

Promoting Good Relations

**Ards and North Down Borough Council
Good Relations Grant Programme 2022-2023**

Ref No (for Council use):

Please read guidance material and criteria before applying. You should refer to this for guidance throughout your application. The awarding of grants is subject to budget availability.

(A list of ineligible expenditure can be found in section 11 of guidance notes)

*(*all sections must be completed)*

Name of Group*	
Name of Contact person*	
Postal Address of Contact person*	
	Postcode
Telephone Number*	Home Work Mobile
Email address*	

About your proposal

What is the name of your project?		
When do you expect your project to happen?	Start	Finish
<i>Please note: projects should be completed by 31st March 2023 with claims and supporting information submitted to Council within 4 weeks of project closure.</i>		
How many participants do you expect in your project?		
What Electoral Ward/ Postcode will your project cover?		

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Please identify which Key Priority/ Theme your project will address:

Please select at least one associated outcome linked to the Key Priority below eg:

1. Children and Young People please select outcome 1.1 and/or 1.2

Key Priority	T:BUC Outcome	Indicate which T:BUC Outcome (Please Tick)	Measurable Project Outcome
1. Children and Young People	1.1 Improved attitudes between young people from different backgrounds		Knowledge Knowledge of different culture and traditions Attitude: Positive relationship with someone from a different background Behaviour: Confidence in attending events in areas associated with another community Wellbeing: Life satisfaction
	1.2 Young people engaged in bringing the community together		
2. Our Shared Community	2.1 Increased use of shared spaces and services (e.g. leisure centres, shopping centres, education and housing)		Knowledge Knowledge of different culture and traditions Attitude: Positive relationship with someone from a different background Behaviour: Confidence in attending events in areas associated with another community Wellbeing: Life satisfaction
	2.2 Shared space is accessible to all.		
3. Our Safe Community	3.1 Reduce the prevalence of hate crime and intimidation		Knowledge Knowledge of different culture and traditions Attitude: Positive relationship with someone from a different background Behaviour: Confidence in attending events in areas associated with another community Wellbeing: Life satisfaction
	3.2 A community where places and spaces are safe to all		
4. Our Cultural Expression	4.1 Increased sense of community belonging (widens contribution beyond community background)		Knowledge Knowledge of different culture and traditions Attitude: Positive relationship with someone from a different background Behaviour: Confidence in attending events in areas associated with another community Wellbeing: Life satisfaction
	4.2 Cultural diversity is celebrated		

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NOTE: All projects are required to complete before & after participant questionnaires to measure change against knowledge, attitude, and behaviour.

Questionnaires will be supplied to you by Good Relations. It is your responsibility to ensure you have the paperwork before your project commences.

Applications must meet **ALL** of the following **five** measurable grant criteria.

Applicants who fail to demonstrate how their proposal meets any one of these criteria will have their application rejected.

The responsibility to provide sufficient detail in any application rest with the applicant as Council can **only** assess on the information within the application form.

Please provide a short description of your proposed project

Programmes should only be delivered in line with government guidelines in relation to COVID-19 and social distancing. A range of up to date advice can be found at www.nidirect.gov.uk

If restricted by COVID-19 Guidelines, do you have an alternative delivery option?

YES NO

What is the alternative:

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You must complete all the following sections giving clear and detailed answers to demonstrate how your project meets the criteria.

Q 1: Demonstration of need –Please detail below evidence that there is a **Good Relations** need for your proposed project and explain how this has been demonstrated.

You should support your answer using –

- community surveys,
- public meetings,
- focus groups and/or external statistics such as PSNI Hate Crime or Neighbourhood statistics,
- community plans, local knowledge or history of poor community and race relations in your area.

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Q 2: Who are the participants?

Tell us what groups you are targeting, including background and in what area(s). Cross community is encouraged: If single identity work please give justification

Q 3: Project Activity

Thinking about the key priority and outcome(s) your project will contribute towards, tell us about the activities to be undertaken (**see example below**) and how they will address the need identified.

Example:

Activity name	Working together
Activity Description	Delivery of cross community engagement project to include: Workshops: Diversity, Emblems, Cultural Awareness Cultural visit
Target start and end date	Sept 2022 - March 2023
How much will you do?	20 participants 4 workshops 1 Visit 40% PUL 40% CNR 20% Other

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Please complete for your Project:

Activity name	
Activity Description	
Target start and end date	
How much will you do?	

Q 4: Financial Viability –You must submit a secure financial proposal with a clear breakdown of “total” project costs. You must also acknowledge any other grant funding or income and the source of the grant aid. You can include ‘in kind’ contributions such as the free use of Church halls etc. Your proposal must represent value for money.

