



# Ards and North Down Borough Council

## **TENDER FOR THE SUPPLY & DELIVERY OF TRACTORS AND MOWERS**

Ards and North Down Borough Council  
Town Hall,  
The Castle  
BANGOR  
Co Down, BT20 4BT

**SECTION 1**

**INSTRUCTIONS AND INFORMATION FOR TENDERERS**

## 1. INVITATION TO TENDER

Tenders are sought by Ards and North Down Borough Council for the supply and delivery of the following machines:

- Three 90 bhp (min) Diesel Amenity Tractors with Loader and Cabin
- Two 65 bhp (min) Diesel Amenity Tractors with Loader and Cabin
- One 4WD Hydraulic Out-Front Mower with Collection Function
- Three Four Wheel Drive Mid-Mount Mowers

As the value of the contract is above the relevant threshold, the Public Contracts Regulations 2015 will apply and the opportunity is published in the Find a Tender Service (FTS). (<https://www.gov.uk/find-tender>)

The Tenderer shall be deemed to have satisfied themselves before submitting their tender as to the accuracy and sufficiency of the rates and prices stated in their tender which shall (except in so far as is otherwise provided in the Contract) cover all the Contractor's obligations under the Contract and the Contractor shall be deemed to have obtained for itself all necessary information as to risks and any other circumstances which might reasonably influence or affect the Contractor's tender.

## 2. SUBMISSION OF TENDER VIA ETENDERSNI

Tenders must be returned no later than **12noon on Thursday 3 March 2022**.

Tenders cannot be submitted using eTendersNI after this time.  
Tenders received after this time will **NOT** be considered.

The tender submission must be completed as directed and returned via eTendersNI, as per the instructions below.

eTendersNI is the Contracting Authority's electronic tendering system. Should you have any queries or if you are having any problems registering on the portal, please contact eTendersNI's dedicated supplier helpdesk by calling 0800 240 4545 or emailing: [ni-eproc-helpdesk@eurodyn.com](mailto:ni-eproc-helpdesk@eurodyn.com)

### **eTendersNI Help for Economic Operators**

Tenders must be submitted on eTendersNI by selecting the "Tenders" option in the relevant Call for Tender (CfT).

Once selected, associate the users in your organisation with the CfT. You will then see the button "Create your tender online".

Detailed instructions on how to submit a tender are provided in the 'Supplier Walkthrough Help Guides' and also the **Simple Tender Preparation** document in the Help Section, links to which are located at the bottom of the screen in eTendersNI.

Please note: The **Simple Tender Preparation Document** can also be found in the Cft Documents area.

Economic Operators are responsible for ensuring that they have the technical capacity and allow sufficient time for the preparation and submission of tenders to the eTendersNI site before the stated deadline.

The total size of your submission must be less than 100Mb.

Additional detailed guidance on the system functionality can also be accessed via the Help button available on each screen within eTendersNI. The Helpdesk can be contacted on 0800 240 4545 or via email to [ni-eproc-helpdesk@eurodyn.com](mailto:ni-eproc-helpdesk@eurodyn.com)

The tender submission must be completed as directed and returned via eTendersNI. Faxed or emailed submissions will not be accepted.

The tender submission can be uploaded at any time before the submission deadline specified within this document. Submissions can be deleted and replaced any time before the submission deadline.

The tender submission must be submitted on the eTendersNI system as per the instructions provided no later than the tender submission deadline specified above. The option to submit your response will be removed on the system at the moment the submission deadline is passed.

**IMPORTANT NOTE: You will need the following software in order to be in position to submit a tender:**

- Use one of the following web browsers: Microsoft Edge (latest version), Mozilla Firefox (latest version), Google Chrome (latest version), Safari (latest version).
- Have a valid e-mail address
- JavaScript enabled, Session Cookies enabled, Internet access through HTTP/HTTPS

All submissions must be in English and prices in Sterling, exclusive of VAT.

### **3. CONTRACT PERIOD**

The Council anticipates that the Contract will be awarded on 26 April 2022 (or as soon as reasonably practical thereafter) and the required delivery timescale is as detailed in the specification.

### **4. CLARIFICATION**

Before submitting a tender, clarification should be sought on any points of doubt. The deadline for receipt of points for clarification is three working days (12 noon on 28 February 2022) before the tender return date and time. During the tender period requests for clarification cannot be made by telephone or in person, requests for clarification must be made via the e-tenders NI site.

Responses to requests for clarification will be circulated to all Economic Operators, without identifying the source of any requests.

Where an Economic Operator believes that a clarification is confidential in nature, the request for clarification should clearly identify that the Economic Operator wishes the response to be kept confidential and not circulated to all Economic Operators.

In all circumstances, the Contracting Authority/Managing Agent reserves the right to issue clarification responses to all Economic Operators at any stage when it believes, at its sole discretion, the clarification should be issued to all Economic Operators.

The tenderer will be expected to have satisfied itself that the tender price submitted will cover all expenses and obligations under the Contract, the Specification and the Conditions are acceptable, before the tender is submitted. No claims can subsequently be made for omissions.

