

ARDS AND NORTH DOWN BOROUGH COUNCIL

Policy Screening Form

1.	Policy Reference (Equality use only)	E 155
2.	Policy Name	Ards and North Down Borough Council Veterans Event
3.	Existing / Revised / New Policy	New policy
4.	Responsible Officer	Director of Organisational Development and Administration
5.	Description of policy to be screened	<p>In September 2017, the Council agreed to revive the Veterans' Day event (which was previously hosted by Ards Borough Council). The Council tasked officers to begin conversations with the Royal British Legion, relevant regimental associations and other appropriate bodies with a view to hosting the first event in June 2018 in Newtownards.</p> <p>It has now been agreed by all parties that a Veterans evening will on 15 June 2018 in Newtownards in the form of a Veterans Parade, led by the Band of the Royal Marines. The Band of the Royal Marines will then perform a Beating Retreat and Sunrise Service in front of civic guests, dignitaries and the public before parading away to the Royal British Legion Halls. Family entertainment is to be provided at the South Street Car Park during the event.</p>
	Aims and Expected Outcomes – what is the Policy expected to achieve?	<p>The Council wants to recognise the invaluable contribution of men and women from the Borough who have served their country at home and abroad. This will be achieved by the organisation of an event in Newtownards town centre area that will highlight the contribution of those living and serving within and from the Borough in a march past/review and provide entertainment in the Newtownards town area suitable for all ages and dimensions to encourage participation in the event and social interaction.</p>

6.	Section 75 categories which might be expected to benefit and how they may benefit.	All Section 75 dimensions are expected to benefit as this is a public event that has a broad range of entertainment for everyone, allowing them to be selective in their participation and observing the individual events. It is not solely focused on veterans or armed forces.
7.	Factors which could contribute to / detract from the intended aims / outcomes of the Policy when being implemented	If the policy is not implemented as intended or if the funding is not as agreed in the planning of the event.
8.	The main stakeholders on whom the policy will impact. For example, Employees, Potential Service Users and Community Groups Consider the internal and external impacts (either actual or potential) and comment, or list, information where appropriate	The Council, Council employees, residents, ratepayers and visitors to the Borough, Royal British Legion, All Associations of Regimental Veterans, Sea, Air and Army Cadets, Regiments based within the Borough, Guests invited to attend, Businesses in Newtownards Town Centre.
9.	Please provide details of other policies which have a bearing on this one.	
	Policies: 15 Ards and North Down Borough Council - Corporate Plan E 16 Good Relations Strategy and Action Plan E 27 Lands and Property Policy E 28 Corporate Complaints policy and procedure E 29 Freedom of the Borough Policy E 42 Battle of Britain event September 2015 E 54 206 (Ulster) Battery Royal Artillery - 300th Anniversary and 25th Anniversary of Conferral of Freedom of the Borough E 57 ANDBC Armed Forces Covenant E 71 Street parties to celebrate HRM the Queens 90th Birthday E 73 Commemorative events for Somme centenary E 74 Blair Mayne Bursary and arrangements to administer the bursary E 79 Request from Seafarers UK to fly the Red Ensign on 3 September 2016 E 80 Request to support a range of commemorative events on Council land for the centenary of the Battle of the Somme in July 2016	Owned by: Ards and North Down Borough Council

E 108 Flying of Additional Armed Forces Day Flag on 24 June, 2017 – Armed Forces Day E 125 Gun Salute at the Town Hall, Bangor E 129 ANDBC Flags Policy E 125 Gun Salutes at the Town Hall, Bangor E 149 Community Festivals Fund 2018/2019 E 151 Royal Wedding Fund – June 2018	
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10. Available evidence (quantitative and qualitative) considered as important to encourage completion in relation to:

Religious Belief	The profile of residents of the Borough indicates: Religion or Religion Brought up in (Numbers with % in brackets)					
		All usual residents	Catholic	Protestant and Other Christian (including Christian related)	Other Religions	None
	Northern Ireland	1,810,863 (100%)	817,385 (45%)	875,717 (48%)	16,592 (1%)	101,169 (6%)
Ards and North Down Borough Council	156,672 (100%)	20,550 (13%)	117,589 (75%)	1,729 (1%)	16,804 (11%)	

Source:

[Religion or religion brought up in. Census 2011, NISRA](#)

