

# ARDS AND NORTH DOWN BOROUGH COUNCIL

## Policy Screening Form

|    |  |   |
|----|--|---|
| 1. | Policy Reference<br>(Equality use only)    | E 74  |
| 2. | Policy Name                                | Blair Mayne Bursary Committee and bursary award   |
| 3. | <del>Existing / Revised</del> / New Policy | New policy  |
| 4. | Responsible Officer                        | Director of Organisational Development and Administration   |
| 5. | Description of policy to be screened       | <p>The Council continues to administer the Blair Mayne bursary, which was established in 1997 from additional public financial contributions after the commissioning and installation of the statue of Colonel Blair Mayne DSO in Conway Square, Newtownards.</p> <p>The scope of the bursary which has historically involved the award of £500 to each successful applicant was to benefit young people of 25 years or under within the Ards Borough Council area striving for excellence in the categories of academic achievement, sport or adventure training.</p> <p>The bursary is now to benefit all young people of 25 years of age or under within Ards and North Down Borough Council area that meet the agreed criteria.</p> <p>The Blair Mayne Bursary Committee of legacy Ards Borough Council administered and awarded the Blair Mayne Bursary from 1997 through a committee of 4 elected members and 3 external representatives. The external representatives included Blair Mayne Research Society, Lord Lieutenant of the County of Down and a representative of the Mayne family.</p> <p>It is proposed that a Blair Mayne Bursary Sub-Committee, reporting to the Corporate Services Committee, will consist of 4 elected members and 3 external representatives. It will be set up to consider the future of the bursary and to act as the judging panel for the bursary applications. The appointing of elected members will be annually at the Annual General Meeting. In the selection of elected members they will be encouraged to represent a range of political opinion, geographical spread of the Borough and comprise both male and female members.</p> |

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|    | <p>Aims and Expected Outcomes – what is the Policy expected to achieve?</p>  | <p>The purpose and constitution of the Sub-Committee will be largely to assess bursary applications, and membership should not be excessive. The external representation will be invited to apply for the role from related disciplines/ backgrounds.</p> <p>The opportunity to be selected for the subcommittee of the bursary awards will also be made available in a broad range of publications and will be advertised with the agreed criteria required to be met by applicants.</p> <p>The Blair Mayne Bursary will now benefit residents aged 25 years or under from the Ards and North Down Borough Council area. The Bursary is aimed at supporting those who aspire to excellence in the categories of academic study; sport and adventure training and applications will be sought which demonstrate innovation, creativity, benefit to others and personal development.</p> <p>The availability of the bursary and the related criteria will be made widely available through advertisement in the local press, on social media and the Council's website seeking applications from suitably qualified volunteers to serve on the Sub-Committee.</p> |
| 6. | <p>Section 75 categories which might be expected to benefit and how they may benefit.</p>  | <p>Young people under the age of 25 years will benefit from the availability of this bursary. All other Section 75 categories should also benefit as the bursary acknowledges excellence in academic study, sport or adventure training and these all positively impact on others that the individual has contact with.</p>  |
| 7. | <p>Factors which could contribute to-/ detract from the intended aims / outcomes of the Policy when being implemented</p>  | <p>If the aims of the bursary award are not complied with. If the constitution and the awarding committee do not ensure the spirit of the bursary is promoted.</p>   |
| 8. | <p>The main stakeholders on which the policy will impact. For example, Employees, Potential Service Users and Community Groups<br/>Consider the internal and external impacts (either actual or potential) and comment, or list, information where appropriate</p> | <p>The Council, employees, elected members, residents and visitors to the Borough. Bursary committee members, potential bursary committee members.<br/>All young people aged 25 years and under who are eligible to apply for this bursary.</p>  |

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| 9. | Please provide details of other policies which have a bearing on this one.                                      |   |
|    | Policies:<br>E 15 Ards and North Down Borough Council - Corporate Plan<br>E 32 Ards and North Down Civic Awards | Owned by :<br><br>Ards and North Down Borough Council |

|     |  |   |
|-----|--|---|
| 10. | Available evidence (quantitative and qualitative) considered as important to encourage completion in relation to : |   |
|     | Religious Belief   | Profile of previous applicants and recipients where appropriate monitoring data has been collected in relation to Section 75. |
|     | Political Opinion  |   |
|     | Racial Group   | NISRA and NINIS statistics that provide a profile of Borough residents.   |
|     | Age  |   |
|     | Marital Status   | Section 75 data on young people within the Borough up to the age of 30 years.   |
|     | Sexual orientation   |   |
|     | Men & Women generally  |   |
|     | Disability   |   |
|     | Dependents   |   |

