



**Minutes of the Kilcooley Neighbourhood Partnership Meeting on
Thursday, 4 February 2016 in Kilcooley Community Centre at 10.30am**

PRESENT:

Dee Stitt – Chair (KCF)
Andrew Petrie (DSD)
Lynda Vladeanu (SEH&SCT)
Desy Clayton (KCF)
Richard Tanswell (NIHE)
Jim Dunbar (EA)

Scott Wilson (ANDBC)
Alan Black (BICCI)
Esther Millar (EA)
Gail Malmo (PHA)
Jim Rea (KCF)

ANDBC Officers in Attendance:

Debbie McKinney (Community Development Manager), Lisa Roulston (NRO)

APOLOGIES:

Pauline Brown (KPS)
Jan Nixey (ANDBC)

1.0 Welcome and Apologies

Dee Stitt (DS) welcomed members to the first meeting of 2016 and thanked them for their attendance. DS welcomed back Alan Black to the Partnership (AB) welcomed Councillor Scott Wilson (SW) who was deputising for Councillor Marion Smith.

No further apologies were noted.

2.0 Conflict of Interest

DS invited members to review the agenda and advise if any item could give rise to a potential conflict of interest. DS advised that members should disclose their interest at the start of the meeting or before the agenda item is discussed. Members with a conflict of interest will be asked to withdraw from the discussion and decision making.

No conflicts of interests were declared.

3.0 Minutes of the Partnership meeting on 26 November 2015

DS referred members to the minutes of the last Partnership meeting dated 26 November 2015. DS advised that the actions from the previous meeting will be address on the meeting agenda. DS enquired if there were any amendments to the minutes. Members agreed that the minutes accurately reflected the meeting.

The minutes were proposed by Andrew Petrie (AP), seconded by Desy Clayton (DC) and agreed by members.

4.0 Draft of the Communication Implementation Plan 2015-2016

DS reminded members that on review of the Communications Strategy members suggested that the NRO create an implementation plan to support the delivery of the Communication Strategy. The NRO referred members the tabled draft Communication Implementation Plan. Gail Malmo (GM) suggested restructuring the document to ensure it remains a 'live' working document identifying the specific communication objectives, actions within each quarter, monitoring and recording the achievements against each of the communication objectives. The NRO agreed to restructure the document and present it to members at the next meeting for review. The NRO updated members on the methods of communicating the aims and objectives of the Partnership including the Council Website, Partnership Newsletter and Notice Board. The NRO advised that she has arranged a meeting with the Council's Communication Department to discuss the website content. It is envisioned that partner organisations will provide a link to the Council page which will contain more information on the Partnership, its aims and objectives and the projects which it supports. The Council's Graphic Design Department has confirmed that the design of the Newsletter template can be created in-house. The cost of a two page, full colour, A4 sheet will cost approximately £200.00 for two thousand copies. The NRO confirmed that she has sufficient budget to cover one print during this current financial year. Depending on the budget allocated in the new financial year, there may be scope to cover the cost of another print run. Lynda Vladeanu (LV) confirmed that the Trust would be willing to cover the cost of one print run, if monies from other sources were unavailable. The NRO also advised members that notice board space in Kilcooley Community Centre has been allocated to the Partnership. Information regarding the Partnerships aims and information on the projects will be displayed shortly within the centre. A further update on the progression of the website, newsletter and notice board display will be provided at the next meeting.

Action	Person
<ul style="list-style-type: none"> • Restructure the Communication Implementation Plan and present for members review at the next meeting. • Discuss website content with the Council's Communications Department and provide an update to members at the next meeting. • Discuss Newsletter with Council's Graphic Design Department and update members at the next meeting. • Produce content for the display boards and update members at the next meeting. 	<p>NRO</p>

5.0 Project Progress Reports

DS referred members to the projects progress reports for October-December 2015. The NRO informed members that the STEP project submitted their progress report on the incorrect template. The correct template will be submitted for members review at the next Partnership meeting. The NRO also advised that the progress report for Ards and North Down Technical Support illustrates work undertaken during the reporting period. It is brought to members for their reference only. The cumulative table on the report will be updated and the report will be presented to members fully at the next Partnership meeting for approval. DS invited Jim Dunbar (JD) and DC to provide members with an update on the Transitions Programme and Kilcooley Community Forum. JD advised that the Transition Programme continues to assist the pupils of Kilcooley Primary School. JD informed members that it is possible to measure the improvement of the pupils reading skills assessing their abilities before and after the programme, however there is currently no measurement to assess the pupils improvement in numeracy.