The ANDBC employee profile shows that

Males	Protestant	Roman Catholic	Other	Total
Full Time	358 (84%)	33(8%)	34(8%)	425 (100%)
Part Time	*(63%)	*(25%)	*(13%)	*8 (100%)
Totals	363(84%)	35(8%)	35(8%)	433(100%)

Females	Protestant	Roman Catholic	Other	Total
Full Time	223(78%)	58(20%)	6(2%)	287(100%)
Part Time	20(54%)	12(32%)	5(14%)	37(100%)
Totals	243(75%)	70(22%)	11(3%)	324(100%)

Total	606(80%)	105(14%)	46(60%)	757(100%)
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		Emp																																																																																													
Political Opinion	<p>Electoral Office data from recent Local Government elections detail the political representation on Ards and North Down Council, The Stormont Executive for this electoral area and Westminster election. This data is an approximate measure of political opinion of the voting electorate within the Borough. Turnout to vote in North Down and Strangford constituencies tend to be lower than the rest of NI suggesting less strong political opinions. Of those who do turn out, the results show preferences for voting Unionist parties.</p> <p>See table below</p> <p>Data:</p> <p>Council Election results</p> <p>The most recent local council election (22nd May 2015) showed:</p> <table border="1"> <thead> <tr> <th rowspan="2"></th> <th rowspan="2">Eligible Electorate</th> <th rowspan="2">Votes Polled (% Turnout)</th> <th colspan="8">Elected Candidate</th> </tr> <tr> <th>DUP</th> <th>Sinn Féin</th> <th>UUP</th> <th>SDLP</th> <th>Alliance</th> <th>Independent</th> <th>TUV</th> <th>Green</th> </tr> </thead> <tbody> <tr> <td>Northern Ireland</td> <td>1,243,649</td> <td>638,332 (51.3%)</td> <td>130</td> <td>105</td> <td>88</td> <td>66</td> <td>32</td> <td>15</td> <td>13</td> <td>4</td> </tr> <tr> <td>Ards and North Down Borough Council</td> <td>112,077</td> <td>47,161 (42.1%)</td> <td>17</td> <td></td> <td>9</td> <td>1</td> <td>7</td> <td>2</td> <td>1</td> <td>3</td> </tr> <tr> <td>Ards Peninsula (DEA)</td> <td>16,656</td> <td>7,369 (44.2%)</td> <td>3</td> <td></td> <td>1</td> <td>1</td> <td>1</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Bangor Central (DEA)</td> <td>17,194</td> <td>6,678 (38.8%)</td> <td>2</td> <td></td> <td>2</td> <td></td> <td>1</td> <td></td> <td></td> <td>1</td> </tr> <tr> <td>Bangor East and Donaghadee (DEA)</td> <td>16,956</td> <td>6,915 (40.8%)</td> <td>3</td> <td></td> <td>1</td> <td></td> <td>1</td> <td>1</td> <td></td> <td></td> </tr> <tr> <td>Bangor West (DEA)</td> <td>13,479</td> <td>5,448 (40.4%)</td> <td>2</td> <td></td> <td>1</td> <td></td> <td>1</td> <td></td> <td></td> <td>1</td> </tr> </tbody> </table>											Eligible Electorate	Votes Polled (% Turnout)	Elected Candidate								DUP	Sinn Féin	UUP	SDLP	Alliance	Independent	TUV	Green	Northern Ireland	1,243,649	638,332 (51.3%)	130	105	88	66	32	15	13	4	Ards and North Down Borough Council	112,077	47,161 (42.1%)	17		9	1	7	2	1	3	Ards Peninsula (DEA)	16,656	7,369 (44.2%)	3		1	1	1				Bangor Central (DEA)	17,194	6,678 (38.8%)	2		2		1			1	Bangor East and Donaghadee (DEA)	16,956	6,915 (40.8%)	3		1		1	1			Bangor West (DEA)	13,479	5,448 (40.4%)	2		1		1			1
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Comber (DEA)	13,681	6,272 (45.8%)	2	1	1	1
Hollywood and Clondeboyne (DEA)	14,158	6,229 (44.0%)	2	1	1	1
Newtownards (DEA)	19,953	8,250 (41.4%)	3	2	1	1

Source:

[The Electoral Office, NI](#)

Since the election in 2014 for local Councillors a number of changes to the political make-up of the Council have taken place. The current makeup of the Council as at December 2017 is:

18 DUP, 8 UUP, 3 Independents, 2 Greens with 7 Alliance, 1 SDLP and 1 TUV.

Racial Group	<p>In relation to the resident population NISRA, NINIS and Northern Ireland Strategic Migration Partnership data provide up to date data. The 2011 census showed that 32,000 (1.8%) of the usually resident population in Northern Ireland is from a minority ethnic background. Within the borough, the 2011 Census showed that 1.5% (2,300) were from a minority ethnic background. Across the borough this ranged from 5.2% in Loughview ward to 0.3% in Lisbane ward.</p> <p>See table below</p> <p>Data:</p> <p>Ethnic Group (Numbers with % in brackets)</p>										
		All usual residents	White	Chinese	Indian	Bangladeshi	Other Asian	Black African	Black Other	Mixed	Other
	Northern Ireland	1,810,863 (100%)	1,778,449 (98%)	6,303 (0%)	6,198 (0%)	540 (0%)	6,089 (0%)	2,345 (0%)	1271 (0%)	6,014 (0%)	3,654 (0%)
	Ards and North Down Borough Council	156,672 (100%)	154,365 (99%)	406 (0%)	283 (0%)	177 (0%)	415 (0%)	139 (0%)	132 (0%)	556 (0%)	199 (0%)
	Ards Peninsula	156,672 (100%)	23,367 (99%)	26 (0%)	19 (0%)	5 (0%)	19 (0%)	6 (0%)	2 (0%)	51 (0%)	29 (0%)
	Bangor Central	23,524 (100%)	24,469 (98%)	105 (0%)	43 (0%)	17 (0%)	43 (0%)	26 (0%)	32 (0%)	119 (0%)	38 (0%)
	Bangor East and Donaghadee	24,892 (100%)	22,648 (99%)	56 (0%)	27 (0%)	10 (0%)	91 (0%)	11 (0%)	2 (0%)	82 (0%)	19 (0%)
	Bangor West	22,946 (100%)	17,763 (98%)	19 (0%)	135 (0%)	2 (0%)	116 (0%)	3 (0%)	26 (0%)	73 (0%)	15 (0%)
	Comber	18,152	18,216	30	8	9	35	4	8	55	17

	(100%)	(99%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)
Hollywood and Clondeboye	18,382 (100%)	20,061 (98%)	65 (0%)	31 (0%)	23 (0%)	81 (0%)	81 (0%)	56 (0%)	101 (0%)	61 (0%)
Newtownards	20,560 (100%)	27,841 (99%)	105 (0%)	20 (0%)	111 (0%)	30 (0%)	8 (0%)	6 (0%)	75 (0%)	20 (0%)

Source:
[Ethnic Group, Census 2011, NISRA](#)

