

ARDS AND NORTH DOWN BOROUGH COUNCIL

Policy Screening Form

1.	Policy Reference (Equality use only)	E 52
2.	Policy Name	Requests to Name Council Facilities
3.	Existing / Revised / New Policy	New policy
4.	Responsible Officer	Director of Organisational Development and Administration
5.	Description of policy to be screened	Ards and North Down Borough Council wishes to adopt a consistent approach to dealing with requests to name Council Facilities.
	Aims and Expected Outcomes – what is the Policy expected to achieve?	To ensure the Council, in making any such decisions to name Council facilities will be restricted to buildings, rooms in buildings, parks and significant features. It would be normal for any agreed naming to be perpetual. The naming where possible and appropriate will promote equality of opportunity and good relations.
6.	Section 75 categories which might be expected to benefit and how they may benefit.	All Section 75 categories should benefit from this policy as the approach will be consistent across all premises and facilities. It should encourage an ownership and pride within the community or facility.
7.	Factors which could contribute to / detract from the intended aims / outcomes of the Policy when being implemented	If the policy is not adhered to and exceptions are considered in certain situations. If the promotion of equality of opportunity and good relations is not inherent in the name or facility selected for this policy application.

8.	<p>The main stakeholders on which the policy will impact. For example, Employees, Potential Service Users and Community Groups</p> <p>Consider the internal and external impacts (either actual or potential) and comment, or list, information where appropriate</p>	<p>The Council, Elected Members, Council employees, residents, service users, potential service users, funders of Council services, those having a facility named after them, local community associations/residents associations, local historical societies, NI Environment Agency, Tourism NI, Statutory Agencies, contractors who require access to Council premises and facilities and funding bodies for Council</p>
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9.	Please provide details of other policies which have a bearing on this one.	
<p>Policies:</p> <p>E 16 Good Relations Strategy and Action Plan</p> <p>E 27 Lands and Property Policy</p> <p>E 38 Dignity at Work Policy and Procedure</p> <p>E 49 Lighting up buildings policy</p>	<p>Owned by :</p> <p>Council</p>	

10.	Available evidence (quantitative and qualitative) considered as important to encourage completion in relation to :	
Religious Belief	<p>NISRA and NINIS Statistics for the Council area by Electoral Ward and comparative data for other Council areas within Northern Ireland.</p> <p>Ethnic minority population studies for the area of Ards and North Down Borough Council and statistics from the MECA project of February 2011. Profile of ethnic minority populations in Northern Ireland.</p> <p>Limited data collated on users of Community facilities and premises.</p> <p>Comments received from users about the services/facilities.</p> <p>Database of current names of Council buildings, rooms in buildings, parks and significant features.</p>	
Political Opinion		
Racial Group		
Age		
Marital Status		
Sexual orientation		
Men & Women generally		
Disability		
Dependents		

11.	Based on data previously provided what are the needs, experiences and priorities for each of the following categories, in relation to this policy/decision?	
Religious Belief	<p>The policy should ensure the name agreed for the specified building, room, park or feature is appropriate. The reasoning for the selection of the name should be transparent and ensure that if it is named after an individual they made a significant positive impact.</p> <p>The name is unlikely to be that of a younger person.</p>	
Political Opinion		
Racial Group		
Age		
Marital Status		
Sexual orientation		

Men & Women generally	Potentially the name will be reflective of the Borough or area profile. However, where a name of an individual who has made an extraordinary contribution within the policy definition is selected the reasons will be recorded and have complied with the principles of conduct underpinning public life. It is to be encouraged that all known detail on the individual is made available during the consultation period.
Disability	
Dependents	

Does this Policy require an Equality Impact Assessment?

1.	What is the likely impact on equality of opportunity for each of the Section 75 categories?		
		Detail of Impact	Level of Impact Minor/Major/None
	Religious Belief	All proposed names meeting the criteria will be considered thus ensuring equality of opportunity and the promotion of good relations within the selection process. Decisions on the selection or rejection of the name will be made available. The name is unlikely to be that of a younger person due to the significance a person receiving this award will have made	Minor
	Political Opinion		
	Racial Group		
	Age		
	Marital Status		
	Sexual orientation		
	Men & Women generally		
	Disability		
	Dependents		

2.	Are there opportunities to better promote equality of opportunity for people within the Section 75 equality categories?		
		If "Yes", provide details	If "No", provide details
	Religious Belief	No, as the selection will be transparent to include all consultation comments and the extraordinary contribution will be clearly defined on a case by case basis.	
	Political Opinion		
	Racial Group		
	Age		
	Marital Status		
	Sexual orientation		
	Men & Women generally		
	Disability		
	Dependents		

