Unclassified
Council/Committee	Council - Annual Meeting
Date of Meeting	03 June 2020
Responsible Director	Chief Executive
Responsible Head of Service	N/A
Date of Report	22 May 2020
File Reference	CX210
Legislation	Local Government Act (Northern Ireland) 2014
Section 75 Compliant	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Applicable <input type="checkbox"/>
Subject	Appointment to Positions of Responsibility
Attachments	None

Background

Appointments to Positions of Responsibility are governed by Part 3 and Schedule 1 of the Local Government Act (Northern Ireland) 2014. In accordance with the Act, the Council agreed at its Annual Meeting on 22 May 2019 a list of 91 positions to be appointed as Positions of Responsibility, and that such appointments would be made using the d'Hondt method. Party Nominating Officers and Independent Members thereafter proceeded to select Positions of Responsibility in the order determined by the d'Hondt calculation.

Where Positions of Responsibility were not for the full four-year term of the Council, Party Nominating Officers were only required to specify the individual Party Members taking Year 1 (2019/20) Positions. Year 2 – Year 4 Positions were allocated on a Party basis and individual Party Members will be appointed to these by the Nominating Officers at the Annual Meeting in the relevant year.

Positions of Responsibility to be appointed

Party Nominating Officers have identified the Members to be appointed to the year 2 (2020/21) Positions of Responsibility as follows.

Position	Year 2
Mayor	DUP
Deputy Mayor	DUP
Corporate Services Committee - Chair	UUP
Corporate Services Committee – Vice Chair	DUP
Regeneration and Development Committee - Chair	DUP
Regeneration and Development Committee - Vice Chair	UUP
Planning Committee - Chair	UUP
Planning Committee - Vice Chair	TUV
Environment Committee - Chair	Alliance
Environment Committee - Vice Chair	Green
Community and Wellbeing Committee - Chair	DUP
Community and Wellbeing Committee - Vice Chair	Alliance
Audit Committee - Chair	Alliance
Audit Committee - Vice Chair	UUP

RECOMMENDATION

It is recommended that the following Party Nominating Officers confirm the Members to be appointed to the Positions of Responsibility as outlined in the table above:

- Councillor Adair (DUP)
- Councillor Walker (Alliance)
- Councillor P Smith (UUP)
- Councillor McKee (Green Party)
- Councillor Cooper (TUV)

ITEM 6**Ards and North Down Borough Council**

Report Classification	Unclassified
Council/Committee	Council - Annual Meeting
Date of Meeting	03 June 2020
Responsible Director	Chief Executive
Responsible Head of Service	N/A
Date of Report	04 May 2020
File Reference	CX210
Legislation	Local Government (Transitional, Incidental, Consequential and Supplemental Provisions) Regulations (Northern Ireland) 2015
Section 75 Compliant	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Applicable <input type="checkbox"/>
Subject	Election of Alderman
Attachments	None

Background

Section 4 of the Local Government (Transitional, Incidental, Consequential and Supplemental Provisions) Regulations (Northern Ireland) 2015 provides for the appointment of Aldermen to Councils. The Council may elect up to one quarter of the total number of Members as Aldermen (i.e. up to 10). Appointments normally take place in election year only and are for the full four-year term of the Council. The only exception to this is in the case of a casual vacancy in the office of Alderman, in which case the vacancy is to be filled by an election at the next Annual Meeting of the Council.

At the Annual Meeting on 22 May 2019, Council appointed the following 10 Members as Aldermen for the four-year term:

Alderman Carson
Alderman Gibson
Alderman Girvan
Alderman Irvine
Alderman Keery
Alderman McDowell

Alderman McIlveen
Alderman Menagh
Alderman Muir
Alderman M Smith

In December 2019 Andrew Muir's position as Alderman became vacant when he left the Council to become an MLA. As above, this position falls to be filled by election at the Annual Meeting on 3 June 2020.

Election Process

In accordance with the 2015 Regulations, the following will be the process for electing a Member to fill the casual vacancy in the office of Alderman:

- A Member shall be a candidate for election as an Alderman if (i) he or she is nominated as a candidate by one other Member as proposer and another as seconder; and (ii) he or she assents to the nomination.
- If only one Member is nominated and the Council agrees, that Member will be deemed to be elected to the position of Alderman.
- In the event of a contest, a vote will take place with all Members entitled to vote.

RECOMMENDATION

It is recommended that the Council proceeds to elect an Alderman.