Age	<p>NISRA have published population projections for the Borough which show that the proportion of those aged 85 and over are expected to more than double within the next 25 years.</p> <p>ANDBC has the highest % population of older people in Northern Ireland.</p> <p>See table below</p> <p>Data:</p> <p>Age Groups (Numbers with % in brackets)</p> <table border="1"> <thead> <tr> <th></th> <th>0-15</th> <th>16-39</th> <th>40-64</th> <th>65+</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Northern Ireland</td> <td>385,200 (21%)</td> <td>583,116 (31%)</td> <td>591,481 (32%)</td> <td>291,824 (16%)</td> <td>1,851,621 (100%)</td> </tr> <tr> <td>Ards and North Down Borough Council</td> <td>29,801 (19%)</td> <td>43,239 (27%)</td> <td>54,094 (34%)</td> <td>31,663 (20%)</td> <td>158,797 (100%)</td> </tr> </tbody> </table> <p>Sources: Demography and Methodology Branch, NISRA World Health Organization</p> <p>The council has an older age profile of employees as only a small number of new recruitment exercises have been carried out from 2014. The younger population may not identify with such an event as the older population would.</p> <p>In relation to the profile of employees the following identifies them in age bands and gender:</p> <table border="1"> <thead> <tr> <th colspan="2">Female</th> <th></th> </tr> </thead> <tbody> <tr> <td></td> <td>16 - 29</td> <td>Total 20(6%)</td> </tr> <tr> <td></td> <td>30 - 39</td> <td>Total 75(23%)</td> </tr> <tr> <td></td> <td>40 - 49</td> <td>Total 105 (33%)</td> </tr> <tr> <td></td> <td>50 - 59</td> <td>Total 80 (25%)</td> </tr> <tr> <td></td> <td>60 – 70+</td> <td>Total 42 (13%)</td> </tr> <tr> <td></td> <td></td> <td>322 (100%)</td> </tr> <tr> <th colspan="2">Male</th> <th></th> </tr> <tr> <td></td> <td>16 - 29</td> <td>Total 26 (6%)</td> </tr> <tr> <td></td> <td>30 - 39</td> <td>Total 83(19%)</td> </tr> <tr> <td></td> <td>40 - 49</td> <td>Total 121(27%)</td> </tr> <tr> <td></td> <td>50 - 59</td> <td>Total 176 (39%)</td> </tr> <tr> <td></td> <td>60 – 70+</td> <td>Total 41 (9%)</td> </tr> <tr> <td></td> <td></td> <td>447 (100%)</td> </tr> </tbody> </table>		0-15	16-39	40-64	65+	Total	Northern Ireland	385,200 (21%)	583,116 (31%)	591,481 (32%)	291,824 (16%)	1,851,621 (100%)	Ards and North Down Borough Council	29,801 (19%)	43,239 (27%)	54,094 (34%)	31,663 (20%)	158,797 (100%)	Female				16 - 29	Total 20(6%)		30 - 39	Total 75(23%)		40 - 49	Total 105 (33%)		50 - 59	Total 80 (25%)		60 – 70+	Total 42 (13%)			322 (100%)	Male				16 - 29	Total 26 (6%)		30 - 39	Total 83(19%)		40 - 49	Total 121(27%)		50 - 59	Total 176 (39%)		60 – 70+	Total 41 (9%)			447 (100%)
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Marital Status		<p>The 2011 Northern Ireland Census showed that 48% of adults (those aged over 16 years of age) in Northern Ireland were either married or in a registered same-sex civil partnership. Within the borough, 54% of adults fell into this category. This varies across the borough from 36% in Central (Ards) ward to 64% in Lisbane ward.</p> <p>See table below</p> <p>Data: Marital Status (All aged 16+) (Numbers with % in brackets)</p> <table border="1" data-bbox="464 449 1611 1033"> <thead> <tr> <th></th> <th>All usual residents</th> <th>Single (never married or never registered a same-sex civil partnership)</th> <th>Married</th> <th>In a registered same-sex civil partnership</th> <th>Separately (not still legally married or still legally in a same-sex civil partnership)</th> <th>Divorced or formerly in a same-sex civil partnership which is now legally dissolved</th> <th>Widowed or surviving partner from a same-sex civil partnership</th> </tr> </thead> <tbody> <tr> <td>Northern Ireland</td> <td>1,431,540 (100%)</td> <td>517,393 (36%)</td> <td>680,831 (48%)</td> <td>1,243 (0%)</td> <td>56,911 (4%)</td> <td>78,074 (5%)</td> <td>97,088 (7%)</td> </tr> <tr> <td>Ards and North Down Borough Council</td> <td>126,945 (100%)</td> <td>36,730 (29%)</td> <td>67,866 (53%)</td> <td>123 (0%)</td> <td>4,328 (3%)</td> <td>8,548 (7%)</td> <td>9,350 (7%)</td> </tr> </tbody> </table> <p>Source: Northern Ireland 2011 Census, Marital Status</p>		All usual residents	Single (never married or never registered a same-sex civil partnership)	Married	In a registered same-sex civil partnership	Separately (not still legally married or still legally in a same-sex civil partnership)	Divorced or formerly in a same-sex civil partnership which is now legally dissolved	Widowed or surviving partner from a same-sex civil partnership	Northern Ireland	1,431,540 (100%)	517,393 (36%)	680,831 (48%)	1,243 (0%)	56,911 (4%)	78,074 (5%)	97,088 (7%)	Ards and North Down Borough Council	126,945 (100%)	36,730 (29%)	67,866 (53%)	123 (0%)	4,328 (3%)	8,548 (7%)	9,350 (7%)
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Sexual orientation		<p>Summary: It should be noted that no reliable data is available on sexual orientation-NISRA are currently examining methodology on how to measure this. However, the 2011 census indicates that less than 1% of the Northern Ireland adult population (those aged 16 years and over) were in a registered same-sex civil partnership. This was similar to the borough as a whole. The Continuous Household Survey in Northern Ireland estimated this figure between 0.9% and 1.9% in 2015-2016. The Office for National Statistics estimates a similar range for the United Kingdom (1.7%).</p> <p>Source: Northern Ireland 2011 Census, Marital Status ONS 2015 Sexual Identity</p>																								
Men & Women generally		<p>According to census (NISRA) almost half of the population of Northern Ireland were male (49%) and this was similar throughout Ards and North Down Borough Council (48%). Comber settlement showed the same as the borough as a whole (48% males and 52% females).</p> <p>See table below</p> <p>Data:</p> <table border="1" data-bbox="464 1768 1572 1837"> <thead> <tr> <th></th> <th>Males</th> <th>Females</th> <th>All</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		Males	Females	All																				
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Northern Ireland	887,323 (49%)	923,540 (51%)	1,810,863 (100%)
Ards and North Down Borough Council	75,920 (48%)	80,752 (52%)	156,672(100%)
Comber Settlement	4,337 (48%)	4,734 (52%)	9,071 (100%)