3.	To what extent is the Policy likely to impact on Good Relations between people of different religious belief, political opinion or racial group?		
		Details of Impact	Level of Impact Minor/Major/None
	Religious Belief	This policy can assist in the development of good relations.	
	Political Opinion		
	Racial Group		

4.	Are there opportunities to better promote Good Relations between people of different religious belief, political opinion or racial group?		
		If "Yes" provide details	If "No" provide details
	Religious Belief	No – not if the policy is implemented equitably across Council in the spirit with which it was intended.	
	Political Opinion		
Racial Group			

Additional Considerations

Multiple Identity Considerations	Details of Impact or potential impact (Positive/Negative)
Are there any potential impacts of the policy decision on people with multiple identities? (e.g. disabled minority ethnic persons)	This policy will be open and applicable to all.
Where appropriate provide details of data on the impact of the policy on people with multiple identities. Specify relevant Section 75 categories concerned.	

Does this proposed policy provide an opportunity to:	Yes / No	Explain your reasoning:
<ul style="list-style-type: none"> - <u>better promote positive attitudes</u> towards disabled people - <u>increase participation</u> by disabled people in public life 	Yes	Where information about the award is required in an alternative format this will be made available, as will all reasonable adjustments requested throughout the process. Naming plaques will be made available in raised print and at a suitable location and height as appropriate

Monitoring Arrangements

Section 75 places a requirement on the Council to have equality monitoring arrangements in place in order to assess the impact of policies and services, help identify barriers to fair participation and to better promote equality of opportunity.

Outline what data you could collect in the future in order to monitor the impact of this policy / decision on <u>equality</u> .	Database of all existing named buildings, rooms in buildings, parks and significant features and the maintenance of this database.
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	<u>good relations and disability duties</u>	Criteria for selection of name. Proposed, agreed and non- selected names will be monitored
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Consideration of Human Rights

The Human Rights Action 1998 brings the European Convention on Human Rights (ECHR) into UK and, therefore, Northern Ireland. Indicate below any potential adverse impacts that the policy / decision may have in relation to human rights issues

Right to Life	Article 2	<input type="checkbox"/>
Prohibition to torture, inhuman or degrading treatment	Article 3	<input type="checkbox"/>
Prohibition of slavery and forced labour	Article 4	<input type="checkbox"/>
Right to Liberty and Security	Article 5	<input type="checkbox"/>
Right to a Fair and Public Trial	Article 6	<input type="checkbox"/>
Right to no punishment without due legal process	Article 7	<input type="checkbox"/>
Right to respect for private and family life, home and correspondence	Article 8	<input type="checkbox"/>
Right to freedom of thought, conscience and religion	Article 9	<input type="checkbox"/>
Right to freedom of Expression	Article 10	<input type="checkbox"/>
Right to freedom of peaceful assembly and association	Article 11	<input type="checkbox"/>
Right to marry and found a family	Article 12	<input type="checkbox"/>
The prohibition on discrimination	Article 14	<input type="checkbox"/>
Protection of property and enjoyment of possessions	Protocol 1 Article 1	<input type="checkbox"/>
Right to education	Protocol 1 Article 2	<input type="checkbox"/>
Right to free and secret election	Protocol 1 Article 3	<input type="checkbox"/>

	Please explain any adverse impacts on human rights that you have identified?	
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	Please indicate any ways in which you consider the policy positively promotes Human Rights	
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I can confirm that the proposed policy / decision have been screened for:-

x	Equality of opportunity and good relations
x	Disabilities duties; and
<input type="checkbox"/>	Human rights issues

On the basis of the answers to the screening questions, I recommend that this policy / decision is:-

<input type="checkbox"/>	Screened Out – No EQIA necessary (no impacts)
x	Screened Out – Mitigating Actions (minor impacts)
<input type="checkbox"/>	Screened In – Necessary to conduct a full EQIA
	Please detail actions to be taken: That where there is concern demonstrated about the choice of name focused consultations will be encouraged to ascertain all details

Screening assessment completed by:-

Name: Shirley Poxon
 Title: Policy Officer
 Date: 18 November 2015
 Signature:

Director/Head of Service decision approved by:

Name: Wendy Monson
 Title: Director of Organisational Development and Administration
 Date: 18 November 2015
 Signature:

If an Equality Impact Assessment is required

Priority Rating for Timetabling an Equality Impact Assessment. (1-3)	Priority Criterion	Rating
	Effect on equality of opportunity and good relations	
	Social need	
	Effect on people's daily lives	
	Relevance to a public authority's functions	

Is this Policy Affected by Timetables established by other relevant Public Authorities?	
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Monitoring Recommendation	
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Approval and Authorisation			
	Screened by :	Position/Job Title:	Date:
		Policy Officer	18 November 2015
	Approved by:	Director of Organisational Development and Administration	18 November 2015