## **5. WRITTEN ACCEPTANCE**

Acceptance by the Council will only be made by written instruction to the successful Contractor.

## **6. EXPENSES AND LOSSES**

The Council shall not be responsible for, or pay for, any expenses or losses that may be incurred by any tenderer in preparing their tender proposals. It is the responsibility of prospective tenderers to obtain for themselves, at their own expense, any additional information necessary for the preparation of their tenders

## **7. LOWEST TENDER**

The Council is not bound to accept the lowest or any tender or part thereof.

## **8. CONFIDENTIALITY**

Tenderers should treat the tender documents as private and confidential between the tenderer and the Council. Tenderers should note that the Council shall use the tender documents for the purposes of evaluation and that the tender documents held will be destroyed in line with Council disposal schedules.

## **9. RIGHT TO ISSUE FURTHER INSTRUCTIONS**

During the tendering period, the Council reserves the right to make changes to the Contract Documentation and the tenderer, will without reservation, accept such changes. Should it be necessary for the Council to amend the tender documentation in any way, prior to receipt of tenders, all tenderers who have downloaded documents will be notified simultaneously via the eTenders NI portal.

## **10.SUSTAINABLE DEVELOPMENT, ENVIRONMENTAL MANAGEMENT AND BIODIVERSITY**

The Council is committed to the principles of Sustainable Development, Environmental Management and protection of biodiversity. All tenderers should be aware of the Council's Sustainability and Environmental Policy and agree to abide within its principles. Tenders must follow and adhere to any Environmental Management procedures concerning the provision of goods and services to the Council. The Council is committed to furthering the conservation of biodiversity and requires tenders to be mindful of this and where appropriate ensure that goods and services do not adversely affect local or global biodiversity.

## **11.ASSÚMPTIONS**

Tenderers must not make assumptions the Council have prior knowledge of their organisation or their service provision. Tenderers will only be evaluated on the information provided in their response.

## **12.COMPLIANCE**

Tenders must be submitted in accordance with these Instructions to Tenderers. Failure to comply may result in a Tender being rejected by the Council.

## **13.PERIOD TENDERS ARE TO BE HELD OPEN**

Tenders must remain valid for acceptance for a period of three months from the closing date for submission of tenders.

## **14.QUALIFIED TENDERS**

Qualification of tenders may result in rejection thereof.

## **15.EVALUATION CRITERIA**

Tenders will be evaluated using the following criteria and associated weightings. Further details are contained within the Format of Response section below.

In order to submit your response via eTendersNI you are required to answer the on-line questions within each section of the response forms and upload attachments where appropriate. After having provided a response to all the required questions/criteria (100% Completion), you can submit a tender response on the eTendersNI system simply by clicking on the "Submit" icon

Tenderers must not make assumptions that Council has prior knowledge of their organisation or their service provision. Tenderers will only be evaluated on the information provided in their response.

There are four (4) Lots within this tender. Each Lot will be evaluated separately therefore a separate supplier will be appointed for each Lot. Tenderers may apply for

one, all or any Lot and there is no restriction on how many Lots can be awarded to a supplier. The four Lots are:

- Lot One: (3no) 90 bhp (min) Diesel Amenity Tractor with Loader and Cabin
- Lot Two: (2no) 65 bhp (min) Diesel Amenity Tractor with Loader and Cabin
- Lot Three: (1no) 4WD Hydraulic OutFront Mower with Collection Function
- Lot Four – (3no) Four Wheel Drive Mid-Mount Mower

### **Stage One - Selection Criteria (Pass/Fail)**

A two-stage process will be used to assess tenders for this requirement.

<b>Criteria</b>	<b>Mark</b>
Minimum Standards of Experience	Pass/Fail
Declarations	Pass/Fail
Compliance with Specification	Pass/Fail
Insurances	Pass/Fail

Tenders who provide the Council with the relevant information requested will receive a pass mark and move on to stage 2 and their submission will then be evaluated against the following criteria.

### **Stage 2 – Award Criteria**

<b>QUALITY CRITERIA</b>	<b>Weighting</b>
<ul style="list-style-type: none"> <li>• <b>Training and Technical Support</b></li> <li>• <b>Delivery and Customer Service</b></li> </ul>	<b>20%</b>
<b>COST</b>	<b>60%</b>
<b>TOTAL</b>	<b>100%</b>

### **Format of Response**

#### **Stage 1 – Selection Criteria (Pass/Fail)**

#### **LOT 1 and LOT 2 - Minimum Standards of Experience - Pass/Fail**

If applying for Lot 1 and/or Lot 2, tenderers must complete **Document B1 – Minimum Standards of Experience**.

Tenderers must list a minimum of two (2) contracts of supplying and delivering tractors as detailed in the specifications or similar plant to organisations within the past five (5) years to demonstrate that they have the relevant standards of experience. Tenderers must give a detailed description of these contracts and demonstrate how they are relevant to the Council's requirement.

The scope of this contract is detailed within the specification, it is the responsibility of the tenderer to demonstrate how an example given meets this criteria. Within the last five years is deemed five years prior to the closing date of the tender.

