

**Licensing and
Regulatory Services**

40 West Street, Newtownards, BT23 4AP



Office use only

Fee:

Receipt:

Date:

Initials:

APPLICATION FOR A PAVEMENT CAFÉ LICENCE

I / We hereby make application to Ards and North Down Borough Council under the provisions of the Pavement Cafes Act (Northern Ireland) 2014 for the:

Application type – *(tick as appropriate)*

Grant of a Pavement Café Licence	<input checked="" type="checkbox"/>	Variation of a Pavement Café Licence	<input type="checkbox"/>
Renewal of a Pavement Café Licence	<input type="checkbox"/>		

Applicant Details

Name:							
Home Address:							
Post Code:							
E-mail address:							
Telephone:							
Designation:	Owner	-	Director	-	Manager	-	Other

Premises Details

Name:							
Address:							
Post Code:							
E-mail address:							
Telephone:							

Operating Details

Proposed days and hours of operation of the Pavement Café.						
Mon <input type="checkbox"/>	Tues <input type="checkbox"/>	Wed <input type="checkbox"/>	Thurs <input type="checkbox"/>	Fri <input type="checkbox"/>	Sat <input type="checkbox"/>	Sun <input type="checkbox"/>

Licensing Details

Is alcohol to be consumed in the curtilage of the Pavement Café?		-
Are the premises licensed under the Licensing (NI) Order 1996?		-
Public House <input type="checkbox"/>	Restaurant <input type="checkbox"/>	
Off Sales <input type="checkbox"/>	Hotel <input type="checkbox"/>	
Guest house with restaurant <input type="checkbox"/>		

Site details – (see guidance document)

<i>Provide an area Location Plan, scale 1:1250, depicting location of Pavement Cafe and sufficient surrounding area with infrastructure.</i>	-
<i>Provide a proposed Site Plan, scale not less than 1:100, depicting street space occupied, size and type of barriers, number and type of tables and chairs, and any other pavement café furniture.</i>	-
Where will the Pavement Café furniture be stored when the premises are closed for business?	

Confirmation

I confirm that I wish to apply for a Pavement Café Licence for the development as described within this application.	<input type="checkbox"/>
I confirm that that the information provided in this application is correct.	<input type="checkbox"/>
I confirm that I have placed the appropriate notice in a prominent place at or near the premises that it can easily be read by the public, and that the notice shall be displayed for 28 days from the date of this application.	<input type="checkbox"/>

Applicant Signature: _____

Date: _____