

ARDS AND NORTH DOWN BOROUGH COUNCIL

5 December 2018

Dear Sir/Madam

You are hereby invited to attend a meeting of the Community and Wellbeing Committee of the Ards and North Down Borough Council which will be held in the **Council Chamber, 2 Church Street, Newtownards** on **Wednesday 13 February 2019** commencing at **7.00 pm**.

Tea, coffee and sandwiches will be available from 7.00 pm.

Yours faithfully

Stephen Reid
Chief Executive
Ards and North Down Borough Council

A G E N D A

1. Apologies
2. Declarations of Interest
3. Deputation
 - 3.1 Ulster Wildlife – Mr Conor McKinney – Red Squirrels
 - 3.2 Kilcooley Community – Mr Desy Clayton - Kilcooley 3 G Pitch
4. C&W Budgetary Control Report – December 2018 (Report attached)
5. PCSP Facebook Page (Report attached)
6. Peace Benches (Report attached)
7. Mary Peters Trust (Report attached)
8. Ards and North Down Sports Forum Grants (Report attached)
9. Allotments (Report attached)
10. Hanging Baskets (Report attached)
11. Display Beds (Report attached)

12. Ards Half Marathon (Report attached)
13. Inclusive Beaches (Report attached)
14. Scheme of Delegation (Report attached)
15. Notice of Motion
- 15.1 Notice of Motion submitted by Councillor Cathcart

That this Council expresses its concern with the decision by NI Water to pursue community houses with water charges. Community organisations struggle for funding on an annual basis, and would not be able to get funding for services such as water charges, especially backdated charges. These charges therefore put community organisations in financial hardship and put their ability to serve their community at risk. This Council therefore writes to NI Water and the Permanent Secretary of the Department for Infrastructure stating the Council's belief that community houses serve their local community and should be exempt from water charges, like they are for Rates.

*****IN CONFIDENCE*****

16. Extension of Contract Tender for the Provision of Frontline Advice Services in Ards and North Down (Report attached)
17. Peace IV Shared Spaces and Services Update (Report attached)
18. PCSP Private Meeting Minutes 12.11.18 (Report attached)
19. Kilcooley 3G Pitch (Report attached)
20. Extension of Annual Tender (Report attached)
21. Tender for the Redevelopment of the Existing Play Area at Steele Dickson Park, Portaferry and Ballycranbeg, Kircubbin (Report attached)

MEMBERSHIP OF COMMUNITY AND WELLBEING COMMITTEE (18 MEMBERS)

Alderman Irvine	Councillor Edmund
Alderman Smith	Councillor Kennedy
Councillor Adair	Councillor Martin
Councillor Boyle (Vice Chairman)	Councillor McAlpine
Councillor Brooks	Councillor Menagh
Councillor Chambers	Councillor Muir
Councillor Cooper	Councillor Smart
Councillor Douglas	Councillor Thompson
Councillor Dunne	Councillor Woods (Chairman)

ITEM 4**Ards and North Down Borough Council**

Report Classification	Unclassified
Council/Committee	Community & Wellbeing
Date of Meeting	13 February 2019
Responsible Director	Director of Community and Wellbeing
Responsible Head of Service	Head of Finance
Date of Report	30 January 2019
File Reference	FIN45
Legislation	Section 5 Local Government Finance Act (NI) 2011
Section 75 Compliant	Yes <input type="checkbox"/> No <input type="checkbox"/> Not Applicable <input checked="" type="checkbox"/>
Subject	Community & Wellbeing Budgetary Control Report – December 2018
Attachments	None

This Community & Wellbeing Budgetary Control Report covers the 9-month period 1 April 2018 to 31 December 2018 and is set out on page 4. The net cost of services is showing an under spend of £12,811 (0.2%).

Explanation of Variance

A Budgetary Control Report by Income and Expenditure for the Directorate is, also, shown on page 4 which analyses the overall favourable variance (£12,811) by expenditure (£369,432 favourable) and income (£356,621 adverse). However, if the net nil distorting effect on income and expenditure of Peace IV grants is removed then the variance for expenditure is £72,332 favourable and income £59,521 adverse.

