

ARDS AND NORTH DOWN BOROUGH COUNCIL

Policy Screening Form

1.	Policy Reference (Equality use only)	E 149
2.	Policy Name	Community Festival Funds 2018- 2019
3.	Existing / Revised / New Policy	Revised policy
4.	Responsible Officer	Director of Community and Wellbeing
5.	Description of policy to be screened	<p>The Community Development Unit (CDU) is currently reviewing its objectives and processes to address the findings of the internal evaluation (2016/17), presented to Council in December 2017. This includes reviewing its application processes relating to the Councils Community Festivals Fund (CFF), in response to feedback received from a survey of applicants involved in the (16/17) grants scheme. The following areas for improvement were consistently highlighted:</p> <ul style="list-style-type: none"> • Applications forms were too long, wordy and confusing. • It took too long to receive confirmation. • There should be more than one opportunity to apply for funding in each year. <p>In 2017/2018 the Councils CFF had a total budget of £86,000 which was awarded to 28 constituted groups to deliver community led festivals across the Borough. The budget was made up of a contribution of £31,800 from the Department of Communities (DfC) and £54,200 from Council. As required by DfC's terms and conditions the allocation of funding was subject to a competitive grants process, with awards made on the basis of merit.</p> <p>In 2016/2017 the CFF was split into three categories;</p> <ul style="list-style-type: none"> • Local Festivals (total grant approx. £36,000); • Neighbourhood Festivals (total grant approx. £10,000); • Large Festivals; (total grant approx. £40,000) <p>This enabled a range of community led festivals to be</p>

		<p>supported, with the most popular category being the Local Festivals. The majority of applications received under the Local Festivals category included community led Christmas Switch On's, in towns and villages across the Borough where the Council provides Christmas trees and lights (with the exception of the three towns of Bangor, Ards and Holywood where Christmas Switch On celebrations were delivered by the Tourism Unit). Applications were also received under this category for Summer Festivals, Burns Night and St. Patrick celebrations, Halloween Festivals and commemorations.</p> <p>In 2017/2018 it is estimated that the total CFF budget will be £80,000. This includes a reduction of £6,000 on the previous year's budget to reflect a reduction of 20% from DfC's contribution, which is likely to be applied.</p> <p>It is recommended that £15,000 is ring fenced within this total budget, to ensure appropriate funding is made available for the provision of Christmas Festivals, in towns and villages across our Borough, where the Council provides Christmas trees and lights (with the exception of the three towns of Bangor, Ards and Holywood).</p> <p>It should be noted that ring-fencing the proposed amount of £15,000 will not have a detrimental impact on the overall budget, as approximately £15,000 was normally secured for Christmas Switch On Festivals from previous years CFF budgets from each village/town, as above. Therefore, subject to approval the total budget for the CFF 2018/2019 will be £65,000, and applications from community led Christmas Switch On events will be excluded from applying to this grant pot.</p> <p>It is further recommended that the total budget for the CFF (2018/2019) is allocated as follows:</p> <ul style="list-style-type: none"> • Local Festivals; (total grant approx.£20,000) • Neighbourhood Festivals; (total grant approx. £10,000 • Large Festivals; (total grant approx. £35,000)
	<p>Aims and Expected Outcomes – what is the Policy expected to achieve?</p>	<p>The CFF scheme will open for application in February 2018. The CDU recognises the importance of the CFF scheme for communities and how the application process must strike the correct balance in ensuring the process is as fair and 'user friendly' as possible, but at the same</p>