Source:

[Age Structure, Census 2011, NISRA](#)

[Review of statistical classification and delineation of settlements, NISRA](#)

Disability The 2011 Census (NISRA) showed that 20% of the population in Ards and North Down area had a health issue or disability (including those related to old age) which has lasted or expected to last at least 12 months. (This was similar to the Northern Ireland figure of 21%.) The equivalent figure for Comber Settlement was 20%.

See tables below

Data:

Type of Long-term Condition (self-defined -Census 2011) (Numbers with % in brackets)

	Northern Ireland	Ards and North Down Borough Council
All usual residents	1,810,863 (100%)	156,672 (100%)
Deafness or partial hearing loss	93,091 (5%)	9,894 (6%)
Blindness or partial sight loss	30,862 (2%)	2,840 (2%)
Communication difficulty	29,871 (2%)	2,314 (1%)
A mobility or dexterity difficulty	207,173 (11%)	18,082 (12%)
A learning, intellectual, social or behavioural difficulty	40,177 (2%)	3,000 (2%)
An emotional, psychological or mental health condition	105,528 (6%)	7,696 (5%)
Long-term pain or discomfort	182,820 (10%)	16,298 (10%)
Shortness of breath or difficulty breathing	157,890 (9%)	13,327 (9%)
Frequent periods of confusion or memory loss	35,616 (2%)	3,092 (2%)
A chronic illness	118,554 (7%)	11,157 (7%)
Other condition	94,617	8,154

			(5%)	(5%)
		No condition	1,241,785 (69%)	105,765 (68%)
	Dependents	<p>Summary: In considering this dimension, the following have been included: persons with responsibility for the care of a child, children, a person with a disability and or an older person. According to the Continuous Household Survey, 2013-2016, 37% of Ards and North Down claimed to have a dependent (This did not differentiate on the type of dependent). According to the 2011 Census, 7,474 households in Ards and North Down had a dependent child under the age of 4 (This might give an indication on the numbers who would have buggies or prams). Sources: Continuous Household Survey</p>		

11.	Based on data previously provided what are the needs, experiences and priorities for each of the following categories, in relation to this policy/decision?	
	Religious Belief	<p>This policy is to recognise the contribution of all men and women from within the Borough who serve or have served in the armed forces. It also is to acknowledge the families of these individuals. The event is themed around the veterans but is an event with a broad range of activities for participation and/or observation by all attendees and potential attendees. The activities are those used at previous similar events and the parade will be around Newtownards town centre after the normal trading hours have finished. The events will be held in the town centre which has good access and disability access and the Ards Town Hall will be utilised for a quiet area for all ages.as required.</p>
	Political Opinion	
	Racial Group	
	Age	
	Marital Status	
	Sexual orientation	
	Men & Women generally	
	Disability	
	Dependents	

Does this Policy require an Equality Impact Assessment?

1.	What is the likely impact on equality of opportunity for each of the Section 75 categories?		
		Detail of Impact	Level of Impact Minor/Major/None
	Religious Belief	<p>The arrangements of the venue and programme are similar to previous events and the parade will be publicised for the appropriate time for those that wish to watch or participate. The range of events will also be advertised and selected to attract a range of ages and abilities and interests. The event will not exclude people from the area who require to pursue their own activities. Except for</p>	Minor
	Political Opinion		
	Racial Group		
	Age		
	Marital Status		
	Sexual orientation		
	Men & Women generally		
	Disability		
	Dependents		