Community & Wellbeing

Expenditure - £369.4k (3.5%) better than budget to date. This favourable variance is mainly made up of the following: -

1. Environmental Health - £79.7k favourable. This is mainly due to:
 - a. Payroll is £58.4k favourable mainly due to vacant posts which are being recruited.
 - b. Spend on NI Home Safety Database is £17.4k adverse as it wasn't budgeted for but this is offset by a similar favourable income variance – see 4a below.
 - c. Home Safety is currently £7.3k under budget but it is expected that this budget will be fully spent by the end of the financial year.
 - d. There are underspends to date on mileage (£11.2k) and training (£6.6k).
2. Community & Culture - £381.2k favourable (£84.1k favourable after allowing for the net nil distorting effect on income and expenditure of Peace IV grants).
 - a. Payroll £63.6k favourable mainly due to an underspend in Community Development (£42.3k). The Manager's post was filled in September but the Coordinator post is still vacant.
 - b. Peace IV grant payments are £297.1k under budget to date due to a delay in the project starting (SEUPB delayed approvals) but this is offset by a similar adverse variance on income – see 5a below.
 - c. Community Development Summer Schemes and Council Run Clubs are £20.6k under budget to date.
 - d. The Bonfire Programme is £35.7k over budget mainly due to increased site clearance costs.
 - e. There are small underspends to date on Volunteer Support (£7.0k), PR Plan (£6.9k) and Neighbourhood Renewal (£6.5k).
3. Leisure & Amenities - £90.4k adverse. The 2018/19 budget assumed the old Ards LC would operate for 8 months with the new Ards Blair Mayne Wellbeing & Leisure Centre (ABMW&LC) operating for 4 months. The old Centre was actually open for 9 months (with it being closed to the public for the second half of December) and the new Centre opened in January 2019. This has had an adverse impact on financial performance especially income.
 - a. Payroll is £251.1k adverse but this includes severance payments and pension costs totalling £123.1k. There are overspends to date on Ards LC (£211.8k – no budget for December) and Comber LC (£34.9k) due to allocation of staff. This is to be addressed by transformation and transition to the new centre. There are, also, overspends to date on Londonderry Park (£31.8k) and Parks & Cemeteries (£15.6k). All of these overspends are partially offset by favourable variances in ABMW&LC (£111.8k – not open in December), Community Halls/Centres (£15.3k), Leisure Admin (£27.0k – 1 vacant post), Countryside Management (£15.1k – 1 vacant post) and Outdoor Recreations (£12.4k – 1 vacant post).
 - b. Ards LC (£58.5k), ABMW&LC (£3.5k), Comber LC (£14.5k), Portaferry SC (£9.2k) and Londonderry Park (£18.1k) running costs (excluding

payroll) are £103.8k under budget to date. This helps to offset the adverse payroll and income variances (see 3a above & 6a below).

- c. Ards Half Marathon is underspent by £23.6k as the event was not held this year. This, also, means there was no income received – see 6c below.
- d. Parks & Cemeteries running costs (excluding payroll) are **£92.3k** over budget to date. This is mainly due to increased spend on equipment and tools, plant and equipment maintenance and pitch renovation work.
- e. Community Halls/Centres running costs (excluding payroll) are £38.8k under budget to date.
- f. There are a number of favourable variances to date for other Leisure services such as Sports Pavilions (£15.8k), Sports & Football Development (£8.0k), Everybody Active programme (£13.6k), Hamilton Hub (£5.4k), Countryside Management (£4.7k) and Leisure consultancy costs (£20.1k).

Income - £356.6k (10.3%) worse than budget to date. This adverse variance is mainly made up of the following: -

4. Environmental Health - £22.8k better than budget.
 - a. NI Home Safety Database income is £17.4k favourable as this was budgeted for. This offsets the adverse expenditure variance – see 1b above.
 - b. Home Safety grant income is £8.0k better than budget to date.
5. Community and Culture - **£278.4k** adverse (£18.7k favourable after allowing for the net nil distorting effect on income and expenditure of Peace IV grants).
 - a. Peace IV grant income is **£297.1k** adverse but this is offset by a similar favourable variance on project spend – see 2b above.
 - b. Good Relations grant income (£4.2k) and Bonfire Programme income (£6.1k) are £10.3k better than budget to date.
 - c. Arts Centre income is £6.0k better than budget to date.
6. Leisure & Amenities - **£100.1k** adverse.
 - a. Income at ABMW&LC (**£146.1k** adverse – the budget assumed December 2018 opening but it didn't open until January 2019), Ards LC (£21.4k favourable), Comber LC (£11.9k favourable), Portaferry Sports Centre (£0.7k favourable) and Londonderry Park (**£9.8k** adverse) is **£121.9k** behind budget to date.
 - b. Community Halls/Centres income is £38.2k better than budget to date. This is mainly due to Queens Hall (£11.7k) and Hamilton Road Community Centre (£10.7k) performing better than budget to date.
 - c. Ards Half Marathon income is **£14.0k** adverse – see 3c above.