		time ensuring the essential criteria set out by DfC is correctly applied. Therefore, it is recommended that a more 'user friendly' CFF application form, for the Local Festival category is developed, which still meets the requirements of the DfC guidance and the Council's Grants policy. The Council's guidance and criteria to support the application form, should also be improved to help applicants completing the application form.
6.	Section 75 categories which might be expected to benefit and how they may benefit.	All Section 75 categories should benefit from this policy as the range of grants is inclusive of all Section 75 dimensions.
7.	Factors which could contribute to / detract from the intended aims / outcomes of the Policy when being implemented	If the policy is not implemented as intended or the criteria for over subscription for grant awards is not transparent and fair in its selection process.
8.	The main stakeholders on whom the policy will impact. For example, Employees, Potential Service Users and Community Groups Consider the internal and external impacts (either actual or potential) and comment, or list, information where appropriate	The Council, Council employees, residents, ratepayers and visitors to the Borough, Community and Voluntary groups working within and for the community of Ards and North Down. DfC as the funder of the awards
9.	Please provide details of other policies which have a bearing on this one.	
	Policies: E 14 Sustainability and Environmental Policy E 15 Ards and North Down Borough Council - Corporate Plan E 16 Good Relations Strategy and Action Plan E 17 CD Grants E 18 CF Funds Grants E 21 Cultural Expressions Policy (2015) E 28 Corporate Complaints policy and procedure E 62 ANDBC Grants Policy E 67 Final Community Development Service Delivery	Owned by : Ards and North Down Borough Council
10.	Available evidence (quantitative and qualitative) considered as important to encourage completion in relation to :	
	Religious	The profile of residents of the Borough indicates:

Belief	Religion or Religion Brought up in (Numbers with % in brackets)																																													
		All usual residents	Catholic	Protestant and Other Christian (including Christian related)	Other Religions	None																																								
	Northern Ireland	1,810,863 (100%)	817,385 (45%)	875,717 (48%)	16,592 (1%)	101,169 (6%)																																								
Ards and North Down Borough Council	156,672 (100%)	20,550 (13%)	117,589 (75%)	1,729 (1%)	16,804 (11%)																																									
Source: Religion or religion brought up in. Census 2011, NISRA																																														
Political Opinion	<p>Electoral Office data from recent Local Government elections detail the political representation on Ards and North Down Council, The Stormont Executive for this electoral area and Westminster election. This data is an approximate measure of political opinion of the voting electorate within the Borough. Turnout to vote in North Down and Strangford constituencies tend to be lower than the rest of NI suggesting less strong political opinions. Of those who do turn out, the results show preferences for voting Unionist parties. See table below</p> <p>Data: Council Election results The most recent local council election (22nd May 2015) showed:</p> <table border="1"> <thead> <tr> <th rowspan="2"></th> <th rowspan="2">Eligible Electorate</th> <th rowspan="2">Votes Polled (% Turnout)</th> <th colspan="7">Elected Candidate</th> </tr> <tr> <th>DUP</th> <th>Sinn Féin</th> <th>UUP</th> <th>SDLP</th> <th>Alliance</th> <th>Independent</th> <th>TUV</th> <th>Green</th> </tr> </thead> <tbody> <tr> <td>Northern Ireland</td> <td>1,243,649</td> <td>638,332 (51.3%)</td> <td>130</td> <td>105</td> <td>88</td> <td>66</td> <td>32</td> <td>15</td> <td>13</td> <td>4</td> </tr> <tr> <td>Ards and North Down Borough Council</td> <td>112,077</td> <td>47,161 (42.1%)</td> <td>17</td> <td></td> <td>9</td> <td>1</td> <td>7</td> <td>2</td> <td>1</td> <td>3</td> </tr> </tbody> </table>							Eligible Electorate	Votes Polled (% Turnout)	Elected Candidate							DUP	Sinn Féin	UUP	SDLP	Alliance	Independent	TUV	Green	Northern Ireland	1,243,649	638,332 (51.3%)	130	105	88	66	32	15	13	4	Ards and North Down Borough Council	112,077	47,161 (42.1%)	17		9	1	7	2	1	3
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Ards Peninsula (DEA)	16,656	7,369 (44.2%)	3	1	1	1			
Bangor Central (DEA)	17,194	6,678 (38.8%)	2	2		1			1
Bangor East and Donaghadee (DEA)	16,956	6,915 (40.8%)	3	1		1	1		
Bangor West (DEA)	13,479	5,448 (40.4%)	2	1		1			1
Comber (DEA)	13,681	6,272 (45.8%)	2	1		1		1	
Hollywood and Clondeboye (DEA)	14,158	6,229 (44.0%)	2	1		1			1
Newtownards (DEA)	19,953	8,250 (41.4%)	3	2		1	1		

Source:

[The Electoral Office, NI](#)

Since the election in 2014 for local Councillors a number of changes to the political make-up of the Council have taken place. The current makeup of the Council as at December 2017 is:

18 DUP, 8 UUP, 3 Independents, 2 Greens with 7 Alliance, 1 SDLP and 1 TUV.

Racial Group

In relation to the resident population NISRA, NINIS and Northern Ireland Strategic Migration Partnership data provide up to date data. The 2011 census showed that 32,000 (1.8%) of the usually resident population in Northern Ireland is from a minority ethnic background. Within the borough, the 2011 Census showed that 1.5% (2,300) were from a minority ethnic background. Across the borough this ranged from 5.2% in Loughview ward to 0.3% in Lisbane ward.