### **LOT 3 and LOT 4 - Minimum Standards of Experience - Pass/Fail**

If applying for Lot 3 and/or Lot 4, tenderers must complete **Document B2 – Minimum Standards of Experience**.

Tenderers must list a minimum of two (2) contracts of supplying and delivering mowers as detailed in the specifications or similar plant to organisations within the past five (5) years to demonstrate that they have the relevant standards of experience. Tenderers must give a detailed description of these contracts and demonstrate how they are relevant to the Council's requirement.

The scope of this contract is detailed within the specification, it is the responsibility of the tenderer to demonstrate how an example given meets this criteria. Within the last five years is deemed five years prior to the closing date of the tender.

### **Declarations – Pass/Fail**

Tenderers must acknowledge within the Technical Criteria that they are an authorised dealership for the tractor manufacturer or mower manufacturer and have the undisputed right to sell the tendered machinery items on behalf of the manufacturer.

Prior to contract award, the Council may request the appropriate documentation to evidence the contractual relationship between the dealer and manufacturer.

Tenderers must also acknowledge that the tendered machinery items are not currently under any form of hire purchase agreement.

### **Lots 1, 2, 3 and 4 - Compliance with the Specification (Pass/Fail)**

Tenderers must complete the following documents for each Lot that they are applying for:

- LOT 1: **Document C1 - Compliance with Specification Lot 1**
- LOT 2: **Document C2 - Compliance with Specification Lot 2**
- LOT 3: **Document C3 - Compliance with Specification Lot 3**
- LOT 4: **Document C4 - Compliance with Specification Lot 4**

The machinery/plant offered must meet the minimum requirements detailed in the specification.



Tenderers must demonstrate how their proposal meets the Council's specification. It is not sufficient to state that you can meet the specification, you must demonstrate how you meet the specification by providing the appropriate information required for each item listed.

### **Insurances – Pass/Fail**

Tenderers must acknowledge within the Eligibility Criteria that they possess or will put in place before commencement of the contract, the relevant Insurance Cover for this contract:

- Public Liability Insurance £1M
- Employers Liability Insurance £5M

A copy of the relevant Insurance Certificates will be required for inspection prior to commencement of the project.

**Note: Failure to provide any of the selection criteria information as detailed above may result in the elimination of your tender submission.**

Tenderers who provide the Council with the relevant information requested will receive a pass mark and move on to stage 2 and their submission will then be evaluated against the following award criteria.

Tenderers who do not provide the Council with the relevant information will receive a fail mark and will be rejected and the tenderer will be eliminated from the competition at this stage of the evaluation process.

### **Stage 2: Award Criteria**

Organisations must submit a response detailing how they will deliver the requirement taking account of the qualitative and quantitative criteria and requirements specified. To be considered, each prospective tenderer must address the key areas detailed below. **A separate response must be provided for each Lot being applied for.**

#### **Qualitative Criteria**

#### **Provision of Training and Technical Support 20%**

Tenderers must complete the following documents for each Lot that they are applying for:

- LOT 1: **Document D1 – Provision of Training and Technical Support Lot 1**
- LOT 2: **Document D2 – Provision of Training and Technical Support Lot 2**
- LOT 3: **Document D3 – Provision of Training and Technical Support Lot 3**
- LOT 4: **Document D4 – Provision of Training and Technical Support Lot 4**

Tenderers must provide a detailed methodology for the Provision of Training and Technical Support. Tenderers should refer to the Council's requirements detailed within the Tender Specification.

The Tenderer's response must include, but not be limited to:

- Details on local technical support (inc 3<sup>rd</sup> party relationships)
- Ability to meet response times
- How operator training will be managed
- Details on mechanic operatives

### **Provision of Delivery and Customer Service 20%**

Tenderers must complete the following documents for each Lot that they are applying for:

- LOT 1: **Document E1 – Provision of Delivery and Customer Service Lot 1**
- LOT 2: **Document E2 – Provision of Delivery and Customer Service Lot 2**
- LOT 3: **Document E3 – Provision of Delivery and Customer Service Lot 3**
- LOT 4: **Document E4 – Provision of Delivery and Customer Service Lot 4**

Tenderers must provide a detailed methodology for the Provision of Delivery and Customer Service. Tenderers should refer to the Council's requirements detailed within the Tender Specification.

The Tenderers response must include, but not be limited to:

- Details on delivery process (inc anticipated delivery date)
- Details on availability of spares
- After sales support offered
- Warranty and non-warranty work process

**The above qualitative criteria will be scored using the measures detailed in the table below:**

<b>Measure for Quality Award Criteria</b>	<b>Score</b>
Excellent response that meets the requirement. Indicates an excellent response with detailed supporting evidence and no weaknesses.	5
A good response that meets the requirement with good supporting evidence. Demonstrates good understanding of the requirement.	4
The response generally meets the requirement but lacks sufficient detail to warrant a higher mark.	3
A response with reservations. Lacks convincing detail to demonstrate that the proposed response will meet the requirement.	2
An unacceptable response with serious reservations. Very limited detail to demonstrate that the proposed response will meet the requirement.	1

