

# ARDS AND NORTH DOWN BOROUGH COUNCIL

## Policy Screening Form

1.	Policy Reference (Equality use only)	E 220
2.	Policy Name	Trial alteration to household bin collection in approx. 4 collection routes which correlates to 5% of domestic households within the Borough
3.	Existing / Revised / New Policy	Revised and trial policy
4.	Responsible Officer	Director of Environment
5.	Description of policy to be screened	<p>Ards and North Down Borough Council Sustainable Waste Resource Strategy, adopted in November 2015, included a commitment to review progress against agreed recycling and landfill cost reduction targets with a view to considering what further steps should be taken over and above the service developments during phase one of the strategy implementation process. A workshop for all Elected Members was held on Monday 7<sup>th</sup> October 2019, at which the following agenda was covered:</p> <ul style="list-style-type: none"> <li>i. The key elements of our agreed Sustainable Waste Resource Management Strategy</li> <li>ii. Progress achieved to date</li> <li>iii. Key areas of significant potential for further gains</li> <li>iv. The potential for future service development</li> </ul> <p><b>1.0 Strategy Implementation Phase 1</b></p> <p>The first phase of our strategy implementation (November 2015 – October 2019) propelled the Borough from the bottom to the top end of the Council recycling performance league in Northern Ireland, with our household recycling rate routinely featuring amongst the top 3 Councils.</p> <p>Ards and North Down Council has pioneered new approaches to promoting and securing much more sustainable waste management outcomes. These include:</p> <ul style="list-style-type: none"> <li>i. Establishment of new clear and unequivocal terms and conditions for users of waste management services that are required to achieve the necessary outcomes of those services and promote the Councils overarching Sustainable Development agenda.</li> <li>ii. Step change elevation of education and awareness, not</li> </ul>

		<p>least amongst our school communities, on the issues around sustainable waste resource management and the related wider environmental imperatives that we face.</p> <p>iii. Expansion of the ‘reach’ and ‘scope’ of our enhanced sustainable waste management norms to encompass local business community, local schools, local community organisations and our own internal Council business operations.</p> <p><b>2.0 Remaining Challenges</b>          Whilst the pace of progress has outstripped virtually every other NI Council, there were a number of remaining key challenges identified</p> <p><b>3.0 Outstanding Issues Identified as Barriers to Further Progress</b>          Several key factors were identified as posing the most significant barriers to a potential further ‘step change’ in recycling progress:</p> <ul style="list-style-type: none"> <li>i. The structure of the kerbside bin collection service has not kept pace with the new terms and conditions of use of that service, and the consequent shifting volumes of waste that are now required to be placed in each bin type.</li> <li>ii. Certain key categories of recyclable waste are not accepted in the kerbside recycling collection service, most significantly soft (more difficult to process) plastics and textiles.</li> <li>iii. The Council have a relatively large network of Household Recycling Centres (HRCs) which presents logistical, practical and resource implications for ensuring that recycling of waste is maximised at all sites in a focussed and consistent manner.</li> <li>iv. Ongoing challenge to win ‘hearts and minds’ of all citizens, so that they understand and value the benefits of maximising their recycling efforts.</li> </ul>
	<p>Aims and Expected Outcomes – what is the Policy expected to achieve?</p>	<p>Taking into account the various areas of progress to date, the challenges that remained and the most significant barriers to a further step change in recycling engagement progress, officers proposed several key service improvement initiatives for implementation as ‘Phase 2’ of the Sustainable Waste Resource Management Strategy.</p> <p>These include a newly configured bin collection system that should be trialled to assess the impact on kerbside household waste recycling rates, as well as the functionality and practicability for both householders and Council. The key principle of this collection model is the identified need to redress the imbalance between the capacity of bin space provided for the different waste streams.</p> <p>The trial would be to identify a service that</p> <ul style="list-style-type: none"> <li>- Better reflects the changed balance between recyclable and non-recyclable household waste</li> </ul>

