

# ARDS AND NORTH DOWN BOROUGH COUNCIL

## Policy Screening Form

1.	Policy Reference (Equality use only)	E 26
2.	Policy Name	Anti-fraud, bribery and corruption policy
3.	<del>Existing / Revised</del> / New Policy	New policy
4.	Responsible Officer	Director of Finance and Performance
5.	Description of policy to be screened	<p>The Council and its employees have a duty to safeguard public funds and to have systems, controls &amp; procedures that minimise the risk of fraud, bribery and corruption.</p> <p>This policy sets out the Council's management arrangements and framework in this regard.</p>
	Aims and expected outcomes – what is the policy expected to achieve?	<p>The Council will not accept any level of fraud, bribery or corruption and is committed to creating an environment that:</p> <ul style="list-style-type: none"><li>Minimises the risk of fraud, bribery or corruption;</li><li>Promotes its early detection;</li><li>Safeguards whistle-blowers; and</li><li>Effectively investigates and recovers, where appropriate, any financial loss suffered.</li></ul>
6.	Section 75 categories which might be expected to benefit and how they may benefit.	All Section 75 categories are expected to benefit from this policy.

7.	Factors which could contribute to / detract from the intended aims / outcomes of the policy when being implemented.	If the policy is not implemented in the manner it was expected to be or for the purpose it was intended.
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8.	<p>The main stakeholders on which the policy will impact. For example, employees, potential service users and community groups.</p> <p>Consider the internal and external impacts (either actual or potential) and comment, or list, information where appropriate.</p>	Council, Council employees, Elected Members, all service users and potential service users.
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9.	Please provide details of other policies which have a bearing on this one.																							
<table border="0"> <tr> <td colspan="2">Policies:</td> </tr> <tr> <td>E 02</td> <td>Pricing Schedule</td> </tr> <tr> <td>E 03</td> <td>Leisure Services Pricing Policy</td> </tr> <tr> <td>E 04</td> <td>Tourism Events Grant Policy</td> </tr> <tr> <td>E 17</td> <td>CD Grants</td> </tr> <tr> <td>E 18</td> <td>CF Funds Grants</td> </tr> <tr> <td>E 20</td> <td>Arts Grants</td> </tr> <tr> <td>E 25</td> <td>Whistle Blowing Policy</td> </tr> </table>	Policies:		E 02	Pricing Schedule	E 03	Leisure Services Pricing Policy	E 04	Tourism Events Grant Policy	E 17	CD Grants	E 18	CF Funds Grants	E 20	Arts Grants	E 25	Whistle Blowing Policy	<table border="0"> <tr> <td>Owned by :</td> </tr> <tr> <td>Corporate responsibility</td> </tr> <tr> <td>Director of Community and Wellbeing</td> </tr> <tr> <td>Director of Regeneration, Development and Planning</td> </tr> <tr> <td>Director of Community and Wellbeing</td> </tr> <tr> <td>Director of Finance and Performance</td> </tr> </table>		Owned by :	Corporate responsibility	Director of Community and Wellbeing	Director of Regeneration, Development and Planning	Director of Community and Wellbeing	Director of Finance and Performance
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10.	Available evidence (quantitative and qualitative) considered as important to encourage completion in relation to :	
	Religious Belief	No evidence currently available.
	Political Opinion	
	Racial Group	
	Age	
	Marital Status	
	Sexual orientation	
	Men & Women generally	
	Disability	
	Dependents	

11.	Based on data previously provided what are the needs, experiences and priorities for each of the following categories, in relation to this policy?	
	Religious Belief	N/A
	Political Opinion	
	Racial Group	
	Age	
	Marital Status	
	Sexual orientation	
	Men & Women generally	
	Disability	
	Dependents	