The Tenderer failed to address the question.	0
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***Please note that the maximum available score is 5 (unweighted) for each quality award criteria. Any response for any of the quality award criteria which receives a score of 2 (unweighted) or less will be rejected and the Tenderer will be eliminated from the competition for the Lot being applied for.***

### **Quantitative Criteria**

#### **Cost 60%**

For each Lot being applied for, tenderers must complete the following documents and submit their costs for the supply and delivery of machinery as per the specification:

- LOT 1: **Document F1 - Pricing Schedule Lot 1**
- LOT 2: **Document F2 - Pricing Schedule Lot 2**
- LOT 3: **Document F3 - Pricing Schedule Lot 3**
- LOT 4: **Document F4 - Pricing Schedule Lot 4**

The lowest cost will be awarded the highest score and all other Tenderers will be awarded pro-rata scores to 2 decimal places based on the relative competitiveness of their Price. The formula that will be used is:

**Lowest Tender Total Cost/Tenderer's Total Cost x 60%**

#### **Tie Break Criteria**

In instances where tenderers achieve the same overall score and there is a tie break situation, the tenderer with the highest % score in Cost will be awarded the contract.

If the tie cannot be broken according to Cost, it will be broken by the tenderer which received the highest marks for the following criteria, to be taken in order of priority, until the tie is broken:

#### **Order of Priority**

1. Training and Technical Support
2. Delivery and Customer Service

If when applying the tie breaker, a clear result is identified (i.e. the tie breaker score differentiates the tenderers who have the same score for the initial evaluation of bids), the process will be terminated at that step.

## **16. STANDARD QUESTIONS**

During the electronic submission of your tender response there will be a number of online questions relating to this project which are mandatory and are required to be

answered. In addition to project specific questions, there are a number of questions relating to the following;

- Form of Tender;
- Bribery, Collusion and Canvassing Declaration;
- Fair Employment and Treatment (Northern Ireland) Order 1998;
- Freedom of Information Statement;
- Data Protection;
- Conflict of Interest Statement;
- Vat Registration;
- Terms and Conditions – Goods and Supplies;
- Confirmations.

The successful Economic Operator may be required to complete and sign an original copy of the Form of Tender at the award stage of this competition.

There is a requirement to fully complete all information requested during the electronic submission of your tender. Failure to do so may result in a void tender.

It is important that tenderers take note of Ards and North Down Borough Council's 'ANDBC Terms and Conditions – Services' as found in the Business section of the Council's website: [www.ardsandnorthdown.gov.uk](http://www.ardsandnorthdown.gov.uk)

You must indicate that you agree and accept these Terms and Conditions.

## **17. ASSIGNMENT AND SUBCONTRACTING**

As per clause 21 of the Council terms and conditions, which must be agreed to within the qualification envelope on submission of any tender response, the Contractor shall not assign, mortgage, charge or otherwise transfer any rights or obligations under this Contract without the prior written consent of the Council.

The Contractor shall not sub-contract any portion of the Contract without the prior consent of the Council. Sub-contracting any part of the Contract shall not relieve the Contractor of any obligation or duty attributable to it under the Contract.

The Contractor shall provide the Council with a list of all personnel engaged by its subcontractors and any subsequent amendments thereto and shall ensure that all other requirements of the Council are observed and complied with by any sub-contractor.

Where the Council has consented to the placing of sub-contracts, copies of each subcontract shall be sent by the Contractor to the Council immediately it is issued.

## 18. PROCUREMENT TIMETABLE

The timetable for procurement is detailed in the table. Whilst every attempt will be made to adhere to the timetable, delays may occur during the tendering phase. This timetable cannot be guaranteed and is indicative only. If significant variations occur to the timescales indicated, the Council will keep tenderers updated using the eTendersNI messaging system.

<b>Procurement Activity</b>	<b>LATEST DATE</b>
Publish Advert	1 February 2022
Publish documentation on eTendersNI	1 February 2022
Closing date for return of Tenders	3 March 2022
Report to Council	30 March 2022
Standstill Commences	11 April 2022
Award Contract	26 April 2022

## 19. OTHER INFORMATION

Tenderers should note that where quantities and values are given in this specification, they are only estimates, are given as a guideline and are not based on any anticipated requirements during the Contract period and shall not be binding on the Council.

Any contracts awarded as a result of this tender competition will be based on the most economically advantageous offer, which offers Best Value.

Tenderers should note the minimum threshold score that must be attained for the Quality Award Criteria which is detailed within the Format of Response.

Any submission which receives a score below the minimum threshold score will be rejected and the Tenderer will be eliminated from the competition.

## **SECTION 2**

### **TENDER SPECIFICATION**

## Background

Ards and North Down Borough Council is in the east of Northern Ireland, covering the Ards Peninsula, most of Strangford Lough and the southern shore of Belfast Lough. It comprises an area of 228 square miles, which combines attractive coastline with many pleasant open spaces. The borough has a population of 157,000. This Council's focus now, is moving beyond transitional change to the transformation of services to deliver the best services to our residents and visitors in this customer orientated environment. The Council provides a range of services to residents, as well as support for businesses and visitors. This new beginning for local government is reflected in the corporate plan for Ards and North Down Borough Council:

## Our Purpose

Our purpose is to make Ards and North Down the best place to live, work, visit and invest.