BUDGETARY CONTROL REPORT						
By Directorate and Service						
Period 9 - December 2018						
Note	Year to Date Actual £	Year to Date Budget £	Variance £	Annual Budget £	Variance %	
Community & Wellbeing						
100 Community & Wellbeing HQ	117,826	116,800	1,026	160,500	0.9	
110 Environmental Health	1,123,567	1,226,000	(102,433)	1,723,700	8.4	
120 Community and Culture	1,440,537	1,543,300	(102,763)	1,937,800	6.7	
130 Leisure and Amenities	4,346,359	4,155,000	191,359	5,593,100	4.6	
Totals	7,028,289	7,041,100	(12,811)	9,415,100	0.2	

BUDGETARY CONTROL REPORT						
By Income and Expenditure						
Period 9 - December 2018						
Note	Actual £	Expenditure Budget £	Variance	Actual	Income Budget	Variance £
Community & Wellbeing						
100 Community & Wellbeing HQ	117,826	116,800	1,026	-	-	-
110 Environmental Health	1,499,650	1,579,300	(79,650)	(376,083)	(353,300)	(22,783)
120 Community and Culture	2,222,823	2,604,000	(381,177)	(782,287)	(1,060,700)	278,413
130 Leisure and Amenities	6,305,369	6,215,000	90,369	(1,959,009)	(2,060,000)	100,991
Totals	10,145,668	10,515,100	(369,432)	(3,117,379)	(3,474,000)	356,621

RECOMMENDATION

It is recommended that the Committee notes this report.

ITEM 5**Ards and North Down Borough Council**

Report Classification	Unclassified
Council/Committee	Community and Wellbeing
Date of Meeting	13 February 2019
Responsible Director	Director of Community and Wellbeing
Responsible Head of Service	Head of Community and Culture
Date of Report	25 January 2019
File Reference	PCSP/ANDBC18
Legislation	Justice Act (NI) 2011
Section 75 Compliant	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other <input type="checkbox"/> If other, please add comment below:
Subject	PCSP Facebook Page
Attachments	None

In December 2018 Council agreed a notice of motion requesting a Facebook page be established for the Policing and Community Safety Partnership (PCSP).

As Members will be aware the PCSP has delegated authority from the Council to manage and deliver the Policing and Community Strategy and Action Plan within the Borough. The PCSP has also requested the establishment of a Facebook page and a report will be tabled at the next meeting.

When the new PCSP's were established in 2015 the Northern Ireland Policing Board set up a Facebook page for each of the 11 PCSPs. For consistency in branding each PCSP page has been set up to include a profile picture with the logo and name of the PCSP; organisation type; standardised text about the PCSP and other generic settings.

PCSPs are also encouraged to post or share information about their PCSP on the corporate PCSP page which is available at www.facebook.com/pcsp.

Posting on the generic PCSP page also assists in raising the profile of PCSPs collectively and is also a good tool to share good practice across PCSPs.

The Ards and North Down PCSP page has not yet been activated. Council policy dictates that all media should be filtered through the central Council media streams except where exceptions have been agreed (eg Leisure Ards and North Down).

PCSP staff have researched other PCSPs to ascertain if they have Facebook pages in place and how they are maintained, and the following information has been obtained:

- PCSP staff take responsibility for all aspects of the Facebook account in each of the other Council areas,
- Corporate Communications share posts on the Council Facebook page, where appropriate,
- One member of the PCSP team is given responsibility to look after the day to day maintenance/posts etc,
- Posts are scheduled in advance / other members look after the account when staff are on leave,
- Posts are light and varied with a community safety message,
- Staff spend an average of 30 mins per day on the Facebook page.

The one exception is Downpatrick which has outsourced the running of Facebook to a social media consultant at a cost of £300 per month. This still requires time and resources of PCSP staff to be in regular contact providing material and instructions to the consultant.

PCSPs reported having found using Facebook to be cost effective and more targeted.

Since using Facebook, one PCSP reported higher attendances at public meetings and the advertising expenditure in terms of print media has reduced significantly.

RECOMMENDED

It is recommended that the Council permits PCSP to activate and maintain a Facebook page for the Ards and North Down PCSP area.

ITEM 6**Ards and North Down Borough Council**

Report Classification	Unclassified
Council/Committee	Community and Wellbeing
Date of Meeting	13 February 2019
Responsible Director	Director of Community and Wellbeing
Responsible Head of Service	Head of Community and Culture
Date of Report	17 January 2019
File Reference	PEACE 4-6
Legislation	Recreation and Youth Services NI Order (1986
Section 75 Compliant	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other <input type="checkbox"/> If other, please add comment below:
Subject	Art at the Heart Peace IV Project
Attachments	None

Art at the Heart of the Peninsula Building Positive Relations 4F (BPR4F), is a Community Based Arts and Participation Programme being delivered by the Institute for Conflict Research (ICR) as part of the Ards and North Down PEACE IV programme. It is aimed at garnering respect for the Peninsula's social and environmental heritage including raising awareness of those who have migrated to and from the area.

