



**Minutes of the Kilcooley Neighbourhood Partnership Meeting on
Thursday, 16 June 2016 in Kilcooley Community Centre at 10.30am**

PRESENT:

Dee Stitt- Chair (KCF)
Lynda Vladeanu (SEH&SCT)
Desy Clayton (KCF)
Alan Leslie (ANDBC)
James McKerrow (AGENDA)
Pauline Brown (Kilcooley PS)

ANDBC Officers in Attendance:

Lisa Roulston (NRO)

APOLOGIES:

Andrew Petrie (DfC)
Jan Nixey (ANDBC)
Philip O'Flaherty (NIHE)
Esther Millar (EA)
Alan Black (BICCI)
Jim Rea (KCF)
Debbie McKinney (ANDBC)
Jim Dunbar (EA)
Gail Malmo (PHA)

1.0 Welcome and Apologies

Dee Stitt (DS) thanked members for their attendance and welcomed Councillor Alan Leslie to the meeting. DS informed members of the apologies received and advised that as a result of low member attendance, the items on the agenda for ratification will be emailed to the full Partnership for approval prior to the next meeting.

No further apologies were noted.

The NRO reminded members that discussions within the meeting must be treated confidentially.

2.0 Conflict of Interest

DS invited members to review the agenda and advise if any item could give rise to a potential conflict of interest. DS advised members to disclose their interest at the start of the meeting or before the agenda item is discussed.

No conflicts of interests were declared.

3.0 Membership

Ards and North Down Borough Council

At the last Partnership meeting, Members were advised that Council would elect two new members to sit on the Kilcooley Neighbourhood Partnership at the Council's AGM on 2 June 2016.

DS advised that the Elected Members chosen are Councillor Alan Leslie, DUP and Councillor Tom Smith, DUP.

Kilcooley Women's Centre

Members were previously informed that a letter was sent on behalf of the Partnership to Kilcooley Women's Centre formally inviting a representative to become a member of the Kilcooley Neighbourhood Partnership. Kilcooley Women's Centre have confirmed that Alison Blayney (AB) will represent the Centre on the Partnership. AB will be in attendance at the next Partnership meeting in September 2016.

3.1 Map of the Meetings Partnership Members Attend

The NRO reminded Members that as a result of low member attendance, at the last meeting Members requested a map outlining the commitments of Partnership Members. The NRO acknowledged that many statutory organisations are going through a restructuring process and as a result staffs are being put under extra pressure. The NRO referred Members to the Map and requested comments.

Lynda Vladeanu (LV) suggested amalgamating the meetings to take place during one day to ensure greater attendance. LV advised that she attends meetings based on this structure and would send further details to the NRO for consideration. DS advised that due to low member attendance, Item 3.1 should be discussed further at the next Partnership meeting.

Action	Person
<ul style="list-style-type: none">Forward an example of a new meeting structure to the NRO	LV

4.0 Minutes of the Partnership meeting on 21 April 2016

DS advised members that the last meeting of the Partnership was not quorate and as a result the NRO emailed the items on the previous agenda for approval to members.

- The Minutes of the Partnership meeting on 10 March proposed by Jim Dunbar and seconded by Desy Clayton.
- The Progress Reports were proposed by Esther Millar and seconded by Jim Dunbar.
- Minutes of the Education Working Group on 4 February and 10 March were proposed by Dee Stitt and seconded by Pauline Brown.

All other items from the previous meeting will be addressed on today's agenda. The NRO agreed to forward the minutes to the full Partnership for ratification prior to the next meeting.

Action	Person
<ul style="list-style-type: none">Email the Minutes of the meeting to Partnership Members for approval	NRO

5.0 Communication

5.1 Communication Methods: Newsletter, Website

The NRO provided members with an update on the development of the newsletter outlining the proposed name, 'Kilcooley Community News' and suggested that the newsletter should be distributed two times per year.

The NRO talked members through the proposed first layout:

- Welcome
- Who's Who within the Community (Kilcooley Community Forum, Kilcooley Women's Centre, Kilcooley Primary School and Kilcooley Community Centre).
- What's On
- Important Information Section – Good Morning Call etc.
- Feedback Session

Members were happy with the proposed name and layout. The NRO advised members that a further update will be provided at the next meeting.

6.0 Project Progress Reports

DS referred members to the quarterly progress report:

6.1 Transition Programme, January-March 2016

Members were happy with the content of the progress report presented. Pauline Brown (PB) informed members that the Transition Programme has been an invaluable programme to the Primary School. Children ready to transition from Primary to Secondary Education feel content and comfortable in their new surroundings. DS requested that the report is sent via email to members for ratification prior to the next Partnership meeting.

Action	Person
<ul style="list-style-type: none">• Email progress report to members for approval prior to the next Partnership meeting.	<i>NRO</i>

7.0 Early Intervention Locality Planning Group

LV informed members that a workshop has been scheduled to take place on Monday, 20 June 2016 with educational providers from statutory and community/voluntary organisations to discuss how to turn the curve on educational underachievement in Kilcooley. The National Children's Bureau will facilitate the discussions to tease out the little or no cost interventions which could be introduced and have a real impact on people's lives.