ITEM 7**Ards and North Down Borough Council**

Report Classification	Unclassified
Council/Committee	Council - Annual Meeting
Date of Meeting	03 June 2020
Responsible Director	Chief Executive
Responsible Head of Service	N/A
Date of Report	26 May 2020
File Reference	CX210
Legislation	N/A
Section 75 Compliant	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Not Applicable <input type="checkbox"/>
Subject	Appointment to Sub-Groups and Outside Bodies
Attachments	Appendix 1 - Appointments made at 2019 Annual Meeting to Sub-Groups and Outside Bodies

Background

At the Annual Meeting on 22 May 2019, appointments were made to sub-groups and outside bodies by way of nomination. Some of those appointments were for the Year 1 term only (2019/20) and are highlighted in the attached Appendix.

In light of the current COVID-19 pandemic, it is recommended that all Year 1 appointments are carried forward to Year 2.

Given the resignation of Peter Martin with effect from 6 May 2020, the following vacancies have been created and it is recommended that these are filled by Councillor MacArthur:

1. **Donaghadee Town Steering Group** (2020 - 2023 Appointment) (page 6 of Appendix 1 refers)
2. **Age Champion** (2020 – 2021 Appointment) (page 11 of Appendix 1 refers)
3. **North Down and Ards Management Committee** (2020 - 2023 Appointment) (page 13 of Appendix 1 refers)

Councillor Adair has indicated that he wishes to fill the vacancy not filled at the 2019 Annual Meeting on **APSE** for the remainder of the Council term (2020 – 2023) (page 13 of Appendix 1 refers).

The Mayor, Councillor Cummings, has indicated that he would like to be added to the group on the **100th Anniversary of Northern Ireland** (page 2 of Appendix 1 refers).

RECOMMENDATION

It is recommended that:

1. All Year 1 (2019/20) appointments to sub-groups and outside bodies, as detailed in the highlighted tables attached at Appendix 1, are carried forward to Year 2 (2020/21).
2. Councillor MacArthur is appointed:
 - a. To Donaghadee Town Steering Group for the remainder of the Council term (2020 – 2023);
 - b. As an Age Champion for Year 2 (2020/21); and
 - c. To North Down and Ards Management Committee for the remainder of the Council term (2020 – 2023).
3. Councillor Adair is appointed to APSE for the remainder of the Council term (2020 – 2023).
4. The Mayor, Councillor Cummings, is appointed to the group on the 100th Anniversary of Northern Ireland for Year 2 (2020/21).

APPOINTMENTS MADE AT 2019 ANNUAL MEETING TO SUB-GROUPS AND OUTSIDE BODIES (INCORPORATING SUBSEQUENT CHANGES)

The appointments to Sub-Committees, Working Groups and Outside Bodies made at the Council's Annual Meeting on 22 May 2019 are outlined in the tables below, including any further changes to the composition of the groups since then. All 1 year appointments have been highlighted.

CORPORATE SERVICES COMMITTEE

Body: Elected Member Development Steering Group – 7 Places (4 Year Appointment)

	2019/23
1	Councillor McAlpine
2	Councillor P Smith
3	Councillor Woods Alderman Keery (from 23/10/19)
4	Alderman Gibson
5	Councillor Thompson
6	Alderman Irvine (appointed at Council meeting on 29/1/20)
7	Alderman Menagh (appointed at Council meeting on 29/1/20)

Body: Blair Mayne Bursary Committee – 4 Places (4 Year Appointment)

	2019/23
1	Councillor McKimm
2	Alderman Menagh
3	Councillor Thompson
4	Councillor Smart

Body: 100th Anniversary of Northern Ireland – 4 Places (1 Year Appointment)

	2019/20
1	Alderman Irvine
2	Councillor Kennedy
3	Councillor P Smith
4	Alderman Muir Councillor Mathison (from 26/2/20)
5	Councillor Cooper

Body: Strategic Policy and Finance Group – 11 Places (4 Year Appointment) (appointed by d’Hondt, with one additional place for an Independent / Single Party Member)

	2019/23
1	Alderman Gibson
2	Councillor Thompson
3	Alderman Keery
4	Councillor Kennedy
5	Councillor Greer
6	Councillor Mathison
7	Alderman Muir Alderman McDowell (from 7/1/20)
8	Councillor Blaney
9	Councillor P Smith
10	Councillor Dunlop
11	Councillor T Smith Councillor S Cooper