		the time of the parade through the town itself.	
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2.	Are there opportunities to better promote equality of opportunity for people within the Section 75 equality categories?		
		If "Yes", provide details	If "No", provide details
	Religious Belief	Yes. Although the event has followed the previous formats and all comments and complaints received previously have been addressed it is necessary to be aware some individuals may find this style of event to not be inclusive of certain dimensions. As the event is not about engaging people in the armed forces – it is to show support for individuals and their families and the parade is optional for those who wish to participate or take part in it if they meet the criteria. Some people may consider the event not to promote equality of opportunity because of the history of armed forces in Northern Ireland, however others may consider it does through supporting those who serve, have served and their families, irrespective of their multiple identity. It is necessary to ensure the promotion of the event purpose is clear and that a breadth of entertainment is available.	
	Political Opinion		
	Racial Group		
	Age		
	Marital Status		
	Sexual orientation		
	Men & Women generally		
	Disability		
Dependents			

3.	To what extent is the Policy likely to impact on Good Relations between people of different religious belief, political opinion or racial group?		
		Details of Impact	Level of Impact Minor/Major/None
	Religious Belief	Some people may consider the event not to promote good relations because of the history of armed forces in Northern Ireland, however others may consider it to promote good relations as it supports those who serve, have served and their families, irrespective of their multiple identity.	
	Political Opinion		
Racial Group			

4.	Are there opportunities to better promote Good Relations between people of different religious belief, political opinion or racial group?		
		If "Yes" provide details	If "No" provide details
	Religious Belief	Yes Through the Communications around the purpose and extent of the events activities that are available.	
	Political Opinion		
Racial Group			

Additional Considerations

	Multiple Identity Considerations	Details of Impact or potential impact (Positive/Negative)
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<p>Are there any potential impacts of the policy decision on people with multiple identities? (e.g. disabled minority ethnic persons) Where appropriate provide details of data on the impact of the policy on people with multiple identities. Specify relevant Section 75 categories concerned.</p>	<p>This policy has considered the range of attendees and potential attendees and in the design and delivery of the programme of events has considered the breadth of needs and taken appropriate reasonable action to multiple i</p>
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Disability Discrimination Order (NI) 2006

Does this proposed policy provide an opportunity to:	Yes / No	Explain your reasoning:
<ul style="list-style-type: none"> - <u>better promote positive attitudes</u> towards disabled people - <u>increase participation</u> by disabled people in public life 	Yes	<p>Yes, as arrangements to encourage the participation of individuals with a disability have been carried out and include a disability audit being arranged in advance, a quiet area being provided and higher noise levels being notified for anyone who may be affected. All the information will be made aware to prospective participants and prospective attendees in the promotional material that will be made widely available in a range of formats.</p>

Monitoring Arrangements

Section 75 places a requirement on the Council to have equality monitoring arrangements in place in order to assess the impact of policies and services, help identify barriers to fair participation and to better promote equality of opportunity.

<p>Outline what data you could collect in the future in order to monitor the impact of this policy / decision on <u>equality, good relations and disability duties</u></p>	<p>Comments and complaints received during and after the event including in relation to those who do not consider they are comfortable to attend or for the Council to use ratepayer's money to support the event. Issues identified by employees and attendees in the planning, organisation and delivery of the event.</p>
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I can confirm that the proposed policy / decision has been screened for: -

x	Equality of opportunity and good relations
x	Disabilities duties

On the basis of the answers to the screening questions, I recommend that this policy / decision is: -

<input type="checkbox"/>	Screened Out – No EQIA necessary (no impacts)
x	Screened Out – Mitigating Actions (minor impacts) To ensure the event is welcoming to all and has a broad range of activities that are not all military related
<input type="checkbox"/>	Screened In – Necessary to conduct a full EQIA
	Please detail actions to be taken:

Screening assessment completed by: -

Name: Amanda Martin
Title: Head of Administration
Date: 13 April 2018
Signature:

Director/Head of Service decision approved by:

Name: Wendy Monson
Title: Director of Organisational Development and Administration
Date: 13 April 2018
Signature:

If an Equality Impact Assessment is required

Priority Rating for Timetabling an Equality Impact Assessment. (1-3)	Priority Criterion	Rating
	Effect on equality of opportunity and good relations	
	Social need	
	Effect on people's daily lives	
	Relevance to a public authority's functions	

Is this Policy Affected by Timetables established by other relevant Public Authorities?	
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Monitoring Recommendation	
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Approval and Authorisation Screened by:	Position/Job Title:	Date:
	Head of Administration	13 April 2018

	Approved by:	Director of Organisational Development and Administration	13 April 2018
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