DC advised that during the period of October-December 2015, Kilcooley Community Forum established a link with the University of Ulster to provide an 'Unblocking Potential' Course

targeting young people not in education, employment or training (NEET) and adults who are currently unemployed. 26 places have been confirmed with a potential of 22 participants interested in attending. In December 2015 the Forum worked closely with the Council's Good Relations section to provide a flags and emblem course aimed at young men. This is scheduled to take place in January 2016. The Forum is also preparing for the commemoration of the Somme with a number of events being planned including tree planting and the erection of a monument in Kilcooley Square. DS thanked DC for his update.

Debbie McKinney informed members that the Council is taking the lead on a programme of events to commemorate the Somme. The official programme will launch at the end of February. Community groups will be invited to take place in the larger events being held throughout the borough. Community grants will also be available through the Community Festival Fund for those groups who wish to hold their own events to commemorate the Somme. The Community Festival Fund will open for applications at the end of February/start of March 2016. The Community Development Fund will also be available open for applications. The deadlines for both grants have been staggered to allow communities to apply for both without the added time pressure.

DS enquired to the current funding status for the Neighbourhood Renewal Projects? AP advised that it is possible projects may experience a reduction in funding. However, the Department of Social Development (DSD) is working to make savings in other areas to avoid funding cuts. DMK enquired whether the projects could expect their Letters of Offer in the next few weeks. AP could not confirm at this time.

On review of the remaining progress report for the Family Health and Wellbeing project members were happy with the all the information presented. The Progress Reports for the Family Health and Wellbeing Project, Transition Programme, Kilcooley Community Forum were proposed by JD, seconded by LV and agreed by members.

6.0 Early Intervention and Locality Planning Group

The NRO advised members that a Turning the Curve Workshop facilitated by the National Children's Bureau (NCB) took place on the 21 January 2016. The aim of the workshop was to identify the current trends affecting, parenting skills and capacity, and how children and young people and families engage in social, leisure and non-formal educational activities. On review of the issues facing the area, attendees suggested simple actions which could potentially 'turn the curve'. GM enquired as to whether the NCB had issued the actions to those who participated in the workshop. The NRO advised that she had received nothing to date.

7.0 Education Working Group

DS informed members that the Education Working Group's first meeting of 2016 will take place following the Partnership meeting. One of the main aims of the Education Working Group is to promote raising educational attainment within the community. The group has also extended their membership to include local youth service providers in the area. Pauline Brown (PB) is a member of the group and we hope to include other local Principals as we make progress against the agreed aims and objectives. Members are also considering hosting an Education Fair to promote the formal and non-formal pathways to education. LV suggested inviting Ralston Perera, SIF Programme Manager for the Trust to attend the Education Working Group. The NRO agreed to discuss the invitation with members of the Education Working Group and provide an update to members at the next meeting.

Action	Person
<ul style="list-style-type: none"> • Discuss inviting Ralston Perera to attend the Education Working Group 	NRO

8.0 Social Investment Fund

8.1 Upgrade of Shop Fronts

DS advised members that the Arc Plans have been completed. The shops including Kilcooley Community Forum and Bangor Alternatives currently have very little heating capabilities and lack of available space for meetings and training. The upgrade will assist in the redesign to allow for better heating and space maximisation. The timeframe for project completion is approximately 18 months.

8.2 3G Pitch

DS updated members on the progress of the 3G pitch and advised that the previous planning application submitted in March 2015 needed to be withdrawn based on concerns raised by Planning and Environmental Health. The issues raised by Planning included the loss of amenity to local residents, proximity to local housing with regards to lighting and noise and access to the pitch. Kilcooley Community Forum, Councillor Alex Easton and Council Officers including Planning and Environmental Health met to discuss the way forward. Planning provided recommendations which included changing the orientation of the pitch to allow for a greater distance between the pitch and local housing. Planning also suggested including a double sided fence and more planting to buffer any noise or lighting during pitch play. The NRO advised that a quote has been received from the design consultant to make the recommended changes to the pitch plans. A further update will be provided to members at the next meeting.

