



**Minutes of the Kilcooley Neighbourhood Partnership Meeting on  
Thursday, 10 March 2016 in Kilcooley Community Centre at 10.30am**

**PRESENT:**

Gail Malmo – Vice Chair (PHA)  
Andrew Petrie (DSD)  
Desy Clayton (KCF)  
Jim Dunbar (EA)  
Alan Black (BICCI)  
James McKerrow (AGENDA)

**ANDBC Officers in Attendance:**

Debbie McKinney (Community Development Manager), Lisa Roulston (NRO)

**APOLOGIES:**

Pauline Brown (KPS)	Dee Stitt – Chair (KCF)
Jan Nixey (ANDBC)	Richard Tanswell (NIHE)
Scott Wilson (ANDBC)	Marion Smith (ANDBC)
Lynda Vladeanu (SEH&SCT)	Esther Millar (EA)
Jim Rea (KCF)	

**1.0 Welcome and Apologies**

Gail Malmo (GM) welcomed members to the meeting. GM informed members of the apologies received and advised that as a result of low member attendance, the items on the agenda for ratification will be emailed to the full Partnership for approval prior to the next meeting.

No further apologies were noted.

**2.0 Conflict of Interest**

GM invited members to review the agenda and advise if any item could give rise to a potential conflict of interest. GM advised members to disclose their interest at the start of the meeting or before the agenda item is discussed.

No conflicts of interests were declared.

**3.0 Minutes of the Partnership meeting on 4 February 2016**

GM referred members to the minutes of the last Partnership meeting dated 4 February 2016. GM requested member's comments and advised that the minutes of the meeting will be emailed to all members for final ratification prior to the next meeting. GM informed members that the only item not addressed on the agenda is the invitation to Kilcooley Women's Centre to elect a representative to become a member of the Kilcooley Neighbourhood Partnership. The NRO advised members that due to diary requirements, she hasn't had the opportunity to discuss this further with Alison Blayney, Director of Kilcooley Women's Centre. An update will be provided at the next meeting.

Action	Person
<ul style="list-style-type: none"> <li>Email the minutes of the last meeting to Partnership members</li> <li>Contact Alison Blayney, Kilcooley Women's Centre inviting a representative to join the Partnership</li> </ul>	NRO

#### 4.0 Communication Implementation Plan 2015-2016

GM referred members to the tabled document. GM reminded members that a draft structure of the implementation plan was provided at the last meeting. Members suggested altering the structure to include the actions undertaken in each quarter and an evaluation column to monitor achievements against the communication objectives. The NRO advised members that due to her increasing workload the communication implementation plan is presented to members in draft format. If members are happy with the content and structure of the plan, the NRO will populate and email to members for approval prior to the next Partnership meeting. Members suggested including a responsibilities column, to ensure members are aware of their role in fully implement the communication plan. The NRO also advised members that she is currently working on content for the Notice Board, Council's Website and that she has contacted the Council's Graphic Design Department to discuss the design of the Partnership's newsletter. Members agreed that extra copies of the newsletter should be printed to cover the surrounding area to improve communication with those living on the border of the estate and to promote a positive Partnership identity. A further update will be provided at the next meeting.

Action	Person
<ul style="list-style-type: none"> <li>Complete the Communication Implementation Plan and email to members prior to the next Partnership meeting.</li> </ul>	NRO

#### 5.0 Project Progress Reports

GM referred members to the quarterly progress reports from the STEP Project and Ards and North Down Borough Council for the period October-December 2015. Members reviewed the progress report and acknowledged the work undertaken during that quarter. GM requested that the reports are sent via email to members for ratification prior to the next Partnership meeting.

Action	Person
<ul style="list-style-type: none"> <li>Email progress reports to members for approval prior to the next Partnership meeting.</li> </ul>	NRO

#### 6.0 Early Intervention Locality Planning Group

GM advised members that the Early Intervention Locality Planning Group has not met since the last Partnership meeting. The next meeting will take place in April 2016 and a further update will be provided to members at the next meeting.