See table below

Data:

Ethnic Group (Numbers with % in brackets)

All usual residents	White	Chinese	Indian	Bangladeshi	Other Asian	Black African	Black Other	Mixed	Other
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Northern Ireland	1,810,863 (100%)	1,778,449 (98%)	6,303 (0%)	6,198 (0%)	540 (0%)	6,089 (0%)	2,345 (0%)	1271 (0%)	6,014 (0%)	3,654 (0%)
Ards and North Down Borough Council	156,672 (100%)	154,365 (99%)	406 (0%)	283 (0%)	177 (0%)	415 (0%)	139 (0%)	132 (0%)	556 (0%)	199 (0%)
Ards Peninsula	156,672 (100%)	23,367 (99%)	26 (0%)	19 (0%)	5 (0%)	19 (0%)	6 (0%)	2 (0%)	51 (0%)	29 (0%)
Bangor Central	23,524 (100%)	24,469 (98%)	105 (0%)	43 (0%)	17 (0%)	43 (0%)	26 (0%)	32 (0%)	119 (0%)	38 (0%)
Bangor East and Donaghadee	24,892 (100%)	22,648 (99%)	56 (0%)	27 (0%)	10 (0%)	91 (0%)	11 (0%)	2 (0%)	82 (0%)	19 (0%)
Bangor West	22,946 (100%)	17,763 (98%)	19 (0%)	135 (0%)	2 (0%)	116 (0%)	3 (0%)	26 (0%)	73 (0%)	15 (0%)
Comber	18,152 (100%)	18,216 (99%)	30 (0%)	8 (0%)	9 (0%)	35 (0%)	4 (0%)	8 (0%)	55 (0%)	17 (0%)
Hollywood and Clondeboye	18,382 (100%)	20,061 (98%)	65 (0%)	31 (0%)	23 (0%)	81 (0%)	81 (0%)	56 (0%)	101 (0%)	61 (0%)
Newtownards	20,560 (100%)	27,841 (99%)	105 (0%)	20 (0%)	111 (0%)	30 (0%)	8 (0%)	6 (0%)	75 (0%)	20 (0%)

Source:

[Ethnic Group, Census 2011, NISRA](#)

Age

NISRA have published population projections for the Borough which show that the proportion of those aged 85 and over are expected to more than double within the next 25 years.

ANDBC has the highest % population of older people in Northern Ireland.

See table below

Data:

Age Groups (Numbers with % in brackets)

	0-15	16-39	40-64	65+	Total
Northern Ireland	385,200 (21%)	583,116 (31%)	591,481 (32%)	291,824 (16%)	1,851,621 (100%)
Ards and North Down Borough Council	29,801 (19%)	43,239 (27%)	54,094 (34%)	31,663 (20%)	158,797 (100%)

Sources:

[Demography and Methodology Branch, NISRA](#)

[World Health Organization](#)

Marital Status

The 2011 Northern Ireland Census showed that 48% of adults (those aged over 16 years of age) in Northern Ireland were either married or in a registered same-sex civil partnership. Within the borough, 54% of adults fell into this category. This varies across the borough from 36% in Central (Ards) ward to 64% in