## Our Vision

Our vision is that Ards and North Down will be a place to be proud of which is more prosperous, vibrant, healthy, and sustainable and where people enjoy an excellent quality of life.

Further information about the Council can be found on the Council's website at <http://www.ardsandnorthdown.gov.uk>

## Range of Services

The Council engages in a range of Local Authority activities including but not limited to, Leisure Services, Community Services, Parks and Open Spaces, Tourism, Cultural Facilities, Refuse Collection, Street Cleansing, Environmental Health/Technical, Registration of Deaths, Births and Marriages, Burial Grounds, Public Conveniences, Administration, Employment, Finance, Economic Development, Building Control, Planning (including local Development Planning functions), Local Roads, Public Realm, Rural Development, Urban Regeneration, Community Planning and Local Economic Development.

## **INTRODUCTION**

Ards and North Down Borough Council invites you to submit a tender for the supply and delivery of the machines detailed below. There are four (4) Lots within this tender and each Lot will be evaluated separately, therefore separate suppliers may be appointed for each Lot. Tenderers may apply for one lot, any lot or all lots. The lot requirements are as follows:

- Lot One: (3no) 90 bhp (min) Diesel Amenity Tractor with Loader and Cabin
- Lot Two: (2no) 65 bhp (min) Diesel Amenity Tractor with Loader and Cabin
- Lot Three: (1no) 4WD Hydraulic OutFront Mower with Collection Function
- Lot Four: (3no) Four Wheel Drive Mid-Mount Mower

Tenderers should provide details of what they propose to provide by completing the required documents.

The machinery/plant must meet the minimum requirements detailed in the specification.

All aspects of the complete machinery/plant must be designed to comply strictly in accordance with the manufacturer's specifications, Health & Safety Regulations, Construction and Use Regulations and all current relevant regulations for Northern Ireland.

Tenderers must clearly demonstrate in writing how their proposed machinery/plant meets the requirements of the specification. Brochures and manufacturers specifications/data sheets can be provided but these will not be assessed as part of the evaluation.

Where the specification offered differs from that stated, the Tenderer should include an explanatory statement detailing how their machinery/plant meets or better the requirements.

Tenderers shall provide full written details of warranty cover on machinery/plant.

Workshop and service manuals for complete machinery/plant should be handed over when the vehicle is delivered.

## **SPECIFICATION**

For each Lot, tenderers must demonstrate how their proposal meets all aspects of the Specifications detailed below. Tenderers must describe in full detail how their proposal for each item listed meets the specification required in order to allow the evaluation panel to determine if your proposal is compliant. Please note that it is not sufficient to



state that you can meet the specification, you must demonstrate how you meet the specification. Failure to provide evidence to clearly demonstrate that you can meet the specification as detailed will result in the elimination of your tender submission.

**LOT 1 – 3no 90 hp (min) Diesel Tractors with loader and cabin**

<b>Type</b>	Road ready four-wheel drive 90 hp (min) diesel tractor with front loader and fully enclosed glass Cabin.
<b>Suitable Environment</b>	Use in amenity areas and sportsgrounds capable of using ancillary equipment, including but not limited to: <ul style="list-style-type: none"> <li>• Side Arm Flail</li> <li>• Rotary Mowers</li> <li>• Mounted Chipper</li> </ul> Proven for use in a professional amenity horticultural environment.
<b>Engine</b>	Liquid cooled turbo diesel engine with inter cooler developing minimum/gross of 90hp. Engine exhaust to be delivered by corner post exhaust. To conform with current EC standards with noise and meets Tier 4 (min) engine emissions criteria.
<b>Transmission</b>	Semi automatic transmission of 6 forward/reverse gears with high and low range.
<b>Speed</b>	Min 39 km/h forward.
<b>Rear PTO</b>	Independent with in-cab shift quick engage/release electrically engaged PTO clutch. PTO must deliver minimum 540 rpm.
<b>Point Linkage</b>	Category I/II/III 3-point linkage with lift capacity of 3000kg. Complete with trailer pickup hitch.
<b>Fuel Tank</b>	Tank must have capacity of min 175 Litres.
<b>Steering</b>	Adjustable steering column.
<b>Clutch</b>	Multiple wet disc, electro-hydraulically operated.
<b>Brakes</b>	Hydraulic wet disc brakes on rear axle and handbrake.