#### 7.0 Health Task Force

The NRO advised members that at the time of scheduling the dates for the next Health Task Force, two meeting dates were agreed. The agenda was sent to members prior to the NRO being made aware that the Health Task Force meeting will take place on Wednesday, 16 April 2016. The members were informed that the Health Fair is scheduled to take place in April 2016. A further update will be provided to members at the next meeting.

## 8.0 Education Working Group

GM referred members to Item 8.1 Minutes of the Education Working Group dated 20 November 2016. GM advised that the minutes have been approved by members of the Education Working Group and have been brought to the Partnership for final ratification.

### 8.1 Minutes of the Education Working Group, 20 November 2015

Due to the low member representation GM requested that the Minutes are sent to all Partnership members for approval prior to the next Partnership meeting.

Action	Person
<ul style="list-style-type: none"><li>Email Minutes of the Education Working Group to Partnership members for approval prior to the next Partnership meeting.</li></ul>	NRO

### 8.2 Response to All-Party Working Group – Educational Underachievement

The NRO advised members that MLA, Emma Pengelly chairs a new All-Party Working Group that has been established to tackle educational underachievement and promote educational excellence for all. The main objective of the group is to identify actions and projects that will make a difference to communities and put forward recommendations to the Executive. Pauline Brown (PB), Principal of Kilcooley Primary School received a letter from Emma Pengelly in January 2016 seeking her views on what actions could be recommended to tackle educational underachievement or failure. Kilcooley Primary School and Kilcooley Women's Centre submitted separate responses to the letter. At the last Education Working Group meeting members agreed that the Education Working Group should compile a response on behalf of the Kilcooley Neighbourhood Partnership highlighting the educational underachievement experienced in the community. A special meeting of the Education Working Group was held to discuss the structure and content of the report. The final response document was sent to Partnership members via email for approval before it was submitted to Emma Pengelly on behalf of the Kilcooley Neighbourhood Partnership in February 2016. The response was approved by the Chair and Vice-Chair and agreed by the majority of members.

The NRO also advised that email confirmation of the response submission has been received but not further information has been provided.

Members acknowledged and thanked the work of the Education Working Group and the NRO.

## 9.0 Social Investment Fund

### 9.1 Upgrade of Shop Fronts

GM advised members that no further update can be provided at this time.

### 9.2 3G Pitch

The NRO reminded members that the 3G pitch in Kilcooley is one of three pitches that are being considered for Social Investment Funding (SIF). The NRO advised members that Newry, Mourne and Down District Council (NMDDC) are the lead partner for the cluster projects, managing the procurement and development of the three sites. Officers from NMDDC visited the proposed site recently and were very impressed with the area and site location. Debbie McKinney (DM) informed members that Council Officers from NMDDC had an opportunity to walk about Kilcooley visiting the proposed pitch location and Kilcooley Square. The Council Officers thought the estate was a very welcoming area and also noted the lack of investment experienced in Kilcooley.

The NRO informed members that the Office of the First Minister and Deputy First Minister (OFMDFM) advised that the Kilcooley Pitch has been signed off and that a Letter of Offer

could be issued by the end of March 2016. The approximate value of the Letter of Offer for the Kilcooley site is £800,000. OFMDFM advised that the Letter of Offer will include pre-contractual arrangements which must be met before the funding is released. OFMDFM advised that confirmation is required from the Northern Ireland Housing Executive (NIHE) that the transfer of land from the NIHE to Kilcooley Community Forum is at no cost. Richard Tanswell from the NIHE is currently in discussions with the Land and Property team to provide confirmation. OFMDFM also require confirmation from Council on whether it will provide Council Officer expertise and advice on the operational/ management of the pitch. Andrew Petrie (AP) advised that the Department of Social Development (DSD) will review the funding requirement six to eight weeks after the Letter of Offer has been received from SIF. AP informed members that it is likely that the construction of the pitch will take place during the 17/18 financial year. An update on the progress of the pitch will be provided to members at the next meeting.