		<p>items.</p> <ul style="list-style-type: none"> <li>- Addresses extra blue bin capacity needs for expanded range of dry recyclables.</li> <li>- Addresses over capacity of grey bin space.</li> <li>- Maintains grey bin capacity support for homes that have disposal requirements for (a) children’s disposable nappy waste or (b) clinical waste.</li> <li>- <b>Not</b> a ‘one size fits all’ approach.</li> </ul> <p>To address any adverse potential impact on any of the Section 75 dimensions certain criteria would be applied from the outset and include</p> <ul style="list-style-type: none"> <li>- Homes with children’s or adult nappy disposal needs – register for continued 2 weekly grey bin collections if desired.</li> <li>- Homes registered for medical waste disposal support – continue with 2 weekly grey bin disposals.</li> <li>- Increase the blue bin capacity for all larger households and others that potentially identify a need by offering upgrade to from 240L bin to 360L bin (DAERA grant funding support will be sought for this).</li> <li>- Offer extra glass recycling box where a need is agreed (DAERA grant funding support will be sought for this).</li> <li>- Change from 2 to 1 grey bin collection during each 4-week collection cycle, for non-exempt homes (i.e. homes not registered for nappy disposal or for routine disposal of medical/clinical waste or any other identified criteria).</li> <li>- A household will be allowed to opt out of the trial where Council officers are satisfied that they are fulfilling all the terms and conditions of use of the kerbside bin service, but despite this the trial service model is not working/cannot be made to work for them.</li> </ul>
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6.	Section 75 categories which might be expected to benefit and how they may benefit.	All Section 75 categories are expected to benefit from this service as the service will be developed to take into account the needs of those across the trial area that will continue to require a fortnightly grey bin service and the benefit of cost savings and enhanced environmental protection for all residents and ratepayers across the Borough.
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7.	Factors which could contribute to / detract from the intended aims / outcomes of the Policy when being implemented	If the policy is not delivered as intended or if a particular category, consider their needs are not being met through the four-week grey bin service or the continuation of the two-weekly service for those identified as requiring this
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		service.
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8.	The main stakeholders on whom the policy will impact. For example, Employees, Potential Service Users and Community Groups Consider the internal and external impacts (either actual or potential) and comment, or list, information where appropriate	The Council, Elected members, employees of the Council, rate payers, residents, visitors to the Borough and employers within and employees in the Borough. Arc 21 and DAERA
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9.	Please provide details of other policies which have a bearing on this one.	
	E 05 Review and Harmonisation of Waste Recycling Centre Opening Hours E 14 Sustainability and Environmental Policy E 28 Corporate Complaints policy and procedure E 59 Provision of kerbside household waste collection service E 63 ANDBC Corporate Health and Safety Management Systems Policy E 111 Policy for the provision of kerbside household waste collection services E 123 Ards and North Down Borough Council Procurement Policy E 153 Customer Care Strategy E 196 Ards and North Down Borough Council Corporate Plan 2020-2024 E 203 Good Relations Strategy and Action Plan 2019 - 2022	Ards and North Down Borough Council

10.	Available evidence (quantitative and qualitative) considered as important to encourage completion in relation to:																	
	Religious Belief	<p><b>Summary:</b> The Northern Ireland Census 2011 (NISRA) statistics for the Borough area showed that 75% are or have been brought up in Protestant and Other Christian (including Christian related) religions. While this varied across the borough from 17% in Portaferry ward to 87% in Carrowdore ward this does not have any relation to this policy. These compared to 48% for Northern Ireland as a whole. See table below</p> <p><b>Data:</b> <b>Religion or Religion Brought up in</b> (Numbers with % in brackets)</p> <table border="1"> <thead> <tr> <th></th> <th>All usual residents</th> <th>Catholic</th> <th>Protestant and Other Christian (including Christian)</th> <th>Other Religions</th> <th>None</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>						All usual residents	Catholic	Protestant and Other Christian (including Christian)	Other Religions	None						
	All usual residents	Catholic	Protestant and Other Christian (including Christian)	Other Religions	None													

				related)		
Northern Ireland	1,810,863 (100%)	817,385 (45%)	875,717 (48%)	16,592 (1%)	101,169 (6%)	
Ards and North Down Borough Council	156,672 (100%)	20,550 (13%)	117,589 (75%)	1,729 (1%)	16,804 (11%)	