|     |   |   |
|-----|---|---|
| 11. | Based on data previously provided what are the needs, experiences and priorities for each of the following categories, in relation to this policy/decision? |   |
|     | Religious Belief  | Young people from across the Borough up to and including the age of 25 years will be encouraged to apply for this bursary where the criteria is met.                  |
|     | Political Opinion   |   |
|     | Racial Group  | Their achievements will consider the impact they have had with a range of Section 75 categories, but the award of the bursary is not conditional on this information. |
|     | Age   |   |
|     | Marital Status  |   |
|     | Sexual orientation  |   |
|     | Men & Women generally   |   |
|     | Disability  |   |
|     | Dependents  |   |

**Does this Policy require an Equality Impact Assessment?**

|    |   |  |                                     |
|----|---|--|-------------------------------------|
| 1. | What is the likely impact on equality of opportunity for each of the Section 75 categories? |  |                                     |
|    |   | Detail of Impact   | Level of Impact<br>Minor/Major/None |
|    | Religious Belief  | This bursary is for all young people across the Borough who demonstrate excellence in the relevant fields. | None                                |
|    | Political Opinion   |  |                                     |
|    | Racial Group  |  |                                     |
|    | Age   |  |                                     |
|    | Marital Status  |  |                                     |
|    | Sexual orientation  |  |                                     |
|    | Men & Women generally   |  |                                     |
|    | Disability  |  |                                     |
|    | Dependents  |  |                                     |

|            |   |                           |                          |
|------------|---|---------------------------|--------------------------|
| 2.         | Are there opportunities to better promote equality of opportunity for people within the Section 75 equality categories? |                           |                          |
|            |   | If "Yes", provide details | If "No", provide details |
|            | Religious Belief  | No                        |                          |
|            | Political Opinion   |                           |                          |
|            | Racial Group  |                           |                          |
|            | Age   |                           |                          |
|            | Marital Status  |                           |                          |
|            | Sexual orientation  |                           |                          |
|            | Men & Women generally   |                           |                          |
|            | Disability  |                           |                          |
| Dependents |   |                           |                          |

|              |  |  |                                     |
|--------------|--|--|-------------------------------------|
| 3.           | To what extent is the Policy likely to impact on Good Relations between people of different religious belief, political opinion or racial group? |  |                                     |
|              |  | Details of Impact  | Level of Impact<br>Minor/Major/None |
|              | Religious Belief   | This policy will improve good relations through continuing to encourage participation of young people to achieve excellence with awareness of respect for others in their chosen activities. |                                     |
|              | Political Opinion  |  |                                     |
| Racial Group |  |  |                                     |

|              |   |                          |                         |
|--------------|---|--------------------------|-------------------------|
| 4.           | Are there opportunities to better promote Good Relations between people of different religious belief, political opinion or racial group? |                          |                         |
|              |   | If "Yes" provide details | If "No" provide details |
|              | Religious Belief  | No                       |                         |
|              | Political Opinion   |                          |                         |
| Racial Group |   |                          |                         |

#### Additional Considerations

|  |   |   |
|--|---|---|
|  | Multiple Identity Considerations  | Details of Impact or potential impact (Positive/Negative)   |
|  | Are there any potential impacts of the policy decision on people with multiple identities? (e.g. disabled minority ethnic persons)                          | This policy is open to all young people aged 25 years and under, from all identities. The age has been selected to encourage young people to achieve excellence in their areas of interest. The age criteria was determined based on the opportunities and experiences that young people undertake and the period for many to achieve a level of excellence in some areas based on education, opportunities and life chances. |
|  | Where appropriate provide details of data on the impact of the policy on people with multiple identities. Specify relevant Section 75 categories concerned. |   |

| Does this proposed policy provide an opportunity to:  | Yes / No | Explain your reasoning:  |
|---|----------|--|
| <ul style="list-style-type: none"> <li>- <u>better promote positive attitudes</u> towards disabled people</li> <li>- <u>increase participation</u> by disabled people in public life</li> </ul> | Yes      | <p>The bursary will be available to all eligible individuals irrespective if they have a disability.</p> <p>The individual needs of those with a disability will be considered and addressed and all reasonable adjustments made.</p> <p>The individual needs of all Bursary Committee members will also be met.</p> |