### **9.3 Early Intervention**

The NRO advised that the official SIF launch of the three programmes – Incredible Years, Partnership with Parents and Mentoring for Achievement took place in Ards Town Hall on Tuesday, 8 March 2016. In Kilcooley Primary School seven parents have registered on the Partnership with Parents programme and four Primary Six pupils are participating in the Mentoring for Achievement programme until the end of their first year in post primary education. The NRO also advised members that she recently attended a meeting with Ralston Perera, SIF Manager for the Trust and Patricia Mackey (PM), Community Planning Manager, Ards and North Down Borough Council. The meeting was informative and established links between Early Intervention and Community Planning. It is envisioned that PM will sit on the Early Intervention Partnership once established in Ards and North Down.

### **10.0 Multi-Functional Centre**

The NRO reminded members that a land search was completed on the proposed site of the Multi-Functional Centre. The land search identified that in 1984 three/four persons belonging to the Church of Christ acquired the land and were awarded a 10,000 year lease. The NIHE sent correspondence to the Trustees seeking clarification on whether they would be in favour of transferring the land back to the NIHE. The NIHE received a response from the Trustees suggesting that monetary value was associated with signing the site back over to the NIHE. If the Trustees are either seeking a fee for this transfer or are simply unwilling to do so, it would involve engaging legal advice and that unfortunately may result in a lengthy and difficult process. Desy Clayton (DC) advised members that an initial payment was made by the Trustees to acquire the site. The Church currently has premises on the Rathgale Road and it is unlikely that they would construct a second church on the proposed site. There may be grounds on which to challenge the lease due to lack of development on the site. Clear Pharmacy is still very interested in the development of the Multi-Functional Centre as a private investor. Members will be updated further at the next meeting.

### **11.0 PEACE IV**

The NRO informed members that the PEACE IV Programme has now opened for the first stage of the application process for Local Authorities. Ards and North Down Borough Council hired a consultant to develop the Peace and Reconciliation plan for the borough. The timeframe is extremely tight. To date, this week, the Council have consulted with Elected Members and Statutory Agencies. A range of four public consultation events will take place next week. An online survey is also being finalised. If any group is unable to attend the public consultation events and would like to put forward their views – the PEACE IV team would be happy to facilitate a workshop.

The NRO advised members that Ards and North Down Borough Council will be applying for approximately £3 million to implement programmes under the three objectives of:

1. Children and Young People – allocation of approximately £600,000
2. Share Spaces and Services - allocation of approximately £1m
3. Building Positive Relations – allocation of approximately £1.3m

The NRO also advised members of the fourth theme of Shared Education and advised that this theme will be delivered by the Department of Education.

### **12.0 Transfer/Continuation Neighbourhood Renewal Projects**

AP informed members that Letters of Offer for Neighbourhood Renewal Projects are expected by the end of the March 2016. Members enquired on whether there has been any indication on adjustments to the grant funding. AP advised that the DSD are working to maintain current project funding, however, Letters of Offers could be slightly reduced. To provide extra support to the projects, the DSD will provide projects with an advance of six months' salary costs and progress reports will be reduced from quarterly to every six months.

### **13.0 2016 Meeting Dates**

GM referred members to the meeting dates for 2016-2017. GM requested that members record the dates in their diary and advised that the dates are subject to change based on members' availability.

### **14.0 AOB**

DMK advised members that the community and local schools will be invited to participate in a range of activities to commemorate the 100 year anniversary of the Somme. A learning resource pack containing poppies, a book and extra resources has been created. Community Groups and local schools will be invited to plant the poppies at a special ceremony at the Town Hall, Bangor. Ards and North Down Borough Council are also submitting an expression of interest to host the Weeping Window exhibition. The Weeping Window exhibition is made up of thousands of ceramic poppies pouring from a high window. One location in Northern Ireland will be chosen to host the exhibition. Other interested parties include Belfast City Council and the Ulster Museum. Ards and North Down Borough Council will be promoting its links with Clondeboy Estate which was used for Army training during the First World War.

DC advised members that Kilcooley Community Forum is running a miniature festival to commemorate the Somme. Activities include a tree planting ceremony, the erection of a monument in Kilcooley Square and a community play.

### **15.0 Date of Next Meeting**

The next Partnership meeting will take place on Thursday, 21 April 2016.

END OF MEETING 12.30pm