		<p>Lisbane ward. See table below Data: Marital Status (All aged 16+) (Numbers with % in brackets)</p> <table border="1" data-bbox="464 302 1612 888"> <thead> <tr> <th></th> <th>All usual residents</th> <th>Single (never married or never registered a same-sex civil partnership)</th> <th>Married</th> <th>In a registered same-sex civil partnership</th> <th>Separately registered (not civil partnership)</th> <th>legally married or still legally in a same-sex civil partnership)</th> <th>Divorced or formerly in a same-sex civil partnership which is now legally dissolved</th> <th>Widowed or surviving partner from a same-sex civil partnership</th> </tr> </thead> <tbody> <tr> <td>Northern Ireland</td> <td>1,431,540 (100%)</td> <td>517,393 (36%)</td> <td>680,831 (48%)</td> <td>1,243 (0%)</td> <td>56,911 (4%)</td> <td>78,074 (5%)</td> <td>97,088 (7%)</td> </tr> <tr> <td>Ards and North Down Borough Council</td> <td>126,945 (100%)</td> <td>36,730 (29%)</td> <td>67,866 (53%)</td> <td>123 (0%)</td> <td>4,328 (3%)</td> <td>8,548 (7%)</td> <td>9,350 (7%)</td> </tr> </tbody> </table> <p>Source: Northern Ireland 2011 Census, Marital Status</p>		All usual residents	Single (never married or never registered a same-sex civil partnership)	Married	In a registered same-sex civil partnership	Separately registered (not civil partnership)	legally married or still legally in a same-sex civil partnership)	Divorced or formerly in a same-sex civil partnership which is now legally dissolved	Widowed or surviving partner from a same-sex civil partnership	Northern Ireland	1,431,540 (100%)	517,393 (36%)	680,831 (48%)	1,243 (0%)	56,911 (4%)	78,074 (5%)	97,088 (7%)	Ards and North Down Borough Council	126,945 (100%)	36,730 (29%)	67,866 (53%)	123 (0%)	4,328 (3%)	8,548 (7%)	9,350 (7%)
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Sexual orientation		<p>Summary: It should be noted that no reliable data is available on sexual orientation-NISRA are currently examining methodology on how to measure this. However, the 2011 census indicates that less than 1% of the Northern Ireland adult population (those aged 16 years and over) were in a registered same-sex civil partnership. This was similar to the borough as a whole. The Continuous Household Survey in Northern Ireland estimated this figure between 0.9% and 1.9% in 2015-2016. The Office for National Statistics estimates a similar range for the United Kingdom (1.7%).</p> <p>Source: Northern Ireland 2011 Census, Marital Status ONS 2015 Sexual Identity</p>																									
Men & Women generally		<p>According to census (NISRA) almost half of the population of Northern Ireland were male (49%) and this was similar throughout Ards and North Down Borough Council (48%). Comber settlement showed the same as the borough as a whole (48% males and 52% females). See table below Data:</p> <table border="1" data-bbox="464 1623 1572 1879"> <thead> <tr> <th></th> <th>Males</th> <th>Females</th> <th>All</th> </tr> </thead> <tbody> <tr> <td>Northern Ireland</td> <td>887,323 (49%)</td> <td>923,540 (51%)</td> <td>1,810,863 (100%)</td> </tr> <tr> <td>Ards and North Down Borough Council</td> <td>75,920 (48%)</td> <td>80,752 (52%)</td> <td>156,672(100%)</td> </tr> <tr> <td>Comber Settlement</td> <td>4,337 (48%)</td> <td>4,734 (52%)</td> <td>9,071 (100%)</td> </tr> </tbody> </table>		Males	Females	All	Northern Ireland	887,323 (49%)	923,540 (51%)	1,810,863 (100%)	Ards and North Down Borough Council	75,920 (48%)	80,752 (52%)	156,672(100%)	Comber Settlement	4,337 (48%)	4,734 (52%)	9,071 (100%)									