At the heart of the Peninsula are its people, their stories and the natural environment. Historically, a range of activities and events including those connected to the sea and other aspects of the landscape mark the area of as one of important historical significance as well as an area of natural beauty. The significance of the Plantation remains etched into the area's ecosystem as does the contribution of the Vane-Tempest-Stewart, Montgomery and Savage families to the architecture of the area at different periods. The religious patronage of Affreca de Courcy in Greyabbey draws attention to the involvement of women and of faith to the richness and diversity of the area. Over the last year, a series of public consultations and activities with residents and other stakeholders in the area have identified these and the other matters of diversity as important and of value. The issues raised also include: the safe haven offered to Kindertransport children who came to Millisle after escaping

Nazi Germany; the rescue by the Sir Samuel Kelly lifeboat of survivors of large shipping tragedy; those Polish Airmen whose squadrons were stationed in Ballywalter and Ballyhalbert during the 2nd world war; the kelp and straw hat industries associated with Kircubbin and the annual return of migrating birds and fauna to an area rich with indigenous and transplanted flora. The public art pieces will be linked visually by their use of materials and form and will include aspects of each of the six villages' heritage.

The pieces will provide an opportunity to link the villages and create a potential point for any tourism strategy where the Ards Peninsula area can have its distinctive stories realised.

It is proposed to site six benches (five on Council land) in the following locations:

Donaghadee – land at Shore Street

Millisle – Beach Park area

Ballywalter - Pier

Portaferry – Grounds of Portaferry Castle, the Ropewalk or Tullyboard Windmill

Kircubbin – Common Ground beside Play Park

Greyabbey – Physic Garden by Tree Stump (not Council owned land)

Discussions have taken place with the relevant Council departments in relation to the siting and maintenance of the benches on the 5 areas of land owned by Council. Further information in relation to the location of the bench in Portaferry will be brought to Committee once a final site has been agreed.

Discussions have also taken place between ICR, Mr Bill Montgomery and the Department for Communities in relation to the siting of a benches within the grounds of the Abbey, Greyabbey.

A quotation process has been undertaken by ICR in relation to the design and build of the benches and it is hoped they will be located on each of the sites in April / May 2019 and will be fully funded by the Peace IV programme.

RECOMMENDATION

It is recommended that Council grants approval for the siting of the benches.

ITEM 7**Ards and North Down Borough Council**

Report Classification	Unclassified
Council/Committee	Community and Wellbeing
Date of Meeting	13 February 2019
Responsible Director	Director of Community and Wellbeing
Responsible Head of Service	Head of Leisure and Amenities
Date of Report	30 January 2019
File Reference	CW32
Legislation	Recreation and Youth Service (NI) Order 1986
Section 75 Compliant	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other <input type="checkbox"/> If other, please add comment below:
Subject	Mary Peters Trust
Attachments	Appendix 1 Letter from Mary Peters Trust

As Members may be aware the Mary Peters Trust is a voluntary organisation which distributes funds to the young sportspeople which assists towards the significant costs in developing sporting excellence.

A request has been received from the above Trust for continuing support towards the work of the organisation for the year 2019/20.

Whilst Council also delivers sporting awards to local sports people through the Sports Forum the additional funding from this Trust has been critical over the years in providing much needed support above and beyond Council capabilities to the young sportspeople of the Borough who would otherwise have considerable personal costs towards funding their sporting development.

Last year over 200 young people from across Northern Ireland benefited from £80,000 of funding from the Trust. Twelve of the recipients were from the Borough and they received £5,100. The list of recipients which included young people from across the Borough and representing eleven sports is attached.

Unclassified

It is proposed to continue to support the above organisation in a similar way to previous years with a Council contribution of £3,000. This can be met from current budgets.

RECOMMENDATION

It is recommended that Council approves the contribution of £3,000 to the Mary Peters Trust.

ITEM 8**Ards and North Down Borough Council**

Report Classification	Unclassified
Council/Committee	Community and Wellbeing
Date of Meeting	13 February 2019
Responsible Director	Director of Community and Wellbeing
Responsible Head of Service	Head of Leisure and Amenities
Date of Report	15 January 2019
File Reference	SD109
Legislation	Recreation and Youth services Order (1986)
Section 75 Compliant	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other <input type="checkbox"/> If other, please add comment below:
Subject	Ards and North Down Sports Forum Grants
Attachments	Appendix1-Sports Forum Applications for Noting and Approving January 2019 Appendix 2 - Unsuccessful Sports Forum Grants January 2019

Members will be aware that on the 26th August 2015 Council delegated authority to the Ards and North Down Sports Forum Borough, in order to allow it to administer sports grants funding on behalf of the Council. £25,000 had been allocated within the 2018/2019 revenue budget for this purpose.

