

# ARDS AND NORTH DOWN BOROUGH COUNCIL

## Policy Screening Form

1.	Policy Reference (Equality use only)	E 104
2.	Policy Name	North Down Museum Access Policy Statement
3.	<del>Existing</del> / Revised / <del>New Policy</del>	Revised Policy
4.	Responsible Officer	Director of Community, Wellbeing and Health
5.	Description of policy to be screened	This statement provides an overview of the North Down Museum's policies regarding access to the collections, building and the exhibition displays.
	Aims and Expected Outcomes – what is the Policy expected to achieve?	The aim is to make the Museum's collection accessible for all; enable everyone who wishes to visit to have access to scholarship and information about the collection; and to facilitate the collection to be enjoyed in as many ways as possible.
6.	Section 75 categories which might be expected to benefit and how they may benefit.	All section 75 categories will benefit from this policy.
7.	Factors which could <del>contribute to</del> detract from the intended aims / outcomes of the Policy when being implemented	If the policy is not implemented as intended to comply with both the statutory duty and the corresponding operational requirements.
8.	The main stakeholders on whom the policy will impact. For example, Employees, Potential Service Users and Community Groups Consider the internal and external impacts (either actual or potential) and comment, or list, information where appropriate	Council, elected members, Council employees, residents, ratepayers, visitors and potential visitors to the Museum, groups representing disability and Disabled Go.

9.	Please provide details of other policies which have a bearing on this one.	
	Policies: E 15 Ards and North Down Borough Council - Corporate Plan E 103 North Down Museum Documentation Policy Statement	Owned by :  Ards and North Down Borough Council

10.	Available evidence (quantitative and qualitative) considered as important to encourage completion in relation to :	
	Religious Belief	This policy is in relation to access to the range of collections the museum hosts along with the additional provision to ensure visitors have a positive experience. The exhibits are listed with dates and advertised widely using a range of mediums.  The policy addresses the access requirements to the museum, provision of toilet facilities, seated resting areas etc. and the range of exhibits that are housed in the range of galleries in a building that is listed for historical purposes.  The building has undergone internal renovation within the guidelines and all areas are accessible and all staff receive awareness training in disability and customer care.
	Political Opinion	
	Racial Group	
	Age	
	Marital Status	
	Sexual orientation	
	Men & Women generally	
	Disability	
	Dependents	

11.	Based on data previously provided what are the needs, experiences and priorities for each of the following categories, in relation to this policy/decision?	
	Religious Belief	Range of exhibits, and range of visitors they may appeal to including age groups.  Display and labelling arrangements to ensure a broad range of visitors can access the exhibitions.  Reasonable adjustments required to access areas in the building through comments and complaints.  Range of talks, tours and exhibits with visiting numbers for each. Number of talks requested and delivered outside the museum and profile of groups.  NININS and NISRA data for the Borough, adjoining council areas and Northern Ireland.  Data on tourism within Northern Ireland and the council area.
	Political Opinion	
	Racial Group	
	Age	
	Marital Status	
	Sexual orientation	
	Men & Women generally	
	Disability	
	Dependents	

**Does this Policy require an Equality Impact Assessment?**

1.	What is the likely impact on equality of opportunity for each of the Section 75 categories?		
		Detail of Impact	Level of Impact Minor/Major/None
	Religious Belief	The breadth of exhibits and talks is based on exhibits requested, those available regionally and nationally, local interest, available artefacts and engagements with individuals and	Minor
	Political Opinion		
	Racial Group		
	Age		
	Marital Status		

	Sexual orientation	groups. An exhibit may not be considered a shared experience but all are based on evidence and meeting the learning and factual experiences.	
	Men & Women generally		
	Disability		
	Dependents		

2.	Are there opportunities to better promote equality of opportunity for people within the Section 75 equality categories?		
		If "Yes", provide details	If "No", provide details
	Religious Belief	No as best practice ensures the museum employees consider the diversity of visitors backgrounds within the limitations of the existing collections. The range of exhibits and talks considers engagement with hard to reach and under-represented groups where needs are anticipated or identified.	
	Political Opinion		
	Racial Group		
	Age		
	Marital Status		
	Sexual orientation		
	Men & Women generally		
	Disability		
Dependents			

3.	To what extent is the Policy likely to impact on Good Relations between people of different religious belief, political opinion or racial group?		
		Details of Impact	Level of Impact Minor/Major/None
	Religious Belief	None, as all exhibitions embrace the councils commitment to Section 75 and our good relations duty	
	Political Opinion		
Racial Group			

4.	Are there opportunities to better promote Good Relations between people of different religious belief, political opinion or racial group?		
		If "Yes" provide details	If "No" provide details
	Religious Belief	No, as all exhibitions embrace the councils commitment to Section 75 and our good relations duty	
	Political Opinion		
Racial Group			

Additional Considerations

Multiple Identity Considerations	Details of Impact or potential impact (Positive/Negative)
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<p>Are there any potential impacts of the policy decision on people with multiple identities? (e.g. disabled minority ethnic persons) Where appropriate provide details of data on the impact of the policy on people with multiple identities. Specify relevant Section 75 categories concerned.</p>	<p>This Policy will impact on a broad range of individuals with many multiple dimensions. Their needs are anticipated based on good practice and requested reasonable adjustments, comments and complaints. When talks are facilitated outside the museum details of the group and members needs are met where possible when needs are identified.</p>
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### **Disability Discrimination Order (NI) 2006**

Does this proposed policy provide an opportunity to:	Yes / No	Explain your reasoning:
<ul style="list-style-type: none"> <li>- <u>better promote positive attitudes</u> towards disabled people</li> <li>- <u>increase participation</u> by disabled people in public life</li> </ul>	Yes	<p>This policy ensures that a broad range of advertising methods are used to inform the exhibitions and access to them. Reasonable adjustments are considered in all elements of enacting this policy. The museum staff will take into consideration a variety of means of interpretation to ensure engagement with a broad range of visitors and potential visitors.</p>

### Monitoring Arrangements

Section 75 places a requirement on the Council to have equality monitoring arrangements in place in order to assess the impact of policies and services, help identify barriers to fair participation and to better promote equality of opportunity.

<p>Outline what data you could collect in the future in order to monitor the impact of this policy / decision on <u>equality, good relations and disability duties</u></p>	<p>Section 75 data where appropriate on visitors to range of methods of engagement, attendees at external talks, reasonable adjustments requested. Range of talk, tours and exhibits and targeted attendance if identified.</p>
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### Consideration of Human Rights

The Human Rights Act 1998 brings the European Convention on Human Rights (ECHR) into UK and, therefore, Northern Ireland. Indicate below any potential adverse impacts that the policy / decision may have in relation to human rights issues

Right to Life	Article 2	<input type="checkbox"/>
Prohibition to torture, inhuman or degrading treatment	Article 3	<input type="checkbox"/>
Prohibition of slavery and forced labour	Article 4	<input type="checkbox"/>
Right to Liberty and Security	Article 5	<input type="checkbox"/>
Right to a Fair and Public Trial	Article 6	<input type="checkbox"/>
Right to no punishment without due legal process	Article 7	<input type="checkbox"/>
Right to respect for private and family life, home and correspondence	Article 8	<input type="checkbox"/>
Right to freedom of thought, conscience and religion	Article 9	<input type="checkbox"/>
Right to freedom of Expression	Article 10	<input type="checkbox"/>
Right to freedom of peaceful assembly and association	Article 11	<input type="checkbox"/>
Right to marry and found a family	Article 12	<input type="checkbox"/>
The prohibition on discrimination	Article 14	<input type="checkbox"/>
Protection of property and enjoyment of possessions	Protocol 1 Article 1	<input type="checkbox"/>
Right to education	Protocol 1 Article 2	<input type="checkbox"/>
Right to free and secret election	Protocol 1 Article 3	<input type="checkbox"/>

	Please explain any adverse impacts on human rights that you have identified?	
	Please indicate any ways in which you consider the policy positively promotes Human Rights	

I can confirm that the proposed policy / decision have been screened for:-

<input checked="" type="checkbox"/>	Equality of opportunity and good relations
<input checked="" type="checkbox"/>	Disabilities duties; and
<input type="checkbox"/>	Human rights issues

On the basis of the answers to the screening questions, I recommend that this policy / decision is:-

<input checked="" type="checkbox"/>	Screened Out – No EQIA necessary (no impacts)
<input type="checkbox"/>	Screened Out – Mitigating Actions (minor impacts)
<input type="checkbox"/>	Screened In – Necessary to conduct a full EQIA

	Please detail actions to be taken:
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Screening assessment completed by:-

Name: Heather McGuicken  
 Title: Museum Manager  
 Date: 22 February 2017  
 Signature:

Director/Head of Service decision approved by:

Name: Jan Nixey  
 Title: Head of Community and Culture  
 Date: 21 February 2017  
 Signature:

If an Equality Impact Assessment is required

Priority Rating for Timetabling an Equality Impact Assessment. (1-3)	Priority Criterion	Rating
	Effect on equality of opportunity and good relations	
	Social need	
	Effect on people's daily lives	
	Relevance to a public authority's functions	

Is this Policy Affected by Timetables established by other relevant Public Authorities?	
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Monitoring Recommendation	
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Approval and Authorisation		
Screened by :	Position/Job Title:	Date:
	Museum Manager	22 February 2017
Approved by:	Head of Community and Culture	22 February 2017