8.3 Early Intervention

LV advised members that the structure and training for the programme is in place and the official launch of the SIF Early Intervention Programme, managed by the Together for Families Partnership is scheduled to take place on Tuesday, 8 March at 12pm. The Trust is also holding a workshop for interested parties from the Ards, North Down and Down to establish Locality Partnerships on Tuesday, 9 February in Ballynahinch. The aim of the workshop is to provide an overview of Locality Planning, how it works and what it could do for the communities of Ards, North Down and Down. Success has been achieved in Colin and Lisburn through a robust Locality Planning process. The Trust hopes to replicate the success of these partnerships throughout Ards, North Down and Down. DMK commented on the themes such as children and young people which may overlap with Community Planning. DMK suggested discussing this further with Patricia Mackey, Community Planning Manager for Ards and North Down Borough Council. The NRO agreed to organise a meeting with Patricia Mackey and Ralston Perera.

Action	Person
<ul style="list-style-type: none">Organise a meeting with Patricia Mackey and Ralston Perera to discuss the linkages between Locality Planning and Community Planning.	NRO

8.4 Training and Education

DS advised members that no provider has been selected for the Training and Education programme and as a result the programme has been withdrawn.

9.0 Multi-Functional Centre

DS reminded members that a land search on the proposed site of the Multi-Functional Centre identified that in 1984 three/four persons belonging to the Church of Christ were awarded a 10,000 year lease. The Northern Ireland Housing Executive (NIHE) has advised that they are in discussions with Church representatives about surrendering the lease back to the NIHE. A letter was issued at the end of January 2015 to the Church

Representatives asking them to clarify their position. The NIHE anticipate it will take a couple of weeks for a response to be issued as there are a number of people within the Church to be consulted. A further update will be provided at the next meeting.

The NRO also reminded members that RSM McClure Watters provided a quote of £5,600 plus VAT to include the following options in the Economic Appraisal:

1. A baseline option on the proposed site
2. A baseline option at the current location in Kilcooley Square
3. An extension to Kilcooley Community Centre

The NRO advised members that funding is not available to progress any of the baseline options and include them in the Economic Appraisal. DS advised that discussions are on-going with Clear Pharmacy who is still keen to develop the site. If Clear Pharmacy was to develop the site, ownership of the building remains a concern for members.

10.0 PEACE IV

The NRO advised members that the PEACE IV Programme was officially launched on 22 January 2015. Ards and North Down Borough Council will be applying for approximately £3 million to implement programmes under the three objectives of:

1. Children and Young People
2. Share Spaces and Services
3. Building Positive Relations

At present the Council is preparing to go out to tender to hire a consultant to develop a Peace and Reconciliation Plan for the Borough. The Council will be consulting in the near future with local communities and statutory agencies to help inform the plan, looking at the needs of the area, identifying gaps in provision and what activities/programmes would be beneficial to address three objectives whilst tackling real and complex issues, such as racism and sectarianism. Members will be provided with an update at the next meeting.

10.0 Transfer of the Neighbourhood Renewal Function to Council

AP informed members that it is unlikely that the Neighbourhood Renewal function will transfer to Council within the next two years. Once the new Minister has been elected, he or she will decide the future of the function. Current discussions are on-going about the Department of Communities which may integrate a few departments including the DSD.

12.0 AOB

AP advised members that the Partnership must approve the continuation of the following Neighbourhood Renewal Projects to March 2018:

- The STEP Project
- The Transitions Project
- Kilcooley Community Forum Project
- Bangor Alternatives Project
- Family Health and Well-being Project
- Ards and North Down Borough Council – Technical Assistance

Members commented on the good work undertaken by all of the projects. Members were happy to agree the continuation of all projects until March 2018. Proposed by SW and seconded by Richard Tanswell.

DS as a member of Kilcooley Community Forum proposed that Alison Blayney is invited to represent Kilcooley Women's Centre on the Kilcooley Neighbourhood Partnership. Members agreed that Alison's expertise and involvement in the community would be a welcomed addition the Partnership.

Action	Person
<ul style="list-style-type: none"><li data-bbox="240 208 1059 271">• The NRO to contact Alison Blayney and invite Alison to represent Kilcooley Women's Centre on the Partnership.	<i>NRO</i>

13.0 Date of Next Meeting

The next Partnership meeting will take place on Thursday, 10 March 2016.

END OF MEETING 12.30pm