<b>Hydraulics</b>	Pump capacity minimum 600 litre / per min. 3-point linkage with interchangeable ball ends. 3000kg lift capacity (minimum). Category II.
<b>Front Loader</b>	Manufacturer to be same as tractor manufacturer. Heavy duty frame with quick attach / detach system, without the need off tools and quick release hydraulic couplings. The loader must also incorporate a quick release system for bucket and other attachments. Bucket to be included with a minimum width off 1500mm. The loader functions must be operated by a single joystick arm rest controller.
<b>Wheels Tyres</b>	To be fitted front and rear pressed steel wheels fitted with highway road legal flotation type turf tyres.
<b>Cabin</b>	Supplied with spacious fully enclosed, glass all around, Cabin for unencumbered optimal panoramic views. To comply with EU standards in relation to operator safety and noise/vibration levels.
<b>Seat</b>	Full air suspension fabric seat. Adjustable for height and reach. Fully retractable seat belt for driver comfort and safety.
<b>Instruments</b>	<ul style="list-style-type: none"> <li>• Heating and Air Conditioning</li> <li>• Interior light</li> <li>• Sun visor</li> <li>• 12v power supply</li> <li>• Front and rear wipers with washer</li> <li>• Full lights and indicators for road use</li> <li>• Radio with Bluetooth Connectivity</li> <li>• Fuel level Indication</li> <li>• Warning Lights for battery, hydraulics and overheating</li> </ul>
<b>Safety Items</b>	<ul style="list-style-type: none"> <li>• Mounted 1 Kg Dry Powder Fire Extinguisher</li> <li>• Mounted First-Aid Box</li> </ul>
<b>Security</b>	Anti-theft immobiliser included.

<b>Delivery / On-Road Status</b>	The vehicle will be delivered no later than 4 months, after the contract award, to a Council owned property by the successful vendor cleaned, road ready, fully assembled, pre-delivery inspected and fully fuelled ready for operational deployment. Including ANDBC road registered complete with twelve months road fund tax.
<b>Road Plates</b>	Easy-clean number plates attached to front and rear by screw fixings.
<b>Training</b>	Full certified operator training to be provided on council owned location.
<b>Workshop Manuals</b>	Workshop and service manuals for complete tractor should be handed over when the vehicle is delivered.
<b>Service</b>	Allow for the first on-site service at the manufacturers specified number of hours, complete with consumables.
<b>Manufacturer's Warranty</b>	The tractor shall be fully guaranteed (free of all labour and material cost) for a period of 24 calendar months minimum after it has been out into service by the Council. Tenderers shall provide full written details of warranty cover on machinery item.
<b>Regulations</b>	The tractor must conform to all Construction & Use Regulations in Northern Ireland and comply in all aspects with current British HSE and European CE safety requirements.
<b>Additional Features (This is For Information Only)</b>	Such as any added value to specification above etc

**LOT 2 - 2no 65 hp (min) Diesel Amenity Tractor with loader and cabin**

<b>Type</b>	Road ready four-wheel drive 65 hp (min) diesel tractor with fully enclosed glass Cabin.
<b>Suitable Environment</b>	Use in amenity areas and sportsgrounds capable of using ancillary equipment, including but not limited to: <ul style="list-style-type: none"> <li>• Side Arm Flail</li> <li>• Rotary Mowers</li> <li>• Mounted Chipper</li> </ul> Proven for use in a professional amenity horticultural environment.
<b>Engine</b>	Liquid cooled turbo diesel engine with inter cooler developing minimum/gross of 65 hp. To conform with current EC standards with noise and engine emissions.
<b>Transmission</b>	A 6 (min) speed shift gearbox transmission with 3 group speed ranges delivering 4-wheel drive. Rear axle should have a mechanical operated differential lock.
<b>Speed</b>	Min 29 km/h forward.
<b>Rear PTO</b>	Independent with in-cab shift quick engage/release electrically engaged PTO clutch. PTO must deliver minimum 540 rpm.
<b>Point Linkage</b>	Category 1/II 3-point linkage with a lift capacity of 2500kg (min). Complete with trailer pickup hitch.
<b>Fuel Tank</b>	Tank must have capacity of over 50 Litres.
<b>Steering</b>	Hydraulic power steering with adjustable steering column.
<b>Clutch</b>	Multiple wet disc, electro-hydraulically operated
<b>Brakes</b>	Hydraulic wet disc brakes on rear axle and handbrake.
<b>Hydraulics</b>	Pump capacity minimum 35L/min. 3-point linkage with interchangeable ball ends. 1650kg lift capacity (minimum). Category II.

<b>Front Loader</b>	Manufacturer to be same as tractor manufacturer. Heavy duty frame with quick attach / detach system, without the need off tools and quick release hydraulic couplings. The loader must also incorporate a quick release system for bucket and other attachments. Bucket to be included with a minimum width off 1500mm. The loader functions must be operated by a single joystick controller. A three-point linkage rear weight must be supplied that is suitable to counterbalance the front loader.
<b>Wheels Tyres</b>	To be fitted front and rear pressed steel wheels fitted with highway road legal Flotation Type Turf Tyres.
<b>Cabin</b>	Supplied with spacious fully enclosed, glass all around, Cabin for unencumbered optimal panoramic views. To comply with EU standards in relation to operator safety and noise/vibration levels.
<b>Seat</b>	Full air suspension fabric seat. Adjustable for height and reach. Fully retractable seat belt for driver comfort and safety.
<b>Instruments</b>	<ul style="list-style-type: none"> <li>• Heating and Air Conditioning</li> <li>• Interior light</li> <li>• Sun visor</li> <li>• 12v power supply</li> <li>• Front and rear wipers with washer</li> <li>• Full lights and indicators for road use</li> <li>• Radio with Bluetooth Connectivity</li> <li>• Fuel level Indication</li> <li>• Warning Lights for battery, hydraulics and overheating</li> </ul>
<b>Safety Items</b>	<ul style="list-style-type: none"> <li>• Mounted 1 Kg Dry Powder Fire Extinguisher</li> <li>• Mounted First-Aid Box</li> </ul>
<b>Security</b>	Anti-theft immobiliser included.