**Source:** [Religion or religion brought up in. Census 2011, NISRA](#)

Political Opinion

**Summary:**

Electoral Office data from recent Local Government elections detail the political representation on Ards and North Down Council, The Stormont Executive for this electoral area and Westminster election. This data is an approximate measure of political opinion of the voting electorate within the Borough. Turnout to vote in North Down and Strangford constituencies tend to be lower than the rest of NI suggesting less strong political opinions. Of those who do turn out, the results show preferences for voting Unionist parties.

See table below

**Data:**

**Council Election results**

The most recent local council election (2<sup>nd</sup> May 2019) showed:

	Eligible Electorate	Votes Polled (% Turnout)	Elected Candidate										
			DUP	Sinn Féin	UUP	SDLP	Alliance	Independent	TUV	Green	PUP	Aontu	CCLA
Northern Ireland	1,305,553	687,733 (52.7%)	122	105	75	59	53	24	6	8	3	1	1
Ards and North Down Borough Council	112,077	47,161 (42.1%)	14		8	1	10	3	1	3			
Ards Peninsula (DEA)	16,656	7,369 (44.2%)	3		1	1	1						
Bangor Central (DEA)	17,194	6,678 (38.8%)	2		1			1	1		1		

Bangor East and Donaghadee (DEA)	16,956	6,915 (40.8%)	2	2	1	1							
Bangor West (DEA)	13,479	5,448 (40.4%)	1	1	2			1					
Comber (DEA)	13,681	6,272 (45.8%)	2	1	1		1						
Hollywood and Clandeboye (DEA)	14,158	6,229 (44.0%)	1	1	2				1				
Newtownards (DEA)	19,953	8,250 (41.4%)	3	1	2	1							

Source: [The Electoral Office, NI](#)

Racial Group	<b>Summary:</b> NISRA, NINIS and Northern Ireland Strategic Migration Partnership data provide up to date data. The 2011 census showed that 32,000 (1.8%) of the usually resident population in Northern Ireland is from a minority ethnic background. Within the borough, the 2011 Census showed that 1.5% (2,300) were from a minority ethnic background. Across the borough this ranged from 5.2% in Loughview ward to 0.3% in Lisbane ward. See table below										
	<b>Data:</b> <b>Ethnic Group</b> (Numbers with % in brackets)										
		All usual residents	White	Chinese	Indian	Bangladeshi	Other Asian	Black African	Black Other	Mixed	Other
	Northern Ireland	1,810,863 (100%)	1,778,449 (98%)	6,303 (0%)	6,198 (0%)	540 (0%)	6,089 (0%)	2,345 (0%)	1271 (0%)	6,014 (0%)	3,654 (0%)
Ards and North Down Borough Council	156,672 (100%)	154,365 (99%)	406 (0%)	283 (0%)	177 (0%)	415 (0%)	139 (0%)	132 (0%)	556 (0%)	199 (0%)	
Ards Peninsula	22,797 (100%)	22,641 (99%)	29 (0%)	17 (0%)	5 (0%)	17 (0%)	6 (0%)	2 (0%)	54 (0%)	26 (0%)	

						17 (0%)	43 (0%)	26 (0%)	32 (0%)	11 (0%)	9 (0%)	38 (0%)
	Bangor Central	23,524 (100%)	24,469 (98%)	105 (0%)	43 (0%)							
	Bangor East and Donaghadee	24,892 (100%)	22,648 (99%)	56 (0%)	27 (0%)	10 (0%)	91 (0%)	11 (0%)	2 (0%)	82 (0%)	19 (0%)	
	Bangor West	22,946 (100%)	17,763 (98%)	19 (0%)	135	2 (0%)	11 (0%)	3 (0%)	26 (0%)	73 (0%)	15 (0%)	
	Comber	18,152 (100%)	18,216 (99%)	30 (0%)	8 (0%)	9 (0%)	35 (0%)	4 (0%)	8 (0%)	55 (0%)	17 (0%)	
	Hollywood and Clondeboyne	18,382 (100%)	20,061 (98%)	65 (0%)	31 (0%)	23 (0%)	81 (0%)	81 (0%)	56 (0%)	1 (0%)	61 (0%)	
	Newtownards	20,560 (100%)	27,841 (99%)	105 (0%)	20 (0%)	111 (0%)	30 (0%)	8 (0%)	6 (0%)	75 (0%)	20 (0%)	

