

ARDS AND NORTH DOWN BOROUGH COUNCIL

Policy Screening Form

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| 1. | Policy Reference (Equality use only) | E 101 |
| 2. | Policy Name | Policy on Prohibition of Access and Use of Council Facilities |
| 3. | Existing / Revised / New Policy | New Policy |
| 4. | Responsible Officer | Director of Environment |
| 5. | Description of policy to be screened | The purpose of policy is to set circumstances under which persons may be prohibited from accessing and using Council facilities and the arrangements for administering such prohibitions. |
| | Aims and Expected Outcomes – what is the Policy expected to achieve? | <p>Council is obliged under the Health and Safety at Work (NI) Order 1978 and associated legislation to take all reasonable steps to protect the health, safety and welfare of its employees and others who may be affected by its activities. Furthermore, in the interests in achieving various other important policy and statutory objectives, Council routinely establishes terms and conditions of access and use of various facilities.</p> <p>Whilst the overwhelming majority of persons accessing and using Council run facilities behave in a wholly appropriate manner, showing due courtesy and respect for staff and observing all necessary conditions of site access and use, there will inevitably be a small minority of individuals who do not. In such circumstances, continued maltreatment of staff and disregard for terms and conditions of use of facilities is unacceptable and this policy is required to assist in mitigating against such abuses.</p> |
| 6. | Section 75 categories which might be expected to benefit and how they may benefit. | All Section 75 categories will potentially benefit due to Council facilities and premises being a safer and more welcoming environment to work in and visit. |

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| 7. | Factors which could contribute to / detract from the intended aims / outcomes of the Policy when being implemented | If this policy is not implemented as intended equitably across the Council. |
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| 8. | The main stakeholders on whom the policy will impact. For example, Employees, Potential Service Users and Community Groups Consider the internal and external impacts (either actual or potential) and comment, or list, information where appropriate | The Council, employees, Councillors, service users, potential service users. Advisers to whom individuals may take their concerns about the enactment of this policy. Individuals and organisations that provide services to the council. |
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| 9. | Please provide details of other policies which have a bearing on this one. | |
| | Policies: E 28 Corporate Complaints policy and procedure E 83 Commercial Waste Controls at Household Recycling Centres E 84 Rescinding notice of motion to permit certain commercial waste to be accepted at Household Recycling Centres | Owned by : Ards and North Down Borough Council |

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| 10. | Available evidence (quantitative and qualitative) considered as important to encourage completion in relation: | |
| | Religious Belief | Limited S75 data on the Borough profile from NISRA and NINIS. This data is available per electoral ward for a range of Section 75 dimensions and assists in identifying religious belief, racial group, age, marital status, gender, those with a disability and those with caring responsibilities. The Council do not keep a record on all service users. However, where the detail is available it will be collated and used for monitoring purposes to ensure the policy is delivered equitably across the Council and where reasonable adjustments and particular needs are identified these will be addressed by implementing appropriate changes to ensure engagement with service users. See Council profile. Some vehicle details are recorded and in exceptional circumstances if the waste owner has a declared disability or larger household occupancy this detail may be recorded. |
| | Political Opinion | |
| | Racial Group | |
| | Age | |
| | Marital Status | |
| | Sexual orientation | |
| | Men & Women generally | |
| | Disability | |
| | Dependents | |

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| 11. | Based on data previously provided what are the needs, experiences and priorities for each of the following categories, in relation to this policy/decision? | |
| | Religious Belief | This policy is to ensure all service users and potential users are |

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| Political Opinion | <p>treated equitably in relation to their breaches of behavior when accessing the Council services.</p> <p>Where barriers of understanding exist these will be addressed in relation to the identified need including audio, easy read and translation into an appropriate language where English is not the first language.</p> <p>This will be applied to spoken and written communications.</p> |
| Racial Group | |
| Age | |
| Marital Status | |
| Sexual orientation | |
| Men & Women generally | |
| Disability | |
| Dependents | |

Does this Policy require an Equality Impact Assessment?

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| 1. | What is the likely impact on equality of opportunity for each of the Section 75 categories? | | |
| | | Detail of Impact | Level of Impact Minor/Major/None |
| | Religious Belief | <p>This policy will be applied equitably to all individuals who have to be barred from Council facilities or premises due to a breach of Council policy.</p> | None |
| | Political Opinion | | |
| | Racial Group | | |
| | Age | | |
| | Marital Status | | |
| | Sexual orientation | | |
| | Men & Women generally | | |
| | Disability | | |
| | Dependents | | |

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| 2. | Are there opportunities to better promote equality of opportunity for people within the Section 75 equality categories? | | |
| | | If "Yes", provide details | If "No", provide details |
| | Religious Belief | No | |
| | Political Opinion | <p>As all incidents that breach the policy will be treated in the same manner, irrespective of the individuals dimensions.</p> | |
| | Racial Group | | |
| | Age | | |
| | Marital Status | | |
| | Sexual orientation | | |
| | Men & Women generally | | |
| | Disability | | |
| | Dependents | | |

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| 3. | To what extent is the Policy likely to impact on Good Relations between people of different religious belief, political opinion or racial group? | | |
| | | Details of Impact | Level of Impact Minor/Major/None |
| | Religious Belief | None as all individuals will be treated equitably in line with the policy. | |
| | Political Opinion | | |

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| Racial Group |
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| 4. | Are there opportunities to better promote Good Relations between people of different religious belief, political opinion or racial group? | | |
| | | If "Yes" provide details | If "No" provide details |
| | Religious Belief | No. All incidents that breach the policy will be treated in the same manner, irrespective of the individuals dimensions | |
| | Political Opinion | | |
| Racial Group | | | |

Additional Considerations

| Multiple Identity Considerations | Details of Impact or potential impact (Positive/Negative) |
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| <p>Are there any potential impacts of the policy decision on people with multiple identities? (e.g. disabled minority ethnic persons)</p> <p>Where appropriate provide details of data on the impact of the policy on people with multiple identities.</p> <p>Specify relevant Section 75 categories concerned.</p> | <p>This policy will impact on many multiple identities and if the policy requires to be enacted all individual will be treated in the same manner to ensure their multiple identities that they make the council officers aware will be taken into consideration.</p> |

Disability Discrimination Order (NI) 2006

| Does this proposed policy provide an opportunity to: | Yes / No | Explain your reasoning: |
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| <ul style="list-style-type: none"> - <u>better promote positive attitudes</u> towards disabled people - <u>increase participation</u> by disabled people in public life | Yes | <p>This policy will be made widely known in a range of formats so that all service users are aware of its existence.</p> <p>Should the policy require to be delivered to an individual their needs will be met under reasonable adjustments if they are identified.</p> |

Monitoring Arrangements

Section 75 places a requirement on the Council to have equality monitoring arrangements in place in order to assess the impact of policies and services, help identify barriers to fair participation and to better promote equality of opportunity.

Outline what data you could collect in the future in order to monitor the impact of this policy / decision on equality, good relations and disability duties

The known profile of any individuals who have been prohibited from accessing and using Council facilities
Reasonable adjustments required to deliver this policy.

Consideration of Human Rights

The Human Rights Act 1998 brings the European Convention on Human Rights (ECHR) into UK and, therefore, Northern Ireland. Indicate below any potential adverse impacts that the policy / decision may have in relation to human rights issues

| | | |
|---|-------------------------|--------------------------|
| Right to Life | Article 2 | <input type="checkbox"/> |
| Prohibition to torture, inhuman or degrading treatment | Article 3 | <input type="checkbox"/> |
| Prohibition of slavery and forced labour | Article 4 | <input type="checkbox"/> |
| Right to Liberty and Security | Article 5 | <input type="checkbox"/> |
| Right to a Fair and Public Trial | Article 6 | <input type="checkbox"/> |
| Right to no punishment without due legal process | Article 7 | <input type="checkbox"/> |
| Right to respect for private and family life, home and correspondence | Article 8 | <input type="checkbox"/> |
| Right to freedom of thought, conscience and religion | Article 9 | <input type="checkbox"/> |
| Right to freedom of Expression | Article 10 | <input type="checkbox"/> |
| Right to freedom of peaceful assembly and association | Article 11 | <input type="checkbox"/> |
| Right to marry and found a family | Article 12 | <input type="checkbox"/> |
| The prohibition on discrimination | Article 14 | <input type="checkbox"/> |
| Protection of property and enjoyment of possessions | Protocol 1 Article 1 | <input type="checkbox"/> |
| Right to education | Protocol 1 Article 2 | <input type="checkbox"/> |
| Right to free and secret election | Protocol 1 Article 3 | <input type="checkbox"/> |

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| Please explain any adverse impacts on human rights that you have identified? | |
| Please indicate any ways in which you consider the policy positively promotes Human Rights | |


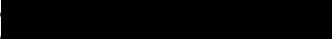
I can confirm that the proposed policy / decision have been screened for:-

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| <input checked="" type="checkbox"/> | Equality of opportunity and good relations |
| <input checked="" type="checkbox"/> | Disabilities duties; and |
| <input type="checkbox"/> | Human rights issues |


On the basis of the answers to the screening questions, I recommend that this policy / decision is:-

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| <input checked="" type="checkbox"/> | Screened Out – No EQIA necessary (no impacts) |
| <input type="checkbox"/> | Screened Out – Mitigating Actions (minor impacts) |
| <input type="checkbox"/> | Screened In – Necessary to conduct a full EQIA |
| | Please detail actions to be taken: |

Screening assessment completed by:-

Name: Alison Curtis
 Title: Waste Resource and Contracts Manager
 Date: 31/01/17 
 Signature: 

Director/Head of Service decision approved by:

Name: David Lindsay
 Title: Director of Environment
 Date: 31 January 2017
 Signature: 


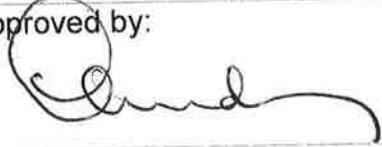
If an Equality Impact Assessment is required

| Priority Rating for Timetabling an Equality Impact Assessment. (1-3) | Priority Criterion Effect on equality of opportunity and good relations Social need | Rating |
|--|---|----------------------|
| | | <input type="text"/> |

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| | Effect on people's daily lives | |
| | Relevance to a public authority's functions | |

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| Is this Policy Affected by Timetables established by other relevant Public Authorities? | |
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| Monitoring Recommendation | |
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| Approval and Authorisation | | |
| Screened by : | Position/Job Title: | Date: |
|  | Waste Resource and Contracts Manager | 31 January 2017 |
| Approved by: | Director of Environment | 31 January 2017 |
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