



**Ards and
North Down**
Borough Council

**NORTHERN IRELAND LOCAL GOVERNMENT
CODE OF CONDUCT FOR COUNCILLORS**

**ARDS AND NORTH DOWN BOROUGH COUNCIL
PERIOD BEGINNING 7 MAY 2019**

**DECLARATION OF MEMBERS' PERSONAL INTERESTS,
RELEVANT FAMILY RELATIONSHIPS, GIFTS AND
HOSPITALITY, DISCLOSABLE PECUNIARY INTERESTS AND
PRIVATE OR PERSONAL NON-PECUNIARY INTERESTS**

COUNCILLOR NAME: Deborah Girvan

ADDRESS: 17 Ballydrain Road, Comber, Co Down, BT23 5SR

DATE ELECTED OR APPOINTED TO OFFICE (IF THAT IS LATER):
3 May 2019

I, DEBORAH GIRVAN

(PLEASE PRINT NAME)

hereby undertake to abide by each and all of the provisions of The Northern Ireland Local Government Code of Conduct for Councillors issued by the Department of the Environment on 27 May 2014.

I acknowledge receipt of **The Northern Ireland Local Government Code of Conduct for Councillors** and the **Declaration of Interest form**.



Signed:

Date: 31 May 2019

Attachments

1. **The Northern Ireland Local Government Code of Conduct for Councillors**
2. **Declaration of Interest form** – *to be returned to the Chief Executive of Ards and North Down Borough Council as soon as possible.*

DECLARATION OF INTERESTS FORM

DECLARATION OF PERSONAL INTERESTS

Please refer to Paragraph 5.2 et seq. of The Northern Ireland Local Government Code of Conduct for Councillors

1.	EMPLOYMENT OR BUSINESS	<i>Code Paragraph 5.2 Parts a & b</i>
Include details of any employment or business carried on by you. Please record: the name of any person who employs or has appointed you; the name of any firm in which you are a partner; or the name of any company for which you are a remunerated or non-remunerated director.		
Date	None	

2.	SPONSORSHIP	<i>Code Paragraph 5.2 Part c</i>
Declare the name of any person, other than Ards and North Down Borough Council, who has made a payment to you in respect of your election or any expenses incurred by you in carrying out your duties as a Councillor.		
Date	None	

3.	SECURITIES IN CORPORATE BODIES	<i>Code Paragraph 5.2 Part d</i>
<p>List any corporate body which has a place of business or land within the Ards and North Down Borough, and in which you have a beneficial interest in a class of securities of that body that exceeds the nominal value of £25,000 or one hundredth of the total issued share capital of that body.</p>		
Date	None	

4.	CONTRACTS WITH THE COUNCIL	<i>Code Paragraph 5.2 Part e</i>
<p>Include any contract for goods, services or works, made between Ards and North Down Borough Council and you, or a firm in which you are a partner, an unincorporated body (i.e. Industrial & Provident Society), a company of which you are a remunerated director, or a body of the description specified at Section 3 above.</p>		
Date	None	

5.	LAND IN THE AREA OF ARDS AND NORTH DOWN BOROUGH COUNCIL	<i>Code Paragraph 5.2 Parts f & g</i>
<p>List here any land in which you have a beneficial interest and which is within the Ards and North Down Borough. Include any land where the landlord is Ards and North Down Borough Council and the tenant is: a firm in which you are a partner; a company of which you are a remunerated director; or a body of the description specified earlier at Section 3.</p>		
Date	None	

6.	REPRESENTATION ON OTHER BODIES	<i>Code Paragraph 5.2 Part h</i>
<p>Include here any bodies to which you have been elected, appointed or nominated by Ards and North Down Borough Council.</p>		
Date		
June 2017		
May 2019		
May 2019		

7.	INTERESTS IN SOCIETIES, CHARITIES AND OTHER BODIES	<i>Code Paragraph 5.2 Part i</i>
<p>Include here details of your membership, or your position of general control or management, in any of the following:</p> <ul style="list-style-type: none"> • public authority or body exercising functions of a public nature; • company, industrial and provident society, charity, or body directed to charitable purposes; • body whose principal purposes include the influence of public opinion or policy; • trade union or professional association; or • private club, society or association operating within the Ards and North Down Borough. 		
Date		
Sept 2013	Comber Regeneration Community Partnership	
Jan 2014	Chairperson of Comber Farmers' Market	
Jan 2018	Member of Friends of Columbanus, Bangor	
Nov 2018	President of the European Association of the Columban Way	

8.	LICENCE TO OCCUPY LAND	<i>Code Paragraph 5.2 Part j</i>
<p>Include here any land within the Ards and North Down Borough in which you have a licence (alone or jointly with others) to occupy for 28 days or longer.</p>		
Date		
Aug 1984	17 Ballydrain Road, Comber, BT23 5SR	

9.	RELEVANT FAMILY RELATIONSHIPS	<i>Code Paragraph 6.10</i>
<p>Section 30 of the Local Government Act (Northern Ireland) 1972 requires you to disclose to the Council, in writing, any relevant family relationship, as set out in paragraph (6) of that section, known to exist between you and any person you know who either holds, or is a candidate for appointment to, any office in the Council.</p> <p>For the purposes of this section, a relevant family relationship shall be deemed to exist between a Councillor and an officer or candidate if they are husband and wife [or civil partners] or if the officer or candidate, or the husband or wife [or civil partner] of the officer or candidate, is the:</p> <ul style="list-style-type: none"> (a) parent; (b) grandparent; (c) grandson or granddaughter; (d) son or daughter; (e) brother or sister; (f) uncle or aunt; or (g) nephew or niece of the Councillor or of the husband or wife [or civil partner] of the Councillor. 		
Date	None	

DECLARATION OF GIFTS & HOSPITALITY

Please refer to Paragraph 4.20 of The Northern Ireland Local Government Code of Conduct for Councillors

GIFTS AND HOSPITALITY

Code Paragraph 4.20

In accordance with The Northern Ireland Local Government Code of Conduct for Councillors and in accordance with any standing orders of Ards and North Down Borough Council, list here the existence and nature of any gifts, hospitality, material benefits or services for yourself or any person (which is above **£20**) which might place you, or reasonably appear to place you, under an improper obligation.

Date	
	None

**DECLARATION OF PECUNIARY & PRIVATE OR PERSONAL
NON-PECUNIARY INTERESTS**

Please refer to Paragraph 6.1 et seq. of The Northern Ireland Local Government Code of Conduct for Councillors

PECUNIARY & PRIVATE OR PERSONAL NON-PECUNIARY INTERESTS		<i>Code Paragraph 6.1 et seq.</i>
Meeting Date	Name of Committee Meeting	Interest Declared
		None

Ards and North Down Borough Council is required to collect this information to meet its obligations under the LG Act 2014. Your information will be placed on the Council's website and will be publically accessible for the duration of the Council term. You have a right to see and review the information held on you. If you wish to request your personal information or have a data protection query, please put your request in writing to: Data Protection Officer, Ards and North Down Borough Council, Town Hall, The Castle, Bangor, BT20 4BT, Email: dataprotection@ardsandnorthdown.gov.uk Tel: 0330 013 3333. If you are not satisfied with how the Council has handled this matter, you may refer it to the Information Commissioner's Office at 02890278757 or email ni@ico.org.uk.