The Council further authorised the Forum under delegated powers to award grants of up to £250. Grants above £250 still require Council approval. In addition, the Council requested that regular updates are reported to members.

During January 2019, the Forum received a total of 3 grant applications; 1 of which was for Travel and Accommodation, 1 of which was for Equipment and 1 of which was for Coaching. A summary of the applications are detailed in the attached Appendix 1 January 2019.

Unclassified

A total of **2** of the applications failed to meet the specified criteria. The reasons for the unsuccessful applications are detailed on the attached Appendix 2, Unsuccessful Sports Forum Grants January 2019.

For information, the annual budget and spend to date on grant categories is as follows:

January 2019	Annual Budget	Funding Awarded January 2019	Remaining Budget
Travel and Accommodation*	£12,000	£150	-£1,398.37
Coaching*	£2,500	£0	£595.50
Equipment*	£5,000	£0	£267.89
Events	£3,000	£0	-£942.45
Seeding	£500	£0	£250
Anniversary	£1,000	£0	£1,000
Discretionary	£1,000	£0	£880
Gold Cards Issued during the period January 2019 is 0.			

* The proposed remaining budget for Travel & Accommodation of **-£1,398.37** is based on a proposed award of £150 with withdrawn costs of £300 as listed in Appendix 1(A). The proposed remaining budget for Equipment of **£267.89** is based on a proposed withdrawn cost of £1,351.34 as outlined in Appendix 1(B). The proposed remaining budget for Coaching of **£595.50** is based on withdrawn costs of £101.25 as outlined in Appendix 1(C).

RECOMMENDATION

It is recommended that Council approves the attached applications for financial assistance for sporting purposes valued at above £250, and that the applications approved by the forum (valued at below £250) are noted.

As agreed by Council any applications which meet the guidelines for the remainder of the year are honoured and that funds are reallocated from the underspend from the Councils capital grant scheme.

Appendix1 - Sport Forum Applications for Noting and Approval December 2018

(A)Traveling and Accommodation (for noting)

Name	Type of Grant	Representing	Sport	Competition	Location	Date(s) of Competition	Amount Recommended	Notes
1.Robbie Morrow	Travel/Accommodation	N. Ireland	Football	Mayor's Cup	Las Vegas	13 th -20 th February 2019	£150	Maximum Award (outside Europe)

Total: **£150**

(A)Withdrawn Traveling and Accommodation (for noting)

Name	Type of Grant	Representing	Sport	Competition	Location	Date(s) of Competition	Amount Recommended	Amount Withdrawn	Notes
2. Jamie Fulton	Travel/Accommodation	Ireland	Triathlon	World Cup Race	Sarasota, USA	14 th October	£150	£150	Receipts, payee details and report form not returned.
3. Stephen Campbell	Travel/Accommodation	Ireland	Triathlon	World Cup Race	Sarasota, USA	14 th October	£150	£150	Receipts, payee details and report form not returned.

Total: **£300**

(B)Equipment Costs (For Noting)

Club	Type of Grant	Description of Project	Funding Description	Amount Requested	Amount Recommended	Notes
4. Hollywood Cricket Club	Equipment Grant	Wooden Cricket bats to allow girls/women's practice indoors with a hard ball over Winter 2018.	6xbats @ £187.95 each = £1127.70	£1127.70	£0	Charity/CASC/Proof of exemption not provided. Club advised to resubmit

Total**£0****(B)Withdrawn Equipment Costs (for noting)**

Name	Type of Grant	Description of Project	Funding Description	Amount Recommended	Amount Withdrawn	Notes
Bangor Young Men	Equipment	Equipment will enhance and improve the standard or training and be an incentive to others to participate. Equipment will also improve ability and fitness.	50 training bibs: £4.80 x 50 = £240 4 Cone sets: £12.50 x 4 = £50 6 Training Hurdles: £6.00 x 6 = £36 2 Agility Ladders: £15.20x2 = £30.40	£356.40	£356.40	Receipts, payee details and report form not returned.
Royal North of Ireland Yacht Club	Equipment	The club currently has three RS Visions which are boats used to train beginners. The sails are worn out and need replaced.	2 x RS Vision Main Sails at £472.47 each.	£944.94	£994.94	Receipts, payee details and report form not returned.

Total:**£1351.34**

C) Coaching Grants (for noting)

Club	Type of Grant	Coaching description	Date of Event(s)	Number of participants	Amount requested	Amount Proposed	Notes
5.Hollywood Cricket Club	Coaching Grant	2 nd half of ECB level 22 External Specialist Coaching	16 th -17 th February 2019 16 th December 2018	20	£275	£0	Proof of Charity/CASC/Exemption not provided. Confirmation of allocation of places on course not provided. 1 application form completed for 2 applications (coaching course and external specialist coaching).

