

**ARDS AND NORTH DOWN BOROUGH COUNCIL
Registration Form**

Community Information Register

Name of Organisation / Group		
Address		
		Postcode:
Telephone		
Email:		
Website:		
Organisation/ Type of Group		
Contact Name		
Position in Organisation / Group		
Landline		
Mobile		
Email		
Alternative Contact		
Position in Organisation / Group		
Landline		
Mobile		
Email		

Please Tick

I consent to Ards and North Down Borough Council providing my contact details to elected members, MLA's and MP's.

Signed: _____

Date: _____

Ards and North Down Borough Council's Community & Culture Section takes your right to personal privacy seriously. Personal information you supply will be used, with your consent, to send you information in connection with the internal delivery of Community and Culture services and relevant information from 3rd parties, which may be of interest to you or your group. (Personal details will not be shared with 3rd parties). We collect information about you in order to fulfil our statutory obligations and provide services to the Borough. The information will be shared in those circumstances you have agreed to above and will be held in line with the Council's Data Protection Policy and the Data Protection Act 2018. If your personal data needs to be used for purposes other than those mentioned, we will contact you to seek your consent. You have the right to withdraw your consent at any time by contacting cdadmin@ardsandnorthdown.gov.uk, goodrelations@ardsandnorthdown.gov.uk or pcsp@ardsandnorthdown.gov.uk. You have a right to see and review the information held on you. If you wish to request your personal information or have a data protection query, please put your request in writing, stating clearly who you are and your query to: Data Protection Officer, Ards and North Down Borough Council, Town Hall, The Castle, Bangor, BT20 4BT, email: dataprotection@ardsandnorthdown.gov.uk, Tel: 0300 013 3333 or visit the Council's website at www.ardsandnorthdown.gov.uk/privacy-and-cookies.

Please return the completed form to Ards and North Down Borough Council
Community & Culture, Unit 5 Conway Building 16 South Street, Newtownards, BT23 4JT

Telephone: 0300 013 3333