**Source:** [Ethnic Group, Census 2011, NISRA](#)

Age	<p>NISRA have published population projections for the Borough which show that the proportion of those aged 85 and over are expected to more than double within the next 25 years.  ANDBC has the highest % population of older people in Northern Ireland.  See table below  <b>Data:</b>  <b>Age Groups</b> (Numbers with % in brackets)</p>					
		0-15	16-39	40-64	65+	Total
	Northern Ireland	385,200 (21%)	583,116 (31%)	591,481 (32%)	291,824 (16%)	<b>1,851,621 (100%)</b>
Ards and North Down Borough Council	29,801 (19%)	43,239 (27%)	54,094 (34%)	31,663 (20%)	<b>158,797 (100%)</b>	

**Sources:** [Demography and Methodology Branch, NISRA](#)  
[World Health Organization](#)

Marital Status	<p>The 2011 Northern Ireland Census showed that 48% of adults (those aged over 16 years of age) in Northern Ireland were either married or in a registered same-sex civil partnership. Within the borough, 54% of adults fell into this category. This varies across the borough from 36% in Central (Ards) ward to 64% in Lisbane ward.  See table below  <b>Data:</b>  <b>Marital Status (All aged 16+)</b> (Numbers with % in brackets)</p>
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	All usual residents	Single (never married or never registered a same-sex civil partnership)	Married	In a registered same-sex civil partnership	legally married or still legally in a same-sex civil partnership)	Divorced or formerly in a same-sex civil partnership which is now legally dissolved	Widowed or surviving partner from a same-sex civil partnership
Northern Ireland	1,431,540 (100%)	517,393 (36%)	68,031 (48%)	1,243 (0%)	56,911 (4%)	78,074 (5%)	97,088 (7%)
Ards and North Down Borough Council	126,945 (100%)	36,730 (29%)	67,866 (53%)	123 (0%)	4,328 (3%)	8,548 (7%)	9,350 (7%)

**Source:** [Northern Ireland 2011 Census, Marital Status](#)

Sexual orientation	<p><b>Summary:</b> It should be noted that no reliable data is available on sexual orientation-NISRA are currently examining methodology on how to measure this. However, the 2011 census indicates that less than 1% of the Northern Ireland adult population (those aged 16 years and over) were in a registered same-sex civil partnership. This was similar to the borough as a whole. The Continuous Household Survey in Northern Ireland estimated this figure between 0.9% and 1.9% in 2015-2016. The Office for National Statistics estimates a similar range for the United Kingdom (1.7%).</p> <p><b>Source:</b> <a href="#">Northern Ireland 2011 Census, Marital Status</a> <a href="#">ONS 2015 Sexual Identity</a></p>
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Men & Women generally	<p>According to census (NISRA) almost half of the population of Northern Ireland were male (49%) and this was similar throughout Ards and North Down Borough Council (48%). See table below</p> <p><b>Data:</b></p> <table border="1"> <thead> <tr> <th></th> <th>Males</th> <th>Females</th> <th>All</th> </tr> </thead> <tbody> <tr> <td>Northern Ireland</td> <td>887,323 (49%)</td> <td>923,540 (51%)</td> <td>1,810,863 (100%)</td> </tr> <tr> <td>Ards and North Down Borough Council</td> <td>75,920 (48%)</td> <td>80,752 (52%)</td> <td>156,672(100%)</td> </tr> </tbody> </table> <p><b>Source:</b> <a href="#">Age Structure, Census 2011, NISRA</a> <a href="#">Review of statistical classification and delineation of settlements, NISRA</a></p>		Males	Females	All	Northern Ireland	887,323 (49%)	923,540 (51%)	1,810,863 (100%)	Ards and North Down Borough Council	75,920 (48%)	80,752 (52%)	156,672(100%)
	Males	Females	All										
Northern Ireland	887,323 (49%)	923,540 (51%)	1,810,863 (100%)										
Ards and North Down Borough Council	75,920 (48%)	80,752 (52%)	156,672(100%)										