<b>Delivery / On-Road Status</b>	The vehicle will be delivered no later than 4 months after the contract award (anticipated to be approx. 26 April 2022), to a Council owned property by the successful vendor cleaned, road ready, fully assembled, pre-delivery inspected and fully fuelled ready for operational deployment. Including ANDBC road registered complete with 12 months road fund tax.
<b>Road Plates</b>	Easy-clean number plates attached to front and rear by screw fixings.
<b>Training</b>	Full certified operator training to be provided on council owned location.
<b>Workshop Manuals</b>	Workshop and service manuals for complete tractor should be handed over when the vehicle is delivered.
<b>Service</b>	Allow for the first on-site service at the manufacturers specified number of hours, complete with consumables.
<b>Manufacturer's Warranty</b>	The tractor shall be fully guaranteed (free of all labour and material cost) for a period of 24 calendar months minimum after it has been out into service by the Council. Tenderers shall provide full written details of warranty cover on machinery item.
<b>Regulations</b>	The tractor must conform to all Construction & Use Regulations in Northern Ireland and comply in all aspects with current British HSE and European CE safety requirements.
<b>Additional Features (This is For Information Only)</b>	Such as any added value to specification above etc

### LOT 3 - 1no 4WD Hydraulic Out-Front Mower with collection function

<b>Type</b>	A ride-on rotary mower with grass collection function and a minimum steering radius of 600mm.
<b>Suitable Environment</b>	Capable of working on multi-terrain, uneven surfaces and have excellent stability on slopes. Proven for use in a professional amenity horticultural environment.
<b>Weight</b>	Gross weight not to exceed 1700kg (including mower deck).
<b>Engine</b>	Fitted with an electronic fuel injection system to optimise consumption and performance. Liquid cooled 4-cylinder (min) diesel engine. To conform to highest EC standards, minimum Stage V EU Standard. Easy access should be available to the engine compartment for daily operator checks.
<b>Fuel Tank</b>	Low Mounted tank must have capacity for 50 Litres or more
<b>Transmission</b>	A hydraulic transmission system controlled by an electric switch option in front of the operators' position.
<b>Steering</b>	Hydraulic power steering with adjustable steering column.
<b>Brakes</b>	Hydraulic brake, with an independent parking drum brake.
<b>Instruments</b>	To include an LCD dashboard display to allow rapid monitoring of machine and engine parameters whilst working, to include warning indicators for fuel, oil & water temperature etc.
<b>Tyres</b>	Durable pneumatic turf grass land tyres suitable for traction in wet/muddy conditions and slopes. Front wheels and casters should be flat free and puncture proof.
<b>Seat</b>	Fitted with a fully padded and adjustable seat with pneumatic suspension to improve comfort on irregular ground. The seat must also include adjustable armrests.

<b>Cutting Deck:</b>	A 2-blade rear discharge floating deck with anti-scalp puncture proof caster wheels. The deck should be of heavy-duty full steel construction. Cutting deck height adjustment switch on steering wheel dashboard. Cutting deck to tilt to allow for easy inspection, transport, and maintenance. To avoid clogging, blades and turbine should immediately disengage when the grass collection unit has reached full capacity.
<b>Cutting Deck Width</b>	In the range of between 1500mm and 1800mm wide.
<b>Cutting Deck Height</b>	Cutting heights should be a minimum of 20mm and up to 120mm with continuous cutting height adjustment.
<b>Collection Function</b>	The grass collection unit must have a capacity of 1400 Litres or more. For ease of disposal it must have a hydraulic emptying raised discharge of a minimum of 2500mm and a minimum overhang of 500mm.
<b>PTO Unit</b>	Electrically selected PTO Deck Drive. PTO cut off switch on steering lever. The mower turbine must be able to be engaged independently of the PTO.
<b>Safety / ROPS</b>	Supplied with full CE approved ROPS that can be folded. Fitted with LED beacon.
<b>Delivery / On-Road Status</b>	The machinery item will be delivered to a Council owned property by the successful vendor cleaned, road ready, fully assembled, pre-delivery inspected and fully fuelled ready for operational deployment. Including A&ND Council road registered complete with one year's road tax.
<b>Workshop Manuals</b>	Workshop and service manuals for complete machinery item should be handed over when the vehicle is delivered.
<b>Training</b>	Full certified operator training to be provided on Council owned location.