Total:

£0

C) Withdrawn Coaching Grants (for noting)

Club	Type of Grant	Coaching description	Date of Event(s)	Amount Proposed	Amount withdrawn	Notes
Royal North of Ireland Yacht Club	Coaching Grant	Specialist Coaching from Sue Monson for national and international young sailors.	4 th November 2018	£101.25	£101.25	Receipts, payee details and report form not returned.

Total:

£101.25

Unsuccessful Sports Forum Applications January 2019

During January 2019, 2 application submitted failed to meet the specified criteria.

1. Hollywood Cricket Club – applied for an Equipment grant through the Ards and North Down Sports Forum Grant Scheme. Unfortunately, their application failed to meet the specified criteria for an Equipment Grant. As outlined in our guidelines, applications must ‘Be completed in full, and submitted with all necessary supporting information. Incomplete and/or late applications will not be considered.’ As outlined on our applications forms proof of the club’s CASC/Charity Status or proof of exemption is essential criteria and must be submitted along with the application. Recommend not to fund on this occasion
2. Hollywood Cricket Club – applied for a Coaching Grant through the Ards and North Down Sports Forum Grant Scheme. Unfortunately, their application failed to meet the specified criteria for an Event Grant. As outlined in our guidelines, applications must ‘Be completed in full, and submitted with all necessary supporting information. Incomplete and/or late applications will not be considered.’ As outlined on our application forms proof of the club’s CASC/Charity Status or proof of exemption is essential criteria and must be submitted along with the application. The application was also missing confirmation of allocation of places on course. This is essential documentation and our application forms outline that ‘All essential documents must be submitted with your application’. The forum therefore recommend not to fund on this occasion.

ITEM 9**Ards and North Down Borough Council**

Report Classification	Unclassified
Council/Committee	Community and Wellbeing
Date of Meeting	13 February 2019
Responsible Director	Director of Community and Wellbeing
Responsible Head of Service	Head of Leisure and Amenities
Date of Report	24 January 2019
File Reference	PCA14
Legislation	Not Applicable
Section 75 Compliant	Yes <input type="checkbox"/> No <input type="checkbox"/> Other <input checked="" type="checkbox"/> If other, please add comment below: Not Applicable
Subject	Allotments
Attachments	None

In response to a Notice of Motion from the Community and Wellbeing Committee in September, Officers were asked to bring back a report regarding the provision of allotments at the Bryansburn Road site.

Officers have been working with the incumbent allotment tenants and a number of productive meetings have been held regarding the management and development of the site. An action plan has been agreed with the tenants with a works programme set out to commence in February.

The programme of works includes the installation of new gates, pathways, water points and low-level fencing (to delineate plot layouts). In addition, a number of vacant plots have been identified. Due to the significant size of existing plots it is proposed that vacant plots will be reduced by half and offered to applicants from the allotment waiting list.

Officers have contacted those people on the waiting list regarding their interest and a number of people have responded that they are no longer interested and have been removed from the list. Currently there are 36 people on the list who responded to the most recent communication from a total number of 106.

The programmed works will create additional plots which will be available for new tenants. Officers will contact the people on the waiting list in order to offer plots until all plots are filled.

In order to support the tenants Council have signed up to the Social Farms and Gardens organisation who can provide advice and assistance to the tenants and also provide guidance towards the ongoing development of the facility. In addition, Officers are developing an updated set of rules and regulations for use of the facility. It is anticipated that through the application of the rules and regulations together with the support of Social Farms and Gardens that the facility will be of a standard appropriate to the requirements of all users.

Members will be aware of a previous report to the Community and Wellbeing Committee in September 2016 regarding allotment provision across the Borough. Officers will be developing an allotment strategy during 2019 which will be reported to this committee in due course. The outcomes of this strategy will begin to be delivered during the 2020/21 budget period.

RECOMMENDATION

It is recommended that Council notes this report.

ITEM 10**Ards and North Down Borough Council**

Report Classification	Unclassified
Council/Committee	Community and Wellbeing
Date of Meeting	13 February 2019
Responsible Director	Director of Community and Wellbeing
Responsible Head of Service	Head of Leisure and Amenities
Date of Report	24 January 2019
File Reference	PCA5
Legislation	Not Applicable
Section 75 Compliant	Yes <input type="checkbox"/> No <input type="checkbox"/> Other <input checked="" type="checkbox"/> If other, please add comment below: N/A
Subject	Hanging Baskets
Attachments	None

In response to a Notice of Motion from the Community and Wellbeing Committee in September. Officers were asked to bring back a report regarding the provision of floral display in Bangor Main Street.

Members will be aware that following the public realm works in Bangor the number of rail planters used for the summer floral displays have reduced. The reason for this is that the railings installed in the public realm works did not accommodate the brackets on the existing rail planters which the Council owns.