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		<p>Source: Age Structure, Census 2011, NISRA Review of statistical classification and delineation of settlements, NISRA</p>																																									
Disability	<p>The 2011 Census (NISRA) showed that 20% of the population in Ards and North Down area had a health issue or disability (including those related to old age) which has lasted or expected to last at least 12 months. (This was similar to the Northern Ireland figure of 21%.) The equivalent figure for Comber Settlement was 20%.</p> <p>See tables below</p> <p>Data: Type of Long-term Condition (self-defined -Census 2011) (Numbers with % in brackets)</p> <table border="1"> <thead> <tr> <th></th> <th>Northern Ireland</th> <th>Ards and North Down Borough Council</th> </tr> </thead> <tbody> <tr> <td>All usual residents</td> <td>1,810,863 (100%)</td> <td>156,672 (100%)</td> </tr> <tr> <td>Deafness or partial hearing loss</td> <td>93,091 (5%)</td> <td>9,894 (6%)</td> </tr> <tr> <td>Blindness or partial sight loss</td> <td>30,862 (2%)</td> <td>2,840 (2%)</td> </tr> <tr> <td>Communication difficulty</td> <td>29,871 (2%)</td> <td>2,314 (1%)</td> </tr> <tr> <td>A mobility or dexterity difficulty</td> <td>207,173 (11%)</td> <td>18,082 (12%)</td> </tr> <tr> <td>A learning, intellectual, social or behavioural difficulty</td> <td>40,177 (2%)</td> <td>3,000 (2%)</td> </tr> <tr> <td>An emotional, psychological or mental health condition</td> <td>105,528 (6%)</td> <td>7,696 (5%)</td> </tr> <tr> <td>Long-term pain or discomfort</td> <td>182,820 (10%)</td> <td>16,298 (10%)</td> </tr> <tr> <td>Shortness of breath or difficulty breathing</td> <td>157,890 (9%)</td> <td>13,327 (9%)</td> </tr> <tr> <td>Frequent periods of confusion or memory loss</td> <td>35,616 (2%)</td> <td>3,092 (2%)</td> </tr> <tr> <td>A chronic illness</td> <td>118,554 (7%)</td> <td>11,157 (7%)</td> </tr> <tr> <td>Other condition</td> <td>94,617 (5%)</td> <td>8,154 (5%)</td> </tr> <tr> <td>No condition</td> <td>1,241,785 (69%)</td> <td>105,765 (68%)</td> </tr> </tbody> </table>		Northern Ireland	Ards and North Down Borough Council	All usual residents	1,810,863 (100%)	156,672 (100%)	Deafness or partial hearing loss	93,091 (5%)	9,894 (6%)	Blindness or partial sight loss	30,862 (2%)	2,840 (2%)	Communication difficulty	29,871 (2%)	2,314 (1%)	A mobility or dexterity difficulty	207,173 (11%)	18,082 (12%)	A learning, intellectual, social or behavioural difficulty	40,177 (2%)	3,000 (2%)	An emotional, psychological or mental health condition	105,528 (6%)	7,696 (5%)	Long-term pain or discomfort	182,820 (10%)	16,298 (10%)	Shortness of breath or difficulty breathing	157,890 (9%)	13,327 (9%)	Frequent periods of confusion or memory loss	35,616 (2%)	3,092 (2%)	A chronic illness	118,554 (7%)	11,157 (7%)	Other condition	94,617 (5%)	8,154 (5%)	No condition	1,241,785 (69%)	105,765 (68%)
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Dependents	<p>Summary: In considering this dimension the following have been included: persons with</p>																																										

