



**Minutes of the Kilcooley Neighbourhood Partnership Meeting on  
Thursday, 26 November 2015 in Kilcooley Community Centre at 10.30am**

**PRESENT:**

Dee Stitt – Chair (KCF)  
Andrew Petrie (DSD)  
James McKerrow (AGENDA)  
Desy Clayton (KCF)  
Richard Tanswell (NIHE)  
Jim Dunbar (EA)

Pauline Brown (KPS)  
Marion Smith (ANDBC)  
Mark Pearson (PSNI)  
Esther Millar (EA)

**ANDBC Officers in Attendance:**

Debbie McKinney (Community Development Manager), Lisa Roulston (NRO)

**APOLOGIES:**

Lynda Vladeanu (SEH&SCT)  
Alan Black (BICCI)  
Jan Nixey (ANDBC)  
Cecil Wilson (KCF)  
Jim Rea (KCF)  
Gail Malmo (PHA)

**1.0 Welcome and Apologies**

Dee Stitt (DS) thanked members for their attendance at the meeting and informed members of the apologies received. DS enquired if there were any further apologies to be recorded. Desy Clayton (DC) submitted apologies for Cecil Wilson and Jim Rea. No further apologies were noted.

**2.0 Conflict of Interest**

DS invited members to review the agenda and advise if any item could give rise to a potential conflict of interest. DS advised that members should disclose their interest at the start of the meeting or before the agenda item is discussed. Members with a conflict of interest will need to withdraw from the discussion and decision making.

No conflicts of interests were declared.

**3.0 Minutes of the Partnership meeting on 3 September 2015**

DS referred members to the minutes of the last Partnership meeting dated 15 October 2015. The NRO advised that at members request a Thank You card was sent on behalf of the Kilcooley Neighbourhood Partnership to Alison Blayney, thanking her for her contribution. The NRO also advised that she posted the Kilcooley Vision and Action Plan 2016-2018 to all local MLAs within Ards and North Down. DS advised that remaining actions from the previous meeting will be addressed on the agenda. DS enquired if there were any

amendments to the minutes. Members agreed that the minutes accurately reflected the meeting.

The minutes were proposed by James McKerrow (JMK), seconded by Andrew Petrie (AP) and agreed by members.

#### **4.0 Draft of the Communication Implementation Plan 2015-2016**

DS reminded members that at the last meeting the NRO presented the Kilcooley Neighbourhood Partnership Communications Plan for 2015-2016. On reviewing the communications plan members suggested that the NRO create an implementation plan to support the delivery of the communication strategy. The NRO referred members to item 4 the draft communication implementation plan and asked members to review the structure and content. The NRO advised that if members were satisfied with the layout and content a full implementation plan would be provided for members review at the next Partnership meeting. Members discussed the production of a newsletter promoting the range of programmes and events taking place within Kilcooley. DS informed members Kilcooley estate is made up of approximately 1,300 residents. Members agreed that a production of a newsletter would be beneficial with the aim of distributing it twice per year. The NRO informed members that the Early Intervention Locality Planning Group (EILPG) discussed the creation and distribution of a newsletter. Members agreed that the NRO should discuss the newsletter further with members of EILPG before an agreement can be made to avoid any duplication.

<b>Action</b>	<b>Person</b>
Discuss creation of newsletter with the EILPG and report back to members at the next meeting.	<i>NRO</i>

#### **5.0 Project Progress Reports**

DS referred members to the projects progress reports for July-September 2015. The NRO informed members that the Family Health and Wellbeing project have resubmitted their progress report on the correct template for members review. Members were content with the information submitted by the Neighbourhood Renewal Projects.

The Progress Reports for the Family Health and Wellbeing Project, Transition Programme, Kilcooley Community Forum and Ards and North Down Borough Council were proposed by DC, seconded by Richard Tanswell (RT) and agreed by members.

#### **6.0 Early Intervention and Locality Planning Group**

DS informed members that there are three agreed outcomes focusing on children, young people and their families. The outcomes identified from the stakeholder research completed by the National Children's Bureau include:

1. All children, young people and their families in Kilcooley are healthy
2. All children, young people and their families enjoy learning and achieve
3. All children, young people and their families live in safety and stability

A Turning the Curve workshop will be held to apply the 'turning-the-curve approach' to address the agreed outcomes of the EILPG.

## **7.0 Education Working Group**

DS informed members that after review of the EILPG's priorities members agreed the focus of the group should be to promote education to the community. This will include the aim of raising educational aspirations and promoting formal and non-formal pathways to education.

### **7.1 Minutes of the Education Working Group, 21 May 2015.**

DS advised members that the minutes of the Education Working Group meeting on 21 May 2015 is brought to the Partnership for review and final ratification. DS enquired if members had any comments. Members were happy with the minutes.

The minutes were proposed by Mark Pearson (MP), seconded by RT and agreed by members.