During the winter period, Officers purchased 29 planters which can be used around the Translink station and the Hamilton Road / Main Street junction. In addition to this Officers have replaced the brackets on 100 of the railing planter boxes to allow ease of fitting and removal for the old planters to be put on display throughout other areas of Bangor.

The finance for these planters was found from existing horticultural development budgets, and it would be Officers' intention to purchase additional planters from the 2019/20 budget subject to its approval.

Unclassified

In addition to the new planters it is intended to introduce additional floral colour to the central reservation and roundabouts adjacent to the Bus Station. This will be in the form of a spring sowing of annual flower seed mixes subject to adequate fencing being installed to prevent pedestrian foot traffic.

RECOMMENDATION

It is recommended that Council approves these proposals.

ITEM 11**Ards and North Down Borough Council**

Report Classification	Unclassified
Council/Committee	Community and Wellbeing
Date of Meeting	13 February 2019
Responsible Director	Director of Community and Wellbeing
Responsible Head of Service	Head of Leisure and Amenities
Date of Report	24 January 2019
File Reference	PCA5
Legislation	Not Applicable
Section 75 Compliant	Yes <input type="checkbox"/> No <input type="checkbox"/> Other <input checked="" type="checkbox"/> If other, please add comment below: Not Applicable
Subject	Display Beds
Attachments	None

Council currently have provision for display beds to be created at the following locations across the Borough: -

- Post Office, Bangor
- Ballymenoch Park, Holywood
- Court Square, Newtownards
- East Street, Donaghadee
- Comber Square, Comber

Historically, the displays have been installed on an ad hoc basis as a result of written request from interested organisations/groups.

Currently there is no charge for the use of the display beds and Council install the display and bears the full cost of installation. Dependent upon the nature of detail in the display, the cost can vary from £600 - £700 to cover labour and materials.

The display beds provide an opportunity for local organisations and groups to highlight key dates and significant anniversaries. In addition, Council have created

displays to commemorate significant anniversaries such as the World War One Centenary and the Royal Air Force Centenary.

There is currently no policy regarding the allocation of the display beds. Officers have no guidance on the approval of competing requests and associated content or have any guiding framework from Council within which to manage any requests made. As such it is proposed that, through the Council's policy development process, Officers develop a policy on the use of Display Beds.

RECOMMENDATION

It is recommended that Council approve the development of a policy for the use of Display Beds through the Council's policy development process.

ITEM 12**Ards and North Down Borough Council**

Report Classification	Unclassified
Council/Committee	Community and Wellbeing
Date of Meeting	13 February 2019
Responsible Director	Director of Community and Wellbeing
Responsible Head of Service	Head of Leisure and Amenities
Date of Report	16 January 2019
File Reference	CW122
Legislation	Recreation and Youth services Order (1986)
Section 75 Compliant	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other <input type="checkbox"/> If other, please add comment below:
Subject	Ards Half Marathon
Attachments	None

Members will recall that for operational reasons the Ards Half Marathon could not be delivered in 2018. Communications at the time highlighted the reasons behind this and it was noted that members expressed their desire to see this prestigious event delivered in 2019. To this end this report presents details of how this event can return to the Athletics calendar for 2019 and beyond.

Some of the issues concerning capacity to deliver that caused the cancellation of the Ards Half Marathon in 2018 have not changed and in order to ensure the Ards Half Marathon is delivered in 2019 and in subsequent years officers have been reviewing alternative models of delivering the event making the very best use of the resources available to them.

Officers have identified that the best way of securing the future of the Ards Half Marathon is by entering into a partnership arrangement with an organisation that is very experienced in delivering this type of event and is as committed to securing the future of the Ards Half Marathon as much as Council is.

To this end in 2018 we contacted a number of athletic / running clubs from the Borough that may have shown an interest in partnering with the Council, in order to gain any expression of interest, and as a result have engaged with Scrabo Striders, a local running club. They with Council support of £8000 in the first year have confirmed that they would utilize the club membership capacity and deliver the Half Marathon in partnership with the Council on the last Friday night in June, the longstanding traditional date for the event. This cost is lower than the cost to Council in previous years. It has also been agreed that this fee would reduce to £5000 in year 2, to £3000 in year 3, and with no fee being required from year 4 onward.

The event will still retain the name Ards Half Marathon in the title, it will start and finish at Ards Blair Mayne Wellbeing and Leisure Complex and will follow more or less the same route as previous half marathons have taken allowing for the new start and finish points.

A similar partnership arrangement was set up with the North Down Athletics Club in relation to the Bangor 10k, and this model of delivery has proven to be very successful now that it is properly established.

The Council will provide logistical support through the provision of equipment such as barriers, gantries, tables and chairs as we have done for all previous half marathons, (and the Bangor 10k), and have undertaken to do this as long as Scrabo Striders continue to deliver this event.