Body: Fair Trade Working Group – 4 Places (4 Year Appointment)

	2019/23
1	Alderman Gibson
2	Councillor Egan
3	Councillor P Smith Alderman Keery (from 26/2/20)
4	-

Body: Diversity Champions – 2 Places (1 Year Appointment)

	2019/20
1	Councillor T Smith
2	Councillor Blaney
3	Councillor Egan

Body: Veterans Champion – 1 Places (1 Year Appointment)

	2019/20
1	Alderman Keery

Body: Ards and North Down’s Strategic Community Planning Partnership – 4 Places (4 Year Appointment)

	2019/23
1	Councillor Cathcart
2	Alderman Muir Councillor Wilson (from 26/2/20)
3	Councillor McKimm
4	Councillor Smart

Body: Parenting Champion – 1 Places (4 Year Appointment) (N.B. this new role and appointment was made by Council on 27 November 2019)

	2019/23
1	Councillor Greer

ENVIRONMENT COMMITTEE

Body: Car Parking Strategy Working Group – 11 Places (1 Year Appointment)

	2019/20
1	Alderman Carson
2	Councillor Smart
3	Alderman Gibson
4	Councillor Thompson
5	Councillor Edmund
6	Councillor Dunne
7	Alderman Girvan
8	Councillor Douglas
9	Councillor Wilson
10	Alderman Menagh
11	Councillor Woods Councillor Dunlop (from 23/10/19)

REGENERATION AND DEVELOPMENT COMMITTEE

Body: Ards Town Steering Group – 7 Places (Newtownards DEA Members) (4 Year Appointment)

	2019/23
1	Councillor Armstrong- Cotter
2	Councillor Kennedy
3	Councillor Mathison
4	Alderman McDowell
5	Councillor McIlveen
6	Alderman Menagh
7	Councillor Smart

Body: Ballygowan Town Steering Group – 5 Places (Comber DEA Members) (4 Year Appointment)

	2019/23
1	Councillor Cooper
2	Councillor Cummings
3	Alderman Gibson
4	Alderman Girvan
5	Councillor P Smith

Body: Bangor Town Steering Group – 5 Places (4 Year Appointment)

	2019/23
1	Councillor Blaney
2	Councillor Cathcart
3	Councillor Douglas
4	Councillor Dunlop
5	Alderman Irvine
6	Councillor McKimm

Body: Comber Town Steering Group – 5 Places (Comber DEA Members) (4 Year Appointment)

	2019/23
1	Councillor Cooper
2	Councillor Cummings
3	Alderman Gibson
4	Alderman Girvan
5	Councillor P Smith

Body: Donaghadee Town Steering Group – 6 Places (Bangor East and Donaghadee Members) (4 Year Appointment)

	2019/23
1	Councillor Brooks
2	Councillor Chambers
3	Alderman Keery
4	Councillor Martin (vacant from 06/05/20)
5	Councillor T Smith
6	Councillor Walker

Body: Hollywood Town Steering Group – 5 Places (4 Year Appointment)

	2019/23
1	Councillor Dunne
2	Councillor Greer
3	Councillor McClean
4	Alderman Muir Councillor McRandal (from 26/2/20)
5	Councillor Woods Councillor McNickle (from 23/10/19)

Body: Portaferry Town Steering Group – 6 Places (4 Year Appointment)

	2019/ 23
1	Councillor Adair
2	Councillor Boyle
3	Alderman Carson
4	Councillor Edmund
5	Councillor McAlpine
6	Councillor Thompson

Body: Event Strategy Engagement Group – 11 Places (1 Year Appointment)

	2019/20
1	Councillor Dunlop
2	Councillor T Smith
3	Councillor Thompson
4	Alderman Irvine
5	Alderman Girvan
6	Councillor McAlpine
7	Alderman Muir Councillor Walker (from 26/2/20)
8	Councillor Dunne
9	Councillor Kennedy
10	Councillor Blaney
11	Alderman M Smith

Body: Economic Development Forum – 7 Places (4 Year Appointment)

	2019/23
1	Alderman McDowell
2	Councillor Walker
3	Councillor Thompson
4	Alderman Irvine
5	Councillor Cummings
6	Councillor Dunlop
7	Councillor Blaney

Body: Whitespots Country Park -Somme/World War Working Group – 5 Places (1 Year Appointment)

	2019/20
1	Alderman Irvine
2	Councillor Cummings
3	Councillor Smart
4	Alderman Menagh
5	Alderman McDowell