### **7.2 Minutes of the Education Working Group, 27 October 2015**

The minutes of the Education Working Group meeting on 27 October 2015 is also brought to the Partnership for review and final ratification. DS enquired if members had any comments. Members were happy with the minutes.

The minutes were proposed by Esther Millar (EM), seconded by MP and agreed by members.

## **7.3 Education Working Group Terms of Reference**

DS informed members that the agreed Terms of Reference for the Education Working Group is brought to the Partnership for review and comment. DS also informed members that a new Chairperson has been elected to take on the role from Alison Blayney. The members of the Education Working Group nominated DC as the new Chairperson and Jim Dunbar will remain as Vice Chair. DS advised ratification for both the Terms of Reference and the election of Office Bearers is required. Members were content with the Terms of Reference and the named Office Bearers.

The Terms of Reference and elected Office Bearers was proposed by RT, seconded by JMK and agreed by members.

## **8.0 Social Investment Fund**

### **8.1 Upgrade of Shop Fronts**

DS advised members that the Arc Plans will be discussed on the 3 December 2015 with the aim to agreeing and finalising the plans. A business case will then follow to the Office of the Minister and Deputy First Minister (OFMDFM). If successful, a Letter of Offer will be issued around April next year. £40,000 has been earmarked for each property, this includes Bangor Alternatives. Some properties have experienced difficulties and they have been asked to supply further details including timetables and financial accounts.

### **8.2 3G Pitch**

DS updated members on the progress of the 3G pitch confirming that Kilcooley Primary School, Glentoran Youth Team, Bangor Rangers and St Malachy's Primary School, as well as local community organisations, will be frequent users of the pitch. Once the pitch has been agreed for funding and granted planning permission the Lead Partner, Newry, Mourne and Down District Council will go out to tender for the three pitches – Kilcooley, Ballyhornan and Downpatrick. The NRO advised that no further information has been provided by planning on the outcome of planning application submitted. A further update will be provided to members at the next meeting.

### **8.3 Early Intervention**

DS reminded members that the delivery partners for SIF Early Intervention Ards and North Down Programme include Barnardos, YMCA, Bryson, Early Years and Home Start. An information stakeholder event will take place on Monday, 7 December 2015 at Ards Community Network with an official launch of the programme scheduled for January 2016.

### **8.4 Training and Education**

DS reminded members that a training and education programme tailored to the needs of the community is currently being proposed for Ards and North Down. There are four themes of the three year programme including a bursary scheme, placement scheme for 18-65 year olds, a mentor scheme and employers forum. The programme will need to be re-designed to fit the needs of the area which may take up to one year to complete.

### **9.0 Multi-Functional Centre**

The NRO reminded members at the last meeting they were advised that RSM McClure Watters agreed to provide a written quotations to include architect fees and quantity surveyor reports for:

1. A baseline option on the proposed site
2. A baseline option at the current location in Kilcooley Square
3. An extension to Kilcooley Community Centre

The NRO confirmed that RSM McClure Watters responded with a quote of £5,600 plus VAT. This amount does not include Land and Property services or technical surveys.

DS advised members that a land search on the proposed site of the Multi-Functional Centre identified that in 1984 three/four persons belonging to the Church of Christ were awarded a 10,000 year lease. Contact has been made with one of the individuals named on the lease agreement. This person has confirmed that he is no longer interested in the lease. It has also been confirmed that a second individual who was name on the lease has passed away. DS advised contact with the remaining individuals will be made to establish their interest in the land. A further update will be provided at the next meeting.

### **10.0 Transfer of the Neighbourhood Renewal Function to Council**

Debbie McKinney (DMK) advised members that Ards and North Down Borough Council continues to prepare for the transfer of the Neighbourhood Renewal function. The Department of Social Development (DSD) has not yet advised that the transfer will not take place. AP informed members that it is likely due to the legislative timeframe that the Neighbourhood Renewal function will remain with the DSD. Current discussions are on-going about the Department of Communities which may integrate a few departments including the DSD.

### **11.0 Press Coverage**

The NRO referred members to the recent press coverage. Members reviewed the press release promoting the launch of the Kilcooley Vision and Action Plan 2016-2018 and the article written by Bernard Johnston for the Bangor Spectator on the Kilcooley 3G pitch.

### **12.0 AOB**

The NRO informed members that a Health Audit was taking place in Kilcooley to help identify the key health issues in the community and surrounding area. The information obtained from this survey will enable the Kilcooley Health Task Force to address the key health priorities in the area and target resources effectively. The NRO requested members help to advertise and encourage completion of the Health Questionnaire. The NRO advised that if needed, she can email members a link to the questionnaire, to allow the promotion of the questionnaire on Facebook etc. DC advised members that Kilcooley Community Forum

have been actively promoting the questionnaire to men's groups, youth groups and to those who receive the Winter Warmth Packs.

**13.0 Date of Next Meeting**

The next Partnership meeting will take place on Thursday, 14 January 2016.

END OF MEETING 12.30pm