RECOMMENDATION

It is recommended that the council agrees to the above arrangement with Scrabo Striders in order to deliver the Ards Half Marathon in 2019 and beyond.

ITEM 13**Ards and North Down Borough Council**

Report Classification	Unclassified
Council/Committee	Community and Wellbeing
Date of Meeting	13 February 2019
Responsible Director	Director of Community and Wellbeing
Responsible Head of Service	Head of Environmental Health Protection and Development.
Date of Report	30 January 2019
File Reference	CW83
Legislation	Not Applicable
Section 75 Compliant	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Other <input type="checkbox"/> If other, please add comment below:
Subject	Inclusive Beach Groomsport
Attachments	None

Members will recall that in October 2017, a notice of motion was agreed that required officers to bring back a report on the possibility of creating an inclusive beach, like that at Benone Strand in partnership with the Mae Murray foundation, at a suitable location within our Borough, where people of all abilities can share and enjoy seaside activities.

An interim report in September 2018 which described an assessment of a list of possible options, identified Groomsport as a suitable location and Council granted approval to officers to continue to work in association with the Mae Murray Foundation on plans, estimated costs and resources required to develop and designate that Beach as an inclusive facility and to bring back a further report on the prospects of development.

A further report was brought forward in November 2018 indicating options as to the possible provision at Groomsport beach which also indicated the possible funding that might have been available from Sport NI to cover the capital costs of conversion of the Groomsport toilets. Council resolved “that subject to capital funding being provided by Sport NI and the Mae Murray Foundation and adequate revenue resources being allocated by Council as part of the current budget estimates

process, Council proceeds with option 3 above and provides a “Changing Places” facility at Groomsport beach and equipment for disabled users to access the beach, in association with the MAE Murray Foundation and Sport NI”.

As a result of consultation with Sport NI full funding for the conversion of Groomsport toilets has been offered. Discussions continued regarding the most appropriate layout of the building to accommodate the new equipment and the type of use for the building. In this regard there was some increase in the cost of the conversion works which were costed at £68,000. Sport NI have agreed to fund this work 100%. In addition, the Mae Murray Foundation have agreed to provide £30,000 worth of beach access equipment. Therefore, £98,000 of external funding has been secured for the project.

Since the last committee report on this development, there has been a lot of work to move the project forward. To date, we have carried out the public survey (during the month of December) around the provision of an accessible beach and have been very pleased with the response and comments. Over 270 people responded to the survey, including 15% from Groomsport. Most people who responded to the survey were in support of the changes proposed and some of the concerns that were raised at November's committee were highlighted. Most concerns related to carparking or increased littering/anti-social behaviour. Many people completing the survey were particularly pleased about the proposed changes to the toilet facility and the inclusion of a changing places accredited area complete with hoist.

Suitable revenue funding for the project from the Council has been included in the estimates process. This comprises £5000 for equipment replacement and repair and £2,500 for staff payments in relation to the scheme, which will need to be included in budgets each year going forward.

The work had to commence as soon as possible due to the time restriction in having the Sport NI funding money spent within the financial year ending 31 March 2019. To this end some preparatory works have already been started at the Toilets.

RECOMMENDATION

It is recommended that Council approves the completion of the development of an inclusive beach and “Changing Places” facilities at Groomsport Beach prior to 31st March 2019, and reviews operations over the summer in order to inform possible development and management arrangements at any future locations for similar facilities at an appropriate time in the future.

ITEM 14**Ards and North Down Borough Council**

Report Classification	Unclassified
Council/Committee	Community and Wellbeing
Date of Meeting	13 February 2019
Responsible Director	Director of Community and Wellbeing
Responsible Head of Service	Head of Environmental Health Protection and Development.
Date of Report	29 January 2019
File Reference	CW122
Legislation	Local Government Act (NI) 2014
Section 75 Compliant	Yes <input type="checkbox"/> No <input type="checkbox"/> Other <input checked="" type="checkbox"/> If other, please add comment below: Not Applicable
Subject	Scheme of Delegation
Attachments	None

The Council's Scheme of Delegation permits Directors to authorise officers within their directorate under a list of specified legislation in order to perform Statutory enforcement duties on behalf of the Council. New legislation can be added to this list subject to approval by Council.

When the United Kingdom leaves the EU, we have been advised for example by the Food Standards Agency that new legislation will be made to replace existing laws made under the European Communities Act or referring to European standards.

In order to ensure that officers can continue to legally carry out their duties it will be necessary to add new or replacement legislation to the list, possibly at short notice.

RECOMMENDATION

It is recommended that Council grants delegated authority to all directors to add relevant legislation to the list and to continue to authorise officers accordingly.