Disability	<p>The 2011 Census (NISRA) showed that 20% of the population in Ards and North Down area had a health issue or disability (including those related to old age) which has lasted or expected to last at least 12 months. (This was similar to the Northern Ireland figure of 21%.)</p> <p><b>Disability Living Allowances, 2015</b></p>
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		2015 (Disability Living Allowance Recipients)	2015 (Multiple Disability Benefits) *MDB is aggregated data from Attendance Allowance, Disability Living Allowance, Incapacity Benefit and Severe Disablement Allowance data, and data for Employment and Support allowance
	Northern Ireland	209,280	251,490
	Ards and North Down Borough Council	13,840	18,080
	Ards Peninsula	2,920	n/a
	Bangor Central	2,250	n/a
	Bangor East and Donaghadee	1,740	n/a
	Bangor West	1,650	n/a
	Comber	1,270	n/a
	Hollywood and Clondeboyne	1,180	n/a
	Newtownards	2,840	n/a
	<a href="#">Northern Ireland Census 2011 Long-term health problem or disability by long-term problem or disability</a>		
Dependents	<p><b>Summary:</b> In considering this dimension the following have been included: persons with responsibility for the care of a child, children, a person with a disability and or an older person. According to the Continuous Household Survey, 2013-2016, 37% of Ards and North Down claimed to have a dependent (This did not differentiate on the type of dependent). According to the 2011 Census, 7,474 households in Ards and North Down had a dependent child under the age of 4 (This might give an indication on the numbers who would have buggies or prams). <b>Sources:</b> Continuous Household Survey</p>		

11.	Based on data previously provided what are the needs, experiences and priorities for each of the following categories, in relation to this policy/decision?	
	Religious Belief	All Councils are required to provide a refuse collection service under Waste and Contaminated Land (NI) Order 1997. This service is to all residents and over a number of years a range of service improvements have been implemented to encourage and increase household recycling for the reasons identified above including cost reduction of waste disposal at
	Political Opinion	
	Racial Group	
	Age	
	Marital Status	
	Sexual orientation	

	Men & Women generally	landfill and the sustainability benefits of recycling. This has enabled a reduction in household waste for landfill. This trial of collecting grey bin household waste for houses every 4 weeks instead of 2 weeks will identify houses where the residents include children and adults requiring nappy waste disposal, and houses where residents have a medical or health condition that requires a two weekly service to continue and this will be maintained. This is an integral part of the trial planning and any other needs identified will be addressed as learning, should the trial be successful and be rolled out further in the Borough.
	Disability	
	Dependents	

**Does this Policy require an Equality Impact Assessment?**

1.	What is the likely impact on equality of opportunity for each of the Section 75 categories?		
		Detail of Impact	Level of Impact Minor/Major/None
	Religious Belief	All households currently receive a household refuse collection service. For some there are specific needs that are met. These are often due to age, disability or dependents within a house. These premises will continue to receive the existing level of service and if any issues are identified for these dimension's they will be addressed to ensure the required level of household refuse collection service continues.	None
	Political Opinion		
	Racial Group		
	Age		
	Marital Status		
	Sexual orientation		
	Men & Women generally		
	Disability		
	Dependents		

