

## **Article 14 - Review and Revision of the Constitution**

### **14.1 Duty to keep the Constitution up to date**

The Chief Executive and Director of Administration and Organisational Development shall monitor and review the operation of the constitution to ensure that the aims and principles of the constitution are given full effect.

A key role for the Chief Executive and Director of Administration and Organisational Development is to be aware of the strengths and weaknesses of the constitution adopted by the Council and to make recommendations for ways in which it could be amended in order better to achieve the purposes set out in Article 1.

In undertaking this task the Director of Administration and Organisational Development may:

- Observe meetings of different parts of the member and officer structure;
- Undertake an audit trail of sample decisions;
- Record and analyse issues raised with him/her by members, officers, the public and other relevant stakeholders; and
- Compare practices in this authority with those in other comparable authorities, or national examples of best practice.

### **14.2 Changes to the Constitution**

All proposed changes to the constitution will only be debated and agreed by a majority of the Council after receipt of a written report following consideration of the proposal by the Chief Executive or Director of Administration and Organisational Development, unless the change is such that it can be made under delegated powers.

Ards and North Down Borough Council will take reasonable steps to consult with the local electorate and other interested persons when drawing up proposals for a change from a committee form of governance to an alternative form of governance.