### Monitoring Arrangements

Section 75 places a requirement on the Council to have equality monitoring arrangements in place in order to assess the impact of policies and services, help identify barriers to fair participation and to better promote equality of opportunity.

|   |  |
|---|--|
| Outline what data you could collect in the future in order to monitor the impact of this policy / decision on <u>equality, good relations and disability duties</u> | Age, gender and disability of all applicants and recipients.<br>Additional Section 75 monitoring data if considered appropriate.<br>Complaints and comments received in relation to this policy. |
|---|--|

### Consideration of Human Rights

The Human Rights Action 1998 brings the European Convention on Human Rights (ECHR) into UK and, therefore, Northern Ireland. Indicate below any potential adverse impacts that the policy / decision may have in relation to human rights issues

|   |           |                          |
|---|-----------|--------------------------|
| Right to Life   | Article 2 | <input type="checkbox"/> |
| Prohibition to torture, inhuman or degrading treatment                | Article 3 | <input type="checkbox"/> |
| Prohibition of slavery and forced labour                              | Article 4 | <input type="checkbox"/> |
| Right to Liberty and Security   | Article 5 | <input type="checkbox"/> |
| Right to a Fair and Public Trial                                      | Article 6 | <input type="checkbox"/> |
| Right to no punishment without due legal process                      | Article 7 | <input type="checkbox"/> |
| Right to respect for private and family life, home and correspondence | Article 8 | <input type="checkbox"/> |

|   |                         |                          |
|---|-------------------------|--------------------------|
| Right to freedom of thought, conscience and religion  | Article 9               | <input type="checkbox"/> |
| Right to freedom of Expression                        | Article 10              | <input type="checkbox"/> |
| Right to freedom of peaceful assembly and association | Article 11              | <input type="checkbox"/> |
| Right to marry and found a family                     | Article 12              | <input type="checkbox"/> |
| The prohibition on discrimination                     | Article 14              | <input type="checkbox"/> |
| Protection of property and enjoyment of possessions   | Protocol 1<br>Article 1 | <input type="checkbox"/> |
| Right to education                                    | Protocol 1<br>Article 2 | <input type="checkbox"/> |
| Right to free and secret election                     | Protocol 1<br>Article 3 | <input type="checkbox"/> |

|  |  |  |
|--|--|--|
|  | Please explain any adverse impacts on human rights that you have identified?               |  |
|  | Please indicate any ways in which you consider the policy positively promotes Human Rights |  |

I can confirm that the proposed policy / decision have been screened for:-

|                          |  |
|--------------------------|--|
| x                        | Equality of opportunity and good relations |
| x                        | Disabilities duties; and                   |
| <input type="checkbox"/> | Human rights issues                        |

On the basis of the answers to the screening questions, I recommend that this policy / decision is:-

|                          |   |
|--------------------------|---|
| x                        | Screened Out – No EQIA necessary (no impacts)     |
| <input type="checkbox"/> | Screened Out – Mitigating Actions (minor impacts) |
| <input type="checkbox"/> | Screened In – Necessary to conduct a full EQIA    |
|                          | Please detail actions to be taken:                |

Screening assessment completed by:-

Name: Amanda Martin  
Title: Head of Administration  
Date: 5 May 2016  
Signature:

Director/Head of Service decision approved by:

Name: Wendy Monson  
Title: Director of Organisational Development and Administration  
Date: 5 May 2016  
Signature:

If an Equality Impact Assessment is required

| Priority Rating for Timetabling an Equality Impact Assessment. (1-3) | Priority Criterion                                   | Rating |
|--|--|--------|
|  | Effect on equality of opportunity and good relations |        |
|  | Social need  |        |
|  | Effect on people's daily lives                       |        |
|  | Relevance to a public authority's functions          |        |

|   |  |
|---|--|
| Is this Policy Affected by Timetables established by other relevant Public Authorities? |  |
|---|--|

|                           |  |
|---------------------------|--|
| Monitoring Recommendation |  |
|---------------------------|--|

| Approval and Authorisation |   |            |  |
|----------------------------|---|------------|--|
| Screened by :              | Position/Job Title:                                       | Date:      |  |
|                            | Head of Administration                                    | 5 May 2016 |  |
| Approved by:               | Director of Organisational Development and Administration | 5 May 2016 |  |