

ARDS AND NORTH DOWN BOROUGH COUNCIL

Policy Screening Form

1.	Policy Reference (Equality use only)	E 43
2.	Policy Name	Non Statutory Building Control Fees
3.	Existing / Revised / New Policy	New policy
4.	Responsible Officer	Head of Building Control, Licensing and Neighbourhood Environment
5.	Description of policy to be screened	<p>The fees charged for Building Regulation applications is set down in legislation and applied across all eleven Councils.</p> <p>The Building Control service provides some services however for which there is no legislated fee. Whilst each of the legacy councils charged as it felt appropriate in order to cover the cost of providing these services, those charges varied from council to council.</p>
	Aims and Expected Outcomes – what is the Policy expected to achieve?	Through BCNI(Building Control Northern Ireland) a standard set of charges have been determined, and it is proposed that the Schedule of Non-Statutory Fees be adopted and added to the Councils published list of charges.
6.	Section 75 categories which might be expected to benefit and how they may benefit.	All Section 75 categories as the fees are charged on the service and applied equitably to all receiving the non-statutory service
7.	Factors which could contribute to / detract from the intended aims / outcomes of the Policy when being implemented	If the policy is not applied as agreed by Council.
8.	The main stakeholders on which the policy will impact. For example, Employees, Potential Service Users and Community Groups Consider the internal and	The Council, Building Control officers, Council employees, those who require the non statutory services and residents of Ards and North Down Borough Council

	external impacts (either actual or potential) and comment, or list, information where appropriate	
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9.	Please provide details of other policies which have a bearing on this one.	
	Policies: E 02 Pricing Schedule E 07 Licensing Policy E 08 Regulatory Enforcement Policy	Owned by : Council

10.	Available evidence (quantitative and qualitative) considered as important to encourage completion in relation to :	
	Religious Belief	Borough profile on residents who will be requiring the service. Data available from NISRA, NINIS and other relevant sources. The policy is applied to everyone equitably as the policy is for payment for the non statutory service.
	Political Opinion	
	Racial Group	
	Age	
	Marital Status	
	Sexual orientation	
	Men & Women generally	
	Disability	
	Dependents	

11.	Based on data previously provided what are the needs, experiences and priorities for each of the following categories, in relation to this policy/decision?	
	Religious Belief	All Section 75 categories require and receive the same service. Where a specific need is identified this will be met through an appropriate reasonable adjustment
	Political Opinion	
	Racial Group	
	Age	
	Marital Status	
	Sexual orientation	
	Men & Women generally	
	Disability	
	Dependents	

Does this Policy require an Equality Impact Assessment?

1.	What is the likely impact on equality of opportunity for each of the Section 75 categories?		
		Detail of Impact	Level of Impact Minor/Major/None
	Religious Belief	Reasonable adjustments to provide the information that suits the individuals needs will be made available on request for people who are older or whose first language is not English	None
	Political Opinion		
	Racial Group		
	Age		
	Marital Status		
	Sexual orientation		
	Men & Women generally		
	Disability	Reasonable adjustments to provide the information that suits the individuals needs will be made available on request	
	Dependents		

2.	Are there opportunities to better promote equality of opportunity for people within the Section 75 equality categories?		
		If "Yes", provide details	If "No", provide details
	Religious Belief	No as the policy is applied equitably to all requiring the services	
	Political Opinion		
	Racial Group		
	Age		
	Marital Status		
	Sexual orientation		
	Men & Women generally		
	Disability		
	Dependents		

3.	To what extent is the Policy likely to impact on Good Relations between people of different religious belief, political opinion or racial group?		
		Details of Impact	Level of Impact Minor/Major/None
	Religious Belief	None	
	Political Opinion		
	Racial Group		

4.	Are there opportunities to better promote Good Relations between people of different religious belief, political opinion or racial group?		
		If "Yes" provide details	If "No" provide details
	Religious Belief	No	
	Political Opinion		
	Racial Group		

Additional Considerations

	Multiple Identity Considerations	Details of Impact or potential impact (Positive/Negative)
	Are there any potential impacts of the policy decision on people with multiple identities? (e.g. disabled minority ethnic persons)	This policy is applied to all service users and potential service users irrespective of their multiple identities
	Where appropriate provide details of data on the impact of the policy on people with multiple identities. Specify relevant Section 75 categories concerned.	