The awarding of grants is subject to budget availability

(Grant applications will be considered up to a maximum of £1,000)

Type of Expenditure For example: Room Hire, Transport, Catering	Grant Requested (£)	Other Funding/ In kind contributions
Total Expenditure		

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Q 5: Benefits, Opportunities and Inclusion – Tell us how your project will provide benefits and opportunities for people to improve their knowledge and understanding of Good Relations issues and how it will promote inclusion and encourage people to play an active role in Good Relations.

E.g. Develop understanding, trust, equality & fairness, build confidence & inclusion, encourage equity, respect for diversity and Interdependence. Proactively encouraging participants to engage in other programmes (See Guidance notes 2)

Benefits and Opportunities:

Inclusion:

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ENCLOSURES CHECKLIST

Have you previously uploaded the following on the Government Funding Database (GFD)? If not have you enclosed them with your fully completed application?

Failure to provide all essential documents will result in application not being considered.

Essential documents required	Attached
Group Constitution (signed and dated)	
Bank details: copy of original latest bank statement	
Contact details/list of Office Bearers	
Annual Report including Accounts, Bank statement or inaugural Meeting minutes	
Copy of current public liability insurance	
Safeguarding Children and Young People Policy and/or Adults who may be Vulnerable Policy (if none, your organisation will sign up to ANDBC Policy, please circle appropriate response)	Yes No Agree - to ANDBC Safeguarding Policy

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Declaration

I/We hereby agree that the above documents will be:

Held on the **Government Funding Database (GFD)** and are the most up to date and fit for purpose for this application period; **Please circle Yes No**

We agree these documents may be made available to other public sector funders via the GFD. **Please circle Yes No**

I/We declare that all the information given is correct.

I/We declare that the group's financial procedures include adequate safeguards against fraudulent or corrupt actions.

I/We declare that no changes will be made to any of the proposals/ activities without the prior approval of Ards and North Down Borough Council.

I/We declare that if successful we will complete pre and post questionnaires with participants ensuring the T:BUC project level outcomes are achieved.

I/We declare that we will acknowledge the Council as funders in any publicity if our application is successful.

It is understood that monies will only be paid out **subject to budget availability** and on production of all original receipts and bank statements. Any grant funding deemed ineligible or not spent will be repayable to Ards and North Down Borough Council.

Signed: _____ **Date:** _____

Position in Group: _____

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CLOSING DATE

The deadline for submitting fully completed grant applications is:
4.00pm on Thursday 7th April 2022

Applications received after this time may not be considered. Grants are subject to budget availability

NOTICE TO ALL APPLICANTS:

THE RESPONSIBILITY TO PROVIDE SUFFICIENT DETAIL IN ANY APPLICATION FOR COUNCIL'S CONSIDERATION RESTS WITH THE APPLICANT.

For more information or advice, please contact the Good Relations unit
on email:

donna.mackey@ardsandnorthdown.gov.uk or Tel: 07970847772
goodrelations@ardsandnorthdown.gov.uk or Tel: 07795494931

Fully completed and signed applications must be submitted via email to
goodrelations@ardsandnorthdown.gov.uk or in hard copy to:

Ards and North Down Borough Council
Good Relations Unit
Unit 5, Conway Buildings
16 South Street
Newtownards, BT23 4JT

No later than 4.00pm on Thursday 7th April 2022

This form is available in other formats on request.

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DATA PROTECTION STATEMENT

Ards and North Down Borough Council values your right to personal privacy. Personal information provided to the Council is processed in order to fulfil its obligations under the Together: Building a United Community Strategy. Personal information will not be shared with any other organisation, unless there is a legal requirement to do so, and will be held for a period of seven years. All information will be processed in accordance with the Data Protection Principles.

You have a right to see and review the personal information held on you. If you wish to request your personal information or have a data protection query, please put your request in writing, stating clearly who you are and your query to:

Data Protection Officer,
Ards and North Down Borough Council,
Town Hall
The Castle
Bangor,
BT20 4BT

Email: dataprotection@ardsandnorthdown.gov.uk or Tel: 0330 013 3333.

FREEDOM OF INFORMATION STATEMENT

Ards and North Down Borough Council is subject to the terms of the Freedom of Information Act 2000 and Environmental Information Regulations 2004. Any information, which comes into the possession of the Council, will be subject to disclosure under the provisions of that Act, unless an exemption applies. Only the Council can make a decision regarding whether information is disclosable or not. In arriving at a decision, the Council will take account of the nature of the information, exemptions provided for in the legislation, opinions of affected third parties and, where applicable, the public interest. If the information is disclosable, the Council has no discretion to prevent its disclosure.