LV also advised that it is envisioned that the Kilcooley Early Intervention Locality Planning group will join with the North Down Early Intervention Locality Planning Group. Members will be provided with an update at the next Partnership meeting.

8.0 Education Working Group

8.1 Education Fair

Desy Clayton (DC) advised members that Kilcooley's First Education Fair took place on 9 June 2016 in Kilcooley Community Centre. A range of exhibitors attended including: the South Eastern Regional College (SERC), Ulster University, Princes Trust, Sure Start and Community educational providers such as Kilcooley Women's Centre and Bangor Alternatives. Although there was low community attendance at the fair, it was a good networking event for the providers and valuable connections were made. The low community attendance could be a result of a number of elements including the time of the event, date and possibly good weather. The Education Working group will evaluate the fair and make the necessary changes to ensure next year's fair is a greater success.

8.2 Press Release – Education Fair

DS referred members to Item 8.2, press release promoting the Education Fair. The NRO informed members that leaflets and posters were also produced to promote the fair. The leaflets were sent home in school bags by both Kilcooley Primary School and Clandeboyne

Primary School. Posters were also placed on display boards within the schools, in the community centre and in Kilcooley Community Forum. The fair was also promoted by North Down Community Network, through the Council's Community Database and via social media using a Facebook Boost campaign and Council's Facebook site. The NRO also advised members that a the Spectator attended the event and photographed Deborah Girvan, the Mayor of Ards and North Down, Andrew Petrie (DFC) and Desy Clayton (KCF) to promote the fair in the local press.

8.3 Turning the Curve Workshop

The NRO advised members that the workshop is open to anyone who lives or works with children and young people and their families in Kilcooley. The workshop will focus on three main priorities that were identified by the Early Interventional Locality Planning Group:

1. School readiness
2. Parental engagement in education
3. Attendance at post-primary school.

The NRO requested that the invitation is forwarded to anyone who Members feel would be interested in attending.

9.0 Social Investment Fund (SIF)

9.1 Upgrade of Shop Fronts

DS advised that the upgrade is currently being assessed by the Northern Ireland Housing Executive (NIHE). The NIHE are currently out to tender for a contractor to complete the works. A further update will be provided at the next meeting.

9.2 3G Pitch

The NRO advised that she been in contact with the NIHE to progress the transfer of land from the NIHE to the Council. The Land and Property section of the NIHE require a land map to assess the market value of the proposed site. The NRO informed members that she has been in contact with the contractor to ascertain whether a land map was produced during the outline design process. The NRO also informed members that Newry, Mourne and Down District Council, Lead Partner for the project has received a Letter of Offer from SIF for £540,000. The Lead Partner awaits confirmation of funding from the Department for Communities for £250,000. A further update will be provided to members at the next Partnership meeting.

9.3 Early Intervention

DS reminded members that three Social Investment Fund Programmes (Incredible Years, Mentoring for Achievement and Partnership with Parents) are being successfully delivered in Ards and North Down. PB advised although the Incredible Years programme had a challenging start, eight parents are now involved and participating in the programme. There are concerns around the sustainability of the programme. The school has put forward two names to receive training to ensure the value of the programme is realised in future years.

10.0 Multi-Functional Centre

DS reminded members that the Church of Christ have decided not to transfer the land of the proposed site back to the Housing Executive at nil cost. At this point in time no future recommendations can be made to the Partnership with regards to moving this project forward.

11.0 Showcase Event

The NRO acknowledged the work of the Neighbourhood Renewal Projects and suggested a Showcase event should be organised to celebrate the work achieved and to share the learning experienced by each of the Project Partners. Members agreed to the Showcase

Event and asked the NRO to include Item 11 as an item on the agenda for further discussions at the next Partnership meeting.

Action	Person
<ul style="list-style-type: none">• Add Showcase Event as an item on the agenda of the next Partnership meeting for further discussion.	NRO

12.0 PEACE IV

The NRO provided Members with an update on the PEACE IV Programme. She advised that the consultation process has now been completed and Ards and North Down Borough Council are ready to submit Stage One of the application process on 21 June 2016. It is envisioned that the Council will find out if the application has been successful within eight weeks. Based on the consultation exercise, projects will need to be developed based on the identified needs and in conjunction with the aims and objectives of the PEACE IV Programme. Members will be provided with an update at the next meeting.

13.0 Meeting Dates

DS advised members that the next Partnership meeting will take place in September 2016. DS referred members to the list of meeting dates and advised that they are subject to change based on Member's availability.

14.0 AOB

LV informed Members about a range of training courses provided by the Public Health Agency including: suicide prevention courses and understanding self-harm and mental health. LV requested members to promote the programmes within the community and sign post anyone interested in attending.

15.0 Date of Next Meeting

DS informed members that the next Partnership meeting is scheduled to take place on Thursday, 1 September 2016.

END OF MEETING 12.30pm