	responsibility for the care of a child, children, a person with a disability and or an older person. According to the Continuous Household Survey, 2013-2016, 37% of Ards and North Down claimed to have a dependent (This did not differentiate on the type of dependent). According to the 2011 Census, 7,474 households in Ards and North Down had a dependent child under the age of 4 (This might give an indication on the numbers who would have buggies or prams). Sources: Continuous Household Survey
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11.	Based on data previously provided what are the needs, experiences and priorities for each of the following categories, in relation to this policy/decision?	
	Religious Belief	All CFF grant applications will be monitored in relation to the applicants and participants in relation to each of the nine Section 75 categories. Community Development needs and priorities are detailed in the Ards and North Down CD Service Delivery Plan. These funds are to encourage community involvement and empowerment for all those in the designated area in a manner that meets needs of the individuals and recognizes calendar events etc. Ongoing monitoring and evaluation of projects will also provide relevant qualitative data that will be integrated in future planning.
	Political Opinion	
	Racial Group	
	Age	
	Marital Status	
	Sexual orientation	
	Men & Women generally	
	Disability	
	Dependents	

Does this Policy require an Equality Impact Assessment?

1.	What is the likely impact on equality of opportunity for each of the Section 75 categories?		
		Detail of Impact	Level of Impact Minor/Major/None
	Religious Belief	This funding arrangement will ensure equity of the distribution of the grant funding in an equitable manner across the Borough for those applying to access these funds. The applications are screened and scored in relation to a broad range of criteria including the potential impact on all S75 dimensions. They are weighed and then assessed against one another when funding is unable to be given to all successful applications	None
	Political Opinion		
	Racial Group		
	Age		
	Marital Status		
	Sexual orientation		
	Men & Women generally		
	Disability		
	Dependents		

2.	Are there opportunities to better promote equality of opportunity for people within the Section 75 equality categories?		
		If "Yes", provide details	If "No", provide details
	Religious Belief	No as this policy has been written within the criteria of the grant funding that was screened out and must also	
	Political Opinion		

Racial Group	adhere to the grant funding criteria of DfC. All projects are required to provide S75 monitoring data in relation to those who have been in attendance/benefited from the grant award.
Age	
Marital Status	
Sexual orientation	
Men & Women generally	
Disability	
Dependents	

3.	To what extent is the Policy likely to impact on Good Relations between people of different religious belief, political opinion or racial group?		
	Details of Impact	Level of Impact Minor/Major/None	
	Religious Belief	Minor	
	Political Opinion	All projects are encouraged to promote the good relations duty of S75 as part of the award application and award criteria.	
	Racial Group		

4.	Are there opportunities to better promote Good Relations between people of different religious belief, political opinion or racial group?		
	If "Yes" provide details	If "No" provide details	
	Religious Belief	No as the projects are encouraged to promote the good relations duty of S75 as part of the award application and award criteria	
	Political Opinion		
	Racial Group		

Additional Considerations

	Multiple Identity Considerations	Details of Impact or potential impact (Positive/Negative)
	Are there any potential impacts of the policy decision on people with multiple identities? (e.g. disabled minority ethnic persons) Where appropriate provide details of data on the impact of the policy on people with multiple identities. Specify relevant Section 75 categories concerned.	Yes This policy will benefit a broad range of multiple dimension individuals. It will, through the monitoring process identify the breadth of attendees and beneficiaries.

Disability Discrimination Order (NI) 2006

	Does this proposed policy provide an opportunity to:	Yes / No	Explain your reasoning:
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	<ul style="list-style-type: none"> - <u>better promote positive attitudes</u> towards disabled people - <u>increase participation</u> by disabled people in public life 	Yes	Yes, as arrangements to encourage the participation of individuals with a disability is an integral part of the grant application process.
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Monitoring Arrangements

Section 75 places a requirement on the Council to have equality monitoring arrangements in place in order to assess the impact of policies and services, help identify barriers to fair participation and to better promote equality of opportunity.

	Outline what data you could collect in the future in order to monitor the impact of this policy / decision on <u>equality, good relations and disability duties</u>	Monitoring returns from grant application process. Monitoring returns from evaluation of events. Complaints and comments from events and completion of grant applications.
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I can confirm that the proposed policy / decision have been screened for:-

x	Equality of opportunity and good relations
x	Disabilities duties

On the basis of the answers to the screening questions, I recommend that this policy / decision is:-

x	Screened Out – No EQIA necessary (no impacts)
<input type="checkbox"/>	Screened Out – Mitigating Actions (minor impacts)
<input type="checkbox"/>	Screened In – Necessary to conduct a full EQIA
	Please detail actions to be taken:

Screening assessment completed by:-

Name: Jan Nixey
 Title: Head of Community and Culture
 Date: 13 February 2018
 Signature:

Director/Head of Service decision approved by:

Name: Graeme Bannister
 Title: Director of Community and Wellbeing
 Date: 13 February 2018
 Signature:

If an Equality Impact Assessment is required

Priority Rating for Timetabling an Equality Impact Assessment. (1-3)	Priority Criterion	Rating
	Effect on equality of opportunity and good relations	
	Social need	
	Effect on people's daily lives	
	Relevance to a public authority's functions	

Is this Policy Affected by Timetables established by other relevant Public Authorities?	
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Monitoring Recommendation	
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Approval and Authorisation Screened by :	Position/Job Title:	Date:
	Head of Community and Culture	13 February 2018
Approved by:	Director of Community and Wellbeing	13 February 2018