**Does this Policy require an Equality Impact Assessment?**

1.	What is the likely impact on equality of opportunity for each of the Section 75 categories?		
		Detail of Impact	Level of Impact Minor/Major/None
	Religious Belief	Any identified acts that are identified within this policy will be monitored in relation to S 75 where appropriate.	None
	Political Opinion		
	Racial Group		
	Age		
	Marital Status		
	Sexual orientation		
	Men & Women generally		
	Disability		
Dependents			
2.	Are there opportunities to better promote equality of opportunity for people within the Section 75 equality categories?		
		If "Yes", provide details	If "No", provide details
	Religious Belief	No	
	Political Opinion		
	Racial Group		
	Age		
	Marital Status		
	Sexual orientation		
	Men & Women generally		
	Disability		
Dependents			
3.	To what extent is the policy likely to impact on Good Relations between people of different religious belief, political opinion or racial group?		
		Details of Impact	Level of Impact Minor/Major/None
	Religious Belief	None	
	Political Opinion		
Racial Group			

4.	Are there opportunities to better promote Good Relations between people of different religious belief, political opinion or racial group?		
	If "Yes" provide details	If "No" provide details	
Religious Belief	No		
Political Opinion			
Racial Group			



## Monitoring Arrangements

Section 75 places a requirement on the Council to have equality monitoring arrangements in place in order to assess the impact of policies and services, help identify barriers to fair participation and to better promote equality of opportunity.

	Outline what data you could collect in the future in order to monitor the impact of this policy / decision on <u>equality, good relations and disability duties</u>	Profiles of those accessing the policy
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## Formal Record of Screening Decision

Policy Reference	E 26
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I can confirm that the proposed policy / decision has been screened for:-

x	Equality of opportunity and good relations
x	Disabilities duties; and
x	Human rights issues

On the basis of the answers to the screening questions, I recommend that this policy / decision is:-

x	Screened Out – No EQIA necessary (no impacts)
<input type="checkbox"/>	Screened Out – Mitigating Actions (minor impacts)
<input type="checkbox"/>	Screened In – Necessary to conduct a full EQIA
	Please detail actions to be taken:

Screening assessment completed by:-

Name: Stephen Grieve

Title: Head of Finance

Date: 20 April 2015

Signature:

Director/Head of Service decision approved by:

Name: Dave Clarke

Title: Director of Finance & Performance

Date: 20 April 2015

Signature:

If an Equality Impact Assessment is required

Priority rating for timetabling an Equality Impact Assessment. (1-3)	Priority Criterion	Rating
	Effect on equality of opportunity and good relations	
	Social need	
	Effect on people's daily lives	
	Relevance to a public authority's functions	

Is this policy affected by timetables established by other relevant Public Authorities?	
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Monitoring Recommendation	
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Approval and Authorisation		
Screened by :	Position/Job Title:	Date:
	Stephen Grieve Head of Finance	20 April 2015
Approved by:	Dave Clarke Director of Finance & Performance	20 April 2015

## Consideration of Human Rights

The Human Rights Act 1998 brings the European Convention on Human Rights (ECHR) into UK and, therefore, Northern Ireland. Indicate below any potential adverse impacts that the policy / decision may have in relation to human rights issues

Right to Life	Article 2	<input type="checkbox"/>
Prohibition to torture, inhuman or degrading treatment	Article 3	<input type="checkbox"/>
Prohibition of Slavery and forced labour	Article 4	<input type="checkbox"/>
Right to Liberty and Security	Article 5	<input type="checkbox"/>
Right to a Fair and Public Trial	Article 6	<input type="checkbox"/>
Right to no punishment without due legal process	Article 7	<input type="checkbox"/>
Right to respect for private and family life, home and correspondence	Article 8	<input type="checkbox"/>
Right to freedom of thought, conscience and religion	Article 9	<input type="checkbox"/>
Right to freedom of Expression	Article 10	<input type="checkbox"/>
Right to freedom of peaceful assembly and association	Article 11	<input type="checkbox"/>
Right to marry and found a family	Article 12	<input type="checkbox"/>
The prohibition on discrimination	Article 14	<input type="checkbox"/>
Protection of property and enjoyment of possessions	Protocol 1 Article 1	<input type="checkbox"/>
Right to education	Protocol 1 Article 2	<input type="checkbox"/>
Right to free and secret election	Protocol 1 Article 3	<input type="checkbox"/>

	Please explain any adverse impacts on human rights that you have identified?	
	Please indicate any ways in which you consider the policy positively promotes Human Rights	