Body: Whitespots Country Park - Mining Experience Working Group – 3 Places (1 Year Appointment)

	2019/20
1	Councillor Smart
2	Councillor McIlveen
3	Alderman McDowell

Body: Whitespots Country Park -Adventure/Activity Working Group – 3 Places (1 Year Appointment)

	2019/20
1	Councillor Mathison
2	Councillor Armstrong-Cotter
3	Councillor Smart
4	Alderman Menagh

Body: Bangor Coastal Masterplan – Leadership Group – 10 Places (1 Year Appointment)

	2019/20
1	Councillor Gilmour
2	Alderman Irvine
3	Councillor Cathcart
4	Councillor Blaney
5	Councillor McClean
6	Councillor McKimm
7	Councillor Dunlop
8	Councillor Douglas
9	Councillor Wilson
10	Councillor Egan

Body: Visit Belfast – 2 Places (1 Year Appointment)

	2019/20
1	Councillor Adair
2	Councillor Greer

COMMUNITY AND WELLBEING COMMITTEE

Body: Arts and Heritage Advisory Panel – 5 Places (1 Year Appointment)

	2019/20
1	Alderman Gibson
2	Councillor Kennedy
3	Councillor Smart
4	Alderman M Smith Councillor McKimm (from 28/8/19)
5	Councillor Douglas

Body: PEACE IV – 9 Places (4 Year Appointment) – Please note SEUPB recommend that membership reflects the political composition of the Council (D’Hondt previously used)

	2019/23
1	Alderman Gibson
2	Councillor Thompson
3	Alderman Irvine
4	Alderman Keery
5	Alderman McDowell
6	Councillor Wilson
7	Councillor Egan
8	Alderman Carson
9	Councillor Smart

Body: Mental Health Champions – 2 Places (1 Year Appointment)

	2019/20
1	Councillor Thompson
2	Councillor Smart

Body: Billiard Room Trustees – 7 Places (1 Year Appointment) (Newtownards Town DEA Members)

	2019/20
1	Councillor Armstrong-Cotter
2	Councillor Kennedy
3	Councillor Mathison
4	Alderman McDowell
5	Alderman McIlveen
6	Alderman Menagh
7	Councillor Smart

Body: Community Development Grants Working Group – 5 Places (1 Year Appointment)

	2019/20
1	Councillor Thompson
2	Councillor Cathcart
3	Councillor Smart
4	Councillor Douglas
5	Councillor Woods Councillor McNickle (from 23/10/19)

Body: Age Champions – 3 Places (1 Year Appointment)

	2019/20
1	Councillor McAlpine
2	Councillor Thompson
3	Councillor Martin (vacant from 06/05/20)

Body: Sports Forum – 6 Places (1 Year Appointment)

	2019/20
1	Councillor Chambers
2	Councillor Smart
3	Alderman Menagh
4	Alderman Muir Councillor McRandal (from 26/2/20)
5	Councillor Thompson
6	Alderman Irvine

EXTERNAL APPOINTMENTS

Body: Personal and Public Involvement Committee – 1 Place + 1 Substitute (4 Year Appointment)

	2019/23
1	Councillor Smart
Sub	Councillor Greer

Body: Belfast City Airport Forum – 1 Place + 1 Substitute (4 Year Appointment)

	2019/23
1	Alderman Keery
Sub	Councillor Greer

Body: North Down Development Organisation Ltd – 3 Places (4 Year Appointment)

	2019/23
1	Councillor Dunlop
2	Alderman M Smith
3	Councillor Cathcart

Body: Somme Advisory Council – 2 Places (4 Year Appointment)

	2019/23
1	Alderman M Smith
2	Alderman Keery

Body: APSE – 3 Places (4 Year Appointment)

	2019/23
1	Alderman McDowell
2	Alderman Carson
3	-

Body: Age North Down and Ards Management Committee – 3 Places (4 Year Appointment)

	2019/23
1	Councillor McAlpine
2	Councillor Martin (vacant from 06/05/20)
3	Councillor Thompson

Body: Northern Ireland Museum Council – 1 Place (4 Year Appointment)

	2019/23
1	Councillor Brooks

Body: North Down and Ards Road Safety Committee – 7 Places (1 Year Appointment)

	2019/20
1	Alderman Gibson
2	Councillor Thompson
3	Alderman Carson
4	Alderman M Smith
5	Councillor Mathison
6	Councillor Douglas
7	-

Body: National Association of Councillors – 8 Places (1 Year Appointment)

	2019/23
1	Alderman McDowell
2	Councillor Wilson
3	Councillor Boyle
4	Alderman Gibson
5	Councillor Thompson
6	Alderman Carson
7	Alderman Keery
8	-

Body: Northern Ireland Amenity Council – 2 Places (1 Year Appointment)

	2019/20
1	Councillor Edmund
2	Alderman Muir Councillor McRandal (from 26/2/20)

Body: Percy French Management Committee – 4 Places (1 Year Appointment)

	2019/20
1	Councillor Walker
2	Councillor Douglas
3	Councillor Kennedy
4	-

Body: Bangor Alternatives Advisory Committee – 1 Place (1 Year Appointment)

	2019/20
1	Alderman Irvine

Body: Local Floods Forum – 1 Place (1 Year Appointment)

	2019/20
1	Councillor Thompson

Body: Portaferry Regeneration Ltd – 1 Place (1 Year Appointment)

	2019/20
1	Councillor McAlpine

Body: Northern Ireland Drainage Council – 2 Places (1 Year Appointment)

	2019/20
1	Alderman Gibson
2	-

Body: All Party Group on Sustainable Development – 2 Places (1 Year Appointment)

	2019/20
1	Councillor Thompson
2	Councillor Woods Councillor McNickle (from 23/10/19)

Body: Ards Community Hospital – Multi Agency Forum – 2 Places (1 Year Appointment)

	2019/20
1	Councillor Smart
2	Alderman Menagh

Body: Local Government Partnership on Travellers Issues – 3 Places (4 Year Appointment)

	2019/23
1	Councillor Boyle
2	Alderman Carson
3	-

Body: East Border Region Members Forum – 6 Places (4 Year Appointment)

	2019 - 23
1	Councillor Thompson
2	Alderman Keery
3	Alderman McDowell
4	Alderman Girvan
5	Alderman Carson
6	Councillor Boyle

Body: East Border Region Executive Board – 3 Places (4 Year Appointment)

	2019/23
1	Alderman Carson
2	Alderman Keery
3	Alderman McDowell

Body: Strangford Lough and Lecale Partnership – 2 Places (4 Year Appointment)

	2019/23
1	Councillor P Smith Councillor Boyle (from 26/2/20)
2	Councillor Thompson

Body: Youth Council Cross Party Working Group – 5 Places (1 Year Appointment)

	2019/20
1	Councillor Egan
2	Councillor Walker
3	Councillor McKee
4	Councillor Chambers
5	Councillor Thompson

Body: Community Advice Ards and North Down - 4 places (1 Year Appointment)

	2019/20
1	Councillor McKee
2	Councillor Mathison
3	Councillor Blaney
4	-

Body: Somme Heritage Centre Management Committee - 3 Places (1 Year Appointment)

	2019/20
1	Councillor P Smith Alderman Menagh (from 26/2/20)
2	Councillor Thompson
3	Councillor Cummings

Body: Community Resuscitation Group – 2 Places (1 Year Appointment)

	2019/20
1	Councillor Thompson
2	Councillor McKimm

Body: Kilcooley Neighbourhood Partnership – 1 Place + 1 Substitute (1 Year Appointment)

	2019/20
1	Councillor Gilmour
Sub	Councillor McKee

Body: Bangor Aurora Joint Management Committee – 1 Place (1 Year Appointment)

	2019/20
1	Alderman Keery

Body: Trustees on Northern Community Leisure Trust – 2 Places (4 Year Appointment)

	2019/23
1	Alderman Irvine
2	Councillor Blaney

**Body: European Maritime and Fisheries Fund – South East Area Fisheries
Local Action Group (SEAFLAG) – 1 Place (4 Year Appointment)**

	2019/23
1	Alderman Carson

**Body: NI Strategic Migration Partnership Sustainable Communities and
Demographics Working Group (hosted by NILGA) – 1 Place (1 Year
Appointment)**

	2019/20
1	Councillor Greer

NILGA Policy and Learning Networks – 4 Years

Reform, Devolution and Improvement

1	Councillor P Smith
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Local Economic Development, Investment and International Affairs

1	Councillor Kennedy
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Place Shaping and Infrastructure

1	Councillor Thompson
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Elected Member Development

1	Councillor Greer
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Health, Social and Environmental Wellbeing

1	Councillor Smart
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