	Does this proposed policy provide an opportunity to:	Yes / No	Explain your reasoning:
	<ul style="list-style-type: none"> - <u>better promote positive attitudes</u> towards disabled people - <u>increase participation</u> by disabled people in public life 	Yes	Reasonable adjustments to assist those who require the information in an accessible format will be made available on request

Monitoring Arrangements

Section 75 places a requirement on the Council to have equality monitoring arrangements in place in order to assess the impact of policies and services, help identify barriers to fair participation and to better promote equality of opportunity.

	Outline what data you could collect in the future in order to monitor the impact of this policy / decision on <u>equality, good relations and disability duties</u>	Monitoring data in relation to Section 75 that is collected as part of service provision
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Consideration of Human Rights

The Human Rights Act 1998 brings the European Convention on Human Rights (ECHR) into UK and, therefore, Northern Ireland. Indicate below any potential adverse impacts that the policy / decision may have in relation to human rights issues

Right to Life	Article 2	<input type="checkbox"/>
Prohibition to torture, inhuman or degrading treatment	Article 3	<input type="checkbox"/>
Prohibition of slavery and forced labour	Article 4	<input type="checkbox"/>
Right to Liberty and Security	Article 5	<input type="checkbox"/>
Right to a Fair and Public Trial	Article 6	<input type="checkbox"/>
Right to no punishment without due legal process	Article 7	<input type="checkbox"/>
Right to respect for private and family life, home and correspondence	Article 8	<input type="checkbox"/>
Right to freedom of thought, conscience and religion	Article 9	<input type="checkbox"/>
Right to freedom of Expression	Article 10	<input type="checkbox"/>
Right to freedom of peaceful assembly and association	Article 11	<input type="checkbox"/>
Right to marry and found a family	Article 12	<input type="checkbox"/>
The prohibition on discrimination	Article 14	<input type="checkbox"/>
Protection of property and enjoyment of possessions	Protocol 1 Article 1	<input type="checkbox"/>
Right to education	Protocol 1 Article 2	<input type="checkbox"/>
Right to free and secret election	Protocol 1 Article 3	<input type="checkbox"/>

	Please explain any adverse impacts on human rights that you have identified?	
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	Please indicate any ways in which you consider the policy positively promotes Human Rights	
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I can confirm that the proposed policy / decision have been screened for:-

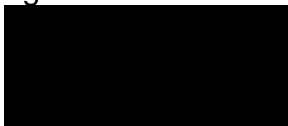
x	Equality of opportunity and good relations
x	Disabilities duties; and
<input type="checkbox"/>	Human rights issues

On the basis of the answers to the screening questions, I recommend that this policy / decision is:-

x	Screened Out – No EQIA necessary (no impacts)
<input type="checkbox"/>	Screened Out – Mitigating Actions (minor impacts)
<input type="checkbox"/>	Screened In – Necessary to conduct a full EQIA
	Please detail actions to be taken:

Screening assessment completed by:-

Name: Richard Britten
 Title: Head of Building Control, Licensing and Neighbourhood Environment
 Date: 4 September 2015
 Signature:



Director:

Name: David Lindsay
 Title: Director of Environment
 Date: 4 September 2015
 Signature:

If an Equality Impact Assessment is required

Priority Rating for Timetabling an Equality Impact Assessment. (1-3)	Priority Criterion	Rating
	Effect on equality of opportunity and good relations	
	Social need	
	Effect on people's daily lives	
	Relevance to a public authority's functions	

Is this Policy Affected by Timetables established by other relevant Public Authorities?	
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Monitoring Recommendation	
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Approval and Authorisation			
Screened by :	Position/Job Title:	Date:	
	Head of Building Control, Licensing And Neighbourhood Environment	4 September 2015	
Approved by:	Director of Environment	4 September 2015	