2.	Are there opportunities to better promote equality of opportunity for people within the Section 75 equality categories?		
		If "Yes", provide details	If "No", provide details
	Religious Belief	No as this is a trial and all concerns will be addressed. All known issues have been considered and mitigation introduced as part of the planning process. Where households have a particular need that is addressed, this will not be changed during the trial nor if the service is maintained long term. Any individual or household that has been identified as having a disability and requiring information in an alternative format will receive specific information in advance should this trial affect their household collections.	
	Political Opinion		
	Racial Group		
	Age		
	Marital Status		
	Sexual orientation		
	Men & Women generally		
	Disability		
	Dependents		

3.	To what extent is the Policy likely to impact on Good Relations between people of different religious belief, political opinion or racial group?		
		Details of Impact	Level of Impact Minor/Major/None
	Religious Belief	This service will be maintained and changed based on the current routes and will in no way impact on any of these dimensions.	
	Political Opinion		
Racial Group			

4.	Are there opportunities to better promote Good Relations between people of different religious belief, political opinion or racial group?		
		If "Yes" provide details	If "No" provide details
	Religious Belief	No, as the refuse collection service is delivered equitably across the Borough based on the address of the property as it is a statutory function and not on any of these criteria.	
	Political Opinion		
Racial Group			

#### Additional Considerations

	Multiple Identity Considerations	Details of Impact or potential impact (Positive/Negative)
	Are there any potential impacts of the policy decision on people with multiple identities? (e.g. disabled minority ethnic persons). Where appropriate provide details of data on the impact of the policy on people with multiple identities. Specify relevant Section 75 categories concerned.	All households have a range of multiple identities and the household refuse collection service meets these needs including ensuring those with disabilities receive information in a format that is suitable, in a timely manner whether due to a disability, English not being their first language or because they are used to a certain level of service and may not use social media to learn of the changes and access the necessary information.

#### **Disability Discrimination Order (NI) 2006**

	Does this proposed policy provide an opportunity to:	Yes / No	Explain your reasoning:
	<ul style="list-style-type: none"> <li>- <u>better promote positive attitudes</u> towards disabled people</li> <li>- <u>increase participation</u> by disabled people in public life</li> </ul>	Yes	The needs of those with a disability have been considered throughout the planning process including how to get the information in a suitable format, how to inform them of the changes and dates of the trial period and to assist in understanding the new routine which for some with dementia or autism may not be comfortable with the change.

#### Monitoring Arrangements

Section 75 places a requirement on the Council to have equality monitoring arrangements in place to assess the impact of policies and services, help identify barriers to fair participation and to better promote equality of opportunity.

	Outline what data you could collect in the future to monitor the impact of this policy / decision on <u>equality, good relations and disability duties</u>	Preparations to inform all households. Preparation and delivery of informing all those who require additional information or may not access social media. Comments and complaints in relation to the trial period. Section 75 data that is relevant to all enquiries, comments and complaints.
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I can confirm that the proposed policy / decision has been screened for: -

X	Equality of opportunity and good relations
X	Disabilities duties

On the basis of the answers to the screening questions, I recommend that this policy / decision is: -

X	Screened Out – No EQIA necessary (no impacts)
<input type="checkbox"/>	Screened Out – Mitigating Actions (minor impacts)
<input type="checkbox"/>	Screened In – Necessary to conduct a full EQIA
	Please detail actions to be taken:

Screening assessment completed by: -

Name: Shirley Poxon  
Title: Compliance Officer (Equality and Safeguarding)  
Date: 26 November 2020  
Signature:

Director/Head of Service decision approved by:

Name: David Lindsay  
Title: Director of Environment  
Date: 26 November 2020  
Signature:

If an Equality Impact Assessment is required

	Priority Rating for Timetabling an Equality Impact Assessment. (1-3)	Priority Criterion	Rating
		Effect on equality of opportunity and good relations	
		Social need	
		Effect on people's daily lives	
		Relevance to a public authority's functions	

Is this Policy Affected by Timetables established by other relevant Public Authorities?	
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Monitoring Recommendation	
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Approval and Authorisation	Position/Job Title:	Date:
Screened by:	Compliance Officer (Equality and Safeguarding)	26 November 2020
Approved by:	Director of Environment	26 November 2020