<b>Manufacturer's Warranty</b>	The machinery item shall be fully guaranteed (free of all labour and material cost) for a period of 12 calendar months (minimum) after it has been out into service by the Council. Provide full written details of warranty cover on machinery item.
<b>Regulations</b>	The machinery item must conform to all Construction & Use Regulations in Northern Ireland and comply in all aspects with current British HSE and European CE safety requirements.
<b>Additional Features (This is For Information Only)</b>	Such as any added value to specification above etc

#### LOT 4 - 3no Four Wheel Drive Mid-Mount Mower

<b>Type</b>	A four-wheel drive mid mount ride-on rotary mower.
<b>Suitable Environment</b>	Capable of working on multi-terrain and uneven surfaces. Proven for use in a professional amenity horticultural environment.
<b>Engine</b>	Liquid cooled 3-cylinder diesel engine developing minimum/gross of 24hp. Easy access should be available to the engine compartment and to the daily operator checks.
<b>Fuel Tank</b>	Low Mounted tank must have capacity for 18 Litres or more
<b>Transmission</b>	A variable automatic hydrostatic transmission system delivering 4-wheel drive, controlled by means of twin pedals for forward/reverse. With differential lock fitted as standard.
<b>Steering</b>	Four-wheel drive hydraulic power steering with adjustable steering column.
<b>Brakes</b>	Internal wet disc brakes, independent hand brake.
<b>Instruments</b>	Must include: <ul style="list-style-type: none"> <li>• Fuel gauge</li> <li>• Hour meter</li> <li>• Tachometer</li> <li>• Water temperature</li> </ul>
<b>Tyres</b>	Durable pneumatic turf/grass land tyres suitable for traction in wet/muddy conditions.
<b>Seat</b>	Spring suspended with forward and rear adjustment, arm rests and seat belt.

<b>Cutting Deck</b>	3 blade (min) rear discharge floating deck with hydraulic lift and lower. This deck type should have proven safety/longevity. Deck drive will be by shaft to the cutting deck. Anti-scalp caster wheels should be puncture proof. The deck should be of heavy-duty stamped steel construction.
<b>Cutting Deck Width</b>	Between the range of 1200mm and 1300mm
<b>Cutting Deck Height</b>	Cutting heights should be 25mm or less and up to 125mm or more in increments of between 5 and 10 mm.
<b>Safety / ROPS</b>	Supplied with full CE approved ROPS that can be folded. Fitted with LED beacon.
<b>Delivery / On-Road Status</b>	The machinery item will be delivered to a Council owned property by the successful vendor cleaned, road ready, fully assembled, pre-delivery inspected and fully fuelled ready for operational deployment. Including A&ND Council road registered complete with one year's road tax.
<b>Workshop Manuals</b>	Workshop and service manuals for complete machinery item should be handed over when the vehicle is delivered.
<b>Training</b>	Full certified operator training to be provided on council owned location.
<b>Manufacturer's Warranty</b>	The machinery item shall be fully guaranteed (free of all labour and material cost) for a period of 12 calendar months minimum after it has been out into service by the Council. Tenderers shall provide full written details of warranty cover on machinery item.
<b>Regulations</b>	The machinery item must conform to all Construction & Use Regulations in Northern Ireland and comply in all aspects with current British HSE and European CE safety requirements.
<b>Additional Features (This is For Information Only)</b>	Such as any added value to specification above etc

## **DELIVERY AND REGISTRATION**

For each LOT, the successful supplier should complete full delivery no later than 4 months after the contract award (anticipated to be 26 April 2022). Delivery charges must be included within the tender cost.

Tenderers should detail the anticipated delivery date for the vehicles within their delivery process response.

Delivery of each machine must be made to: Ards and North Down Borough Council, Parks & Cemeteries Service, Castle Park Depot, Valentine Road, Bangor BT20 4TH.

The supplier shall be responsible for 1st registration and 12 months road fund license if required and should include the cost of these within the tender price.

## **TRAINING, AFTER SALES SERVICE AND TECHNICAL SUPPORT**

For each LOT, certified training for the operation to be provided for Operators and this must be included within the final tender cost. Tenderers should also include the Company's Policy on collection of, and return to the Council's Depot, of the machinery/plant for all warranty and non-warranty work and state if a free of charge back up machinery/plant will be available until the machinery/plant has been repaired and returned. Tenderers must provide details of their after sales service, including response times to repairs and parts provision (including names of local agents).

It is important that the successful Tenderer has an appropriate level of local Technical Support available to provide an immediate response service to diagnose and repair faults as required within the minimum Manufacturer's Warranty set out in the Specification of this document. The Council expects faults to be diagnosed and repaired within three working days of an initial fault report being submitted by Council.

If a Tenderer proposes to use a third party for technical support, full details of the relationship should be provided, including evidence of the contractual relationship if applicable. Tenderers should state within their methodology the number of mechanic operatives available, their qualifications and their experience of working with the types of vehicle in this tender. Tenderers must have an adequate availability of spare parts to ensure faults are repaired as required and if possible, should quantify the overall percentage of spares readily available.

The Council requires after sales support throughout the Contract. This should include support during both normal working hours and out of hours (emergency). Contact names and telephone numbers should be provided along with full details of the